CALL TO ORDER, READING OF THE MISSION STATEMENT

The Social Work Licensing Board met Monday, April 11, 2022, at the Social Work Licensing Board, 5800 West 10th, Little Rock, AR 72204. Tammy Charlton, LMSW, Chair of the Board, called the meeting to order and read the Mission Statement.

Board Members Present: Elizabeth Crone, LCSW
Vorandol Stinyard, Senior Representative
Betty Guhman, Public Representative
Kristin Agar, LCSW
Susan Reasoner, LCSW
Tammy Charlton, LMSW

Board Members Absent: Tammy Vaughn, LMSW
Shani Patterson, LSW
Dr. Raymond Molden, Psychiatrist

Board’s Attorney: Lacie Kirchner

Board’s Staff: Ruthie Bain, Director
Chere’ Johnson

APPROVAL OF MINUTES:

Minutes from the March 14, 2022, Board meeting were reviewed. Vorandol Stinyard made a motion to approve the minutes as presented. Betty Guhman seconded the motion, which carried.

COMPLAINT COMMITTEE REPORT:

Complaint 2022-08, After full review by the Complaint Committee, the Committee recommended the social worker be sent a Letter of Caution for failing to provide CEU’s in a timely manner as required by an audit. The social worker signed the Letter of Caution which will be placed in her file but is non-disciplinary. Vorandol Stinyard made a motion to accept the signed Letter of Caution. Susan Reasoner, LCSW, seconded the motion, which carried.
Complaint 2022-10 and 2022-14 have been combined since they are the same complaint. This complaint is pending.

Complaint 2022-11, After full review by the Complaint Committee, the Committee recommended the complaint be dismissed. Elizabeth Crone, LCSW, made a motion to dismiss the complaint. Vorandol Stinyard seconded the motion, which carried.

Complaint 2022-12, Pending

Complaint 2022-15, Pending

Complaint 2022-16, A complaint was received, and it was determined the individual was not a licensed social worker and there was not proof she was representing herself as a social worker. Betty Guhman made a motion to dismiss the complaint. Elizabeth Crone, LCSW, seconded the motion, which carried.

NEW BUSINESS:

Review Possible Changes to the Law for the 2023 Session:

Health Department Agencies have until May 15, 2022, to submit any proposed changes to Law. Currently the only change noted was to correct the wording of “Good Moral Character” as according to Act 990 of 2019. Board Members will review the Law for the May meeting. The Board also talked about changing the wording of the LCSW from Certified to Clinical. Betty Guhman made a motion to defer to the May meeting. Susan Reasoner, LCSW, seconded the motion, which carried.

Review of Standing Financial Reports:

Elizabeth Crone, LCSW, reviewed and approved the Warrant Detail Report, Revenue Reconciliation Report, ASWB Exam Candidate Log, Leave Report, Refund Report and Trial Balance Reports. These reports were from March 2022. Susan Reasoner, LCSW, made a motion to accept the reports as presented. Kristin Agar, LCSW, seconded the motion, which carried.

Action Taken on Applications:

Susan Reasoner, LCSW, made a motion to approve the action taken on the applications for licensure.

LSW Applications:

Provisionally Licensed and Approved to Take the Exam:

Gustavo Calvo  
Keshia Hogue

Approved to take the Exam:

None

Approved for Licensure through Reciprocity:
Denied or Withdrawn Applications:

None

LMSW Applications:

Provisionally Licensed and Approved to take Examination:

Latecia Barnes       Jada Herrington       Amanda Johnson
Diana Muniz-Walls    Jason Nelson          Monique Robinson

Approved to take the Exam:

Rhonda Coleman       Michelle Donham      Daja Green
Ever McDowell        Talithea McHenry     Dena Perry
Shara Purtle

Approved for Licensure through Reciprocity:

Porsha Arnold        Shaniqua Dean         Linda Dobbins

Denied or Withdrawn Applications:

None

LCSW Applications:

Approved to take Examination:

Kerri Adams          Sherion Allen         Jordan Baker
Frances Carreon      Helen Cheek           Douglas Colton
Lindsay Hicks        Catrina Horn          Shannen Huckabee
Melissa Lee          Sarah Lipsky          Amy O’Brien
Jackie Dean Rollins  Madalyn Townsely

Approved for Licensure through Reciprocity:

Joyce Arends         Allison Braxel        Jim Butler
Sara Ann Coffey      Michelle Dale        Amber Ford
Julie Howe           Rose Mullice          Melinda Ortega
Mary Torres

Denied or Withdrawn Applications:

None
Vorandol Stinyard seconded the motion on applications, which carried.

**Action Taken on Renewal Applications:**

The Board reviewed 89 applications for license renewal. Elizabeth Crone, LCSW, made a motion to approve 88 of the renewals. Susan Reasoner, LCSW, seconded the motion, which carried. One renewal is pending clarification.

**Action Taken on Continuing Education Audits:**

The Board reviewed 15 random continuing education audits. Susan Reasoner, LCSW, made a motion to approve 14 of the audits and send one social worker a non-disciplinary Letter of Caution for not submitting all documentation. Vorandol Stinyard seconded the motion, which carried.

**Action Taken on Supervision Plan Reviews and Late Supervision Evaluation Submissions:**

The Board reviewed 17 supervision plans. Susan Reasoner, LCSW, made a motion to show 12 of the supervision plans reviewed. Vorandol Stinyard seconded the motion, which carried. Five (5) of the Supervision Plans reviewed required clarification.

**Action Taken on Certification of registration Application:**

The Board reviewed 1 Certificate of Registration. Betty Guhman made a motion to approve the Certificate of Registration. Vorandol Stinyard seconded the motion, which carried.

**OTHER BUSINESS:**

Director, Ruthie Bain, presented the Board with a basic spreadsheet to consider before the next meeting. The Board expressed a desire to discuss a matrix or standard disciplinary system for uniformity. Board members were asked to review and note thoughts or ideas for discussion next month. In additional, Board members were asked to consider any new Code of Ethics or Disciplinary Actions they may wish to add.

Board members also requested to consider the number of times we allow applicant to take the exam.

There being no other business, Vorandol Stinyard made a motion to adjourn. Betty Guhman seconded the motion, which carried.