TICKLER LIST

Date	Subject	Evidence
10/5/2019	200-C Replace Declaration Sheet on insurance coverage	200-C_Property Insurance_All_06132019
10/18/2019	290-A Verify exercises are within one-year	290-A_Emergency Preparedness Plan_All_06132019
11/1/2019	215-A Review all cleaning contracts	215-A_Sanitation and Cleaning Contracts_All_06132019
11/8/2019	380-A Review the PHI Release Authorization form	380-A_Authorization to Release Health Information_All_06132019
11/29/2019	410-A Verify current Employment Application	410-A_Employment Application_All_06132019
12/1/2019	500-A Replace the Clinic's Annual Evaluation	500-A_Annual Program Evaluation_All_06132019
12/10/2019	290-C Verify current Training Evidence	290-C_Emergency Preparedness Training_All_06132019
12/10/2019	400-B Replace Employment Poster	400-B_Labor Law OSHA Posters_All_06132019
12/15/2019	110-A Review Ownership and Disclosure	110-A_Ownership and Disclosure Statement_All_06132019
1/2/2020	220-A Replace sample temperature logs with current temperature logs	220-A_Temp Logs for Refrigerated and Frozen Medications_All_06132019
1/6/2020	100-D Renew state license. A check will be required, Don't delay.	100-D_State Licensing_LA_06132019
1/10/2020	410-C Update Employee Training Records	410-C_Employee Training_All_06132019
1/15/2020	130-C Ensure OCR Notice and Taglines are correct	130-C_OCR Language Translation Links_All_06132019
2/1/2020	100-A Review 855A to make sure the persons on the 855A are still in the same roles	100-A_CMS 855A Application_All_06132019
2/4/2020	290-B Update Emergency Preparedness Risk Assessment	290-B_Emergency Preparedness Risk Assessment_All_06132019
2/5/2020	390-A Update HIPAA Risk Assessment	390-A_IT Related Documents_All_06132019
3/1/2020	600-B Review / Replace Consent Forms	600-B_Consent Forms_All_06132019
4/1/2020	220-C Verify Medication Safety Poster in on the wall in the Nursing Station	220-C-Medication Safety Poster_All_06132019
4/10/2020	200-A Verify current inspections	200-A_Physical Plant Licenses, Inspections, and Permits_All_06132019