



Arkansas Department of Health

Arkansas Board of Examiners for Speech-Language Pathology and Audiology

101 East Capitol Ave., Suite 103 • Little Rock, Arkansas 72201 • Telephone (501) 682-9180

Governor Asa Hutchinson

Nathaniel Smith, MD, MPH, Secretary of Health

Dear Provisional Licensee:

Please CAREFULLY read the following information:

1. You must practice only under the supervision of a licensed Speech-Language Pathologist and/or Audiologist in any setting that requires a state license. Should you change supervisors, you must IMMEDIATELY notify the Board of this change by completing a new CFY Plan. A copy can be found on our website at www.abespa.com.
2. Should you make changes in your place of employment, number of hours worked each week and/or date of completion of your clinical fellowship year, you must notify the Board immediately IN WRITING.
3. The Paid Professional Experience (or CFY) is described as no less than 36 weeks of full-time paid professional (Clinical) experience completed within a period of 24 consecutive months, or its part-time equivalent completed within a period of 36 consecutive months, in the area for which a license is requested (See Section 2.11 of the Rules & Regulations). If your employment status changes so that it no longer meets the definition of Paid Professional Experience as described in Section 2.11 of the rules, the provisional license will become invalid effective the date of change.
4. You must notify the Board in writing within 30 days of completion of your Paid Professional Experience (clinical fellowship). We will accept one of the following as proof of completion of the Paid Professional Experience: a copy of the ASHA CFY report signed by your supervisor or a letter from ASHA verifying that you have completed your CFY or have been granted certification. The Board will then issue you a new wallet card and wall certificate with your permanent license number.
5. It is VITAL that you immediately notify the Board, in writing, of any change of address or name.

The Board welcomes you to the practice of Speech-Language Pathology and/or Audiology. We wish you a productive and rewarding career!