

Audiology Applicants

Please read this information very carefully and contact the Board office or review information on the website if you have any questions.

Within the first 30 days of employment, you must apply for your license. The following is required for application; a completed and signed application, \$100.00 non-refundable application fee, a clear copy of your ASHA card if licensed in another state verification of good standing from the licensing Board of every state where currently or previously licensed.

If you do not have an ASHA certification you must submit the following:

- Letter from The American Board of Audiology specifying the date of acceptance for certification and expiration
- Official transcripts stating degree conferral date
- Clearance from any state in which you have been licensed

See our Rules and Regulations for applying via reciprocity

You are **not** required to complete a report of continuing professional education (CPE) activities during the initial licensing year, but you will need to submit a minimum of ten (10) hours for the next licensing period (7/1 to 6/30). For example, if you are granted a license in January of 2018 (license will expire 6/30/19), your first CPE report will be submitted with the renewal for the next licensing period (7/1/19 to 6/30/20). **NOTE:** For your license expiring 6/30/19 you **must** still renew your license even though you are not required to submit a CPE report. See section 9.4 of the rules.

The licensure board meets every other month usually on the third Friday: January, March, May, July, September, and November.

- The board will review applications during regular meetings.
- The applicant will be notified in writing if additional information is required for approval.
- If the application is accepted and approved by the Board, a license will be issued.
- License information will be listed in the annual Licensure Directory.

A permanent license number is assigned, and a wall certificate and wallet-sized license will be issued.

Please read the licensure laws and rules and regulations. If you have any questions regarding licensure, call the Board office.

Application check list:

Items 1-3 must be received in our office within the first 30 days of practice.

1. Completed and signed application

2. Check or money order for non-refundable \$100.00 application fee

3. Clear copy of ASHA card / **or**

Official undergraduate and graduate degree transcripts. Accepted electronically or by mail directly from the University or sealed in the University's envelope.

Copy of your summary of clinical practicum hours (i.e. CALIPSO)

Official Praxis score of 162 or better obtained directly from ETS. Recipient score code for ABESPA is R8773.