

**Minutes**  
**Arkansas Psychology Board**  
**101 East Capitol, Suite 415**  
**Board Meeting**  
**November 15, 2019**

**CALL TO ORDER**

The Arkansas Psychology Board meeting was called to order by the Chair of the Board, Dr. Edward Kleitsch, at 10:20 AM.

**ROLL CALL**

Board members present: Dr. Lisa Fitzgibbons, Dr. Joyce Fowler, Ms. Marcia Fuller, Dr. Art Gillaspay and Dr. Edward Kleitsch.

Staff members present: Director Susan Cooper and Ms. Brandi Thompson.

Dr. Betty Everett was excused.

Mr. Joe West was present as the Board's Attorney General's representative.

**APPROVAL OF AGENDA**

Dr. Gillaspay made a motion to approve the agenda. Dr. Fitzgibbons seconded the motion. The motion passed unanimously.

**APPROVAL OF PAST MINUTES**

Dr. Gillaspay made a motion to approve the October 18, 2019 Minutes as amended. Dr. Fitzgibbons seconded the motion. The motion passed unanimously.

Dr. Gillaspay made a motion to approve the September 20, 2019 Personnel Committee Minutes. Ms. Fuller seconded the motion. The motion passed unanimously.

**REPORT FROM THE COMPLAINT COMMITTEE**

*No report.*

**PERSONNEL COMMITTEE**

No action taken.

Dr. Fowler advised the Board of revisions to application forms. Dr. Gillaspay made a motion to approve the form changes to the General Information, Checklist forms and the Wall Certificates. Ms. Fuller seconded the motion. The motion passed unanimously.

## **TREASURER'S REPORT**

Tabled until January 17, 2020.

## **DIRECTOR'S REPORT**

Director Cooper reported the following:

1. The progress from the Arkansas Department of Health (ADH) to move forward with the new website is still being considered;
2. INA reimbursement of overcharges since 2015 of approximately \$5,000 has not arrived;
3. Progress of projects;
4. Standard Business Systems contract is up for renewal. We are downsizing our copier, saving APB \$1,800/year;
5. The statewide newspaper subscription for the office has been taken in anticipation of public notice for the Rule changes;
6. Director Cooper has been appointed to ADH's Strategic Planning committee;
7. Consideration of canceling the December Board meeting;
8. The Chief Financial Officer of the ADH's meeting regarding APB's finance, budgeting and procurement processes and how they may be integrated with ADH;
9. Forms changes to update wording matching updated workflow, adding ADH letterhead and wall certificate change; and
10. The revised Statement of Intent will be presented at the January 17, 2020 Board meeting.

Dr. Fitzgibbons made a motion to cancel the December 13, 2019 Board meeting. Ms. Fuller seconded the motion. The motion passed unanimously.

Mr. Joe West presented the Board with the Attorney General's Board Information, Freedom of Information Act and Board Conduct handbook.

## **OLD BUSINESS**

### **Supervision Agreement and Plan**

1. Dr. M. Kaye Ramsey submitted a new Supervision Agreement and Plan hours with Dr. Richard Moore. Dr. Fitzgibbons made a motion to accept her request and advised one (1) hour of weekly supervision is required. Dr. Fowler seconded the motion. The motion passed unanimously.

## **NEW BUSINESS**

### **Applicant Inquiry**

Dr. Haley Layton submitted a request for the Board to accept Post-Doctoral hours during the credential reviews. Dr. Fowler made a motion to submit request to the Complaint Committee for review. Dr. Gillaspay seconded the motion. The motion passed unanimously.

Dr. Fitzgibbons made a motion to notify Dr. Layton to not practice Psychology at this time. Dr. Fowler seconded the motion. The motion passed unanimously.

### **Licensure Inquiries**

Dr. Sherry Glover submitted a request for licensure under experience in lieu of Internship. Ms. Fuller made a motion to deny the request and advised her to review the Arkansas Psychology Board's Rules and Regulations. Dr. Fitzgibbons seconded the motion. The motion passed unanimously.

### **Supervision Agreement and Plan**

Dr. Alexis Elmore submitted a request to revise her Supervision Agreement and Plan to add Dr. Courtney Crutchfield as her Primary supervisor. Dr. Gillaspay made a motion to approve her request. Ms. Fuller seconded the motion. The motion passed unanimously.

### **Supervisor Status**

Dr. Jane Booth submitted an Application and documentation for Supervisory Status. Dr. Gillaspay made a motion to approve the request. Dr. Fitzgibbons seconded the motion. The motion passed unanimously.

Dr. J. Art Gillaspay submitted an Application and documentation for Supervisory Status. Dr. Gillaspay recused himself. Dr. Fowler made a motion to approve the request. Dr. Fitzgibbons seconded the motion. The motion passed unanimously.

Dr. Jennifer Veilleux submitted an Application and documentation for Supervisory Status. Dr. Fowler made a motion to approve the request. Dr. Fitzgibbons seconded the motion. The motion passed unanimously.

## **RECESS/RECONVENE**

The board recessed at 11:37am for lunch, credential reviews and quarterly reports.

The board reconvened at 1:13pm.

## **CREDENTIAL REVIEWS**

Dr. Haley Layton's credentials were submitted to the Board for consideration as an Applicant Psychologist-Provisional Licensee. Dr. Fowler made a motion to deny and submit credentials to the Complaint Committee for ethics review. Dr. Gillaspay seconded the motion. The motion passed unanimously.

The Credential Review Committee made a fully seconded motion to approve the following credentials:

1. Dr. Natalie Bellman-Seeskin's credentials were submitted to the board for consideration as an Applicant National Register Psychologist-Provisional Licensee.
2. Dr. Joyce Fowler submitted credentials for Ms. Cristal Ellis to the board for consideration as a Neuropsychological Technician. Dr. Fowler recused herself. Dr. Fitzgibbons made a motion to approve pending receipt of final official transcript and background check. Dr. Gillaspay seconded the motion.

All accepted by the Board.

## **QUARTERLY REPORTS**

The Credential Review Committee made a fully seconded motion to approve the following Quarterly Report form(s):

1. Dr. Alexis Elmore's Quarterly Report for the period of July 22, 2019 – October 31, 2019 with Dr. Craig Rookey. Dr. Fowler made a motion to deny the Quarterly Report for the period of November 1, 2019 – November 7, 2019 with Dr. Courtney Crutchfield due to the pre-dated approval of the Supervision Agreement and Plan.
2. Dr. Lauren Quetsch's Quarterly Report for the period of August 16, 2019 – November 15, 2019.
3. Dr. Michael Watson's Quarterly Report for the period of June 20, 2019 – October 18, 2019. The Board advised for Quarterly Reports be submitted in a timely manner.

All accepted by the Board.

## **ADJOURNMENT**

Dr. Gillaspay made a motion to adjourn at 2:15pm. Dr. Fitzgibbons seconded the motion. The motion passed unanimously.