



# Arkansas Department of Health

## Social Work Licensing Board

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**Governor Sarah Huckabee Sanders**

**Renee Mallory, RN, BSN, Interim Secretary of Health**

Ruthie Bain, Director

### BOARD MEETING MINUTES

March 13, 2023

#### CALL TO ORDER, READING OF THE MISSION STATEMENT

The Social Work Licensing Board met Monday, March 13, 2023, at the Social Work Licensing Board, 5800 West 10<sup>th</sup>, Little Rock, AR 72204. Tammy Vaughn, LMSW, Vice Chair of the Board, called the meeting to order and read the Mission Statement.

**Board Members Present:** Elizabeth Crone, LCSW  
Dr. Raymond Molden, Psychiatrist  
Vorandol Stinyard, Senior Representative  
Betty Guhman, Public Representative  
Kristin Agar, LCSW  
Shani Patterson, LSW  
Susan Reasoner, LCSW  
Tammy Vaughn, LMSW

**Board Members Absent:** Tammy Charlton, LMSW

**Board's Attorney:** Lacie Kirchner

**Board's Staff:** Ruthie Bain, Director  
Chere' Johnson, Administrative Specialist III

#### APPROVAL OF MINUTES:

Minutes from the February 13, 2023, Board meeting were reviewed. Vorandol Stinyard made a motion to approve the minutes as presented. Susan Reasoner, LCSW, seconded the motion, which carried.

#### COMPLAINT COMMITTEE REPORT:

Complaint 2023-06 – After full review by the Complaint Committee, the Committee recommended that a Consent Agreement be sent to the Social Worker. The Social Worker signed the Consent Agreement which was presented to the Board. The Consent Agreement found Ms. Jacob's violated the Board's Rule X. Code of Ethics Standard D. Misrepresentation, Standard E. Competence and Rule XI. Unprofessional Conduct Subsection E. Ms. Jacobs also violated Ark. Ann. §17-103-305(a)(3), Rule X. Code of Ethics Standard G. Client Relationships: Dual Relationships. The order places Ms. Jacob's license on probation for six (6) months

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from the date of this order. During the 6-month probation Ms. Jacobs must complete six (6) hours of continuing education with three (3) hours being in ethics and three (3) hours in dual relationships. Ms. Jacobs will also discuss the complaint and the Consent Order with her LCSW Supervisor and submit a report as required to the Board. Shani Patterson, LSW, made a motion to accept the Consent Agreement as presented along with the Certificates of Attendance at the workshops she has already attended. Betty Guhman seconded the motion, which carried.

Complaint 2023-14 – Pending additional information.

Complaint 2023-15 – Pending.

Complaint 2023-16 – Pending.

Complaint 2023-75 – Pending.

Complaint 2023-18 – Pending.

Complaint 2023-19 – Pending.

Complaint 2023-20 – Pending.

**NEW BUSINESS:**

**Update of Social Work Compact:**

The Board reviewed the final draft of the Social Work Compact which was recently finalized. Seven (7) state boards must join the compact before it will be in effect.

**Discuss HB1359:**

As of today, HB1359 is still on the deferred list. The Board will be following this proposed bill.

**Discuss Committee on Disciplinary Matrix:**

The Board was updated on discussions that have been ongoing with the committee. It is suggested that committee members review items previously marked for review and possible addition to the Arkansas Rules. The next meeting will be held on April 10, 2023, at 8:30 am.

**Discuss Form for Reporting Social Work Continuing Education:**

Board Members we given a copy of the current Rules and requested to review the Form for Reporting Social Work Continuing Education (SWCE). The Board will be considering rewording the form and possibly changing the Rules. The intent of the form is only for it to be used when social work continuing education credit is offered. As worded, there may be misunderstanding that a director could sign for a course that does not actually offer SWCE's.

**Supervision Plan Beginning Date Appeal:**

Alena Evans had written the Board requesting an appeal of the acceptable beginning date of her Supervision Plan. Ms. Evans had submitted a plan to the Board in February and received a letter stating her acceptable

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beginning date based on the date received. (60-days from the date of receipt) Ms. Evans sent letters and notes from supervision. The Board had questions and requested staff to write a letter to the LCSW Supervisor. Dr. Raymond Molden made a motion to have the Board send the requested letter and if appropriate, the board staff could determine if the response is adequate. Susan Reasoner, LCSW, seconded the motion, which carried.

**Review of Standing Financial Reports:**

Betty Guhman reviewed and approved the Warrant Detail Report, Revenue Reconciliation Report, ASWB Exam Candidate Log, Leave Report, Refund Report and Trial Balance Reports. These reports were from February 2023. Vorandol Stinyard made a motion to accept the reports as presented. Shani Patterson, LSW, seconded the motion, which carried.

**Action Taken on Applications:**

Shani Patterson, LSW, made a motion on one application to request additional information in letter form from the applicant. Kristin Agar, LCSW, seconded the motion, which carried.

Vorandol Stinyard motion a motion to affirm the applications and renewals issued by the Board.

**LSW Applications:**

**Provisionally Licensed and Approved to Take the Exam:**

Terri Baker  
Zoe Osborn

Jaquida Lasha Clark

Rheanna Kaylee Morgan

**Approved to take the Exam:**

Lakisha Dixon

**Approved for Licensure through Endorsement:**

None

**Denied or Withdrawn Applications:**

None

**LMSW Applications:**

**Provisionally Licensed and Approved to take Examination:**

Kizzie Marie Cleveland  
Ruth Ellen Tubbs

Taylor Nicole Harding  
Jaida Monique Carnley

Jocelyn Shelton

**Approved to take the Exam:**

Davis-Carlson, Maegan

Hannah Marie Lawrey

Nicole Lynne Mitchell

Misty C Smith

Jasmine Winda

**Approved for Licensure through Endorsement:**

Andrea Cole

Felice Michele Gear

**Denied or Withdrawn Applications:**

None

**LCSW Applications:**

**Approved to take Examination:**

Allison Christeen Bass

Stephanie Lynette Bean

Krista Boncheff

Elizabeth Megan Brown

Rilee Bryant

Jacqueline Renna Burse

Christy Leigh Clement

Andrea Noelle Coven

Stephanie Alice Deree

Joseph Adam Forshee

Sheyli Y Hernandez Vasquez

Tina Lorraine Johnson

Allison Rae Jordan

Debbie Layton

Brook Taylor Mattison

Allison Marie Schulz

Tina Marie Simons

Kevin Walter Smith

Destiny Francesca Warner

Bianca J Weber

**Approved for Licensure through Endorsement:**

Victoria Bartholomew

Tina Marie Dale

Sha-Rhonda Michea Green

Brittany Renee' Perry

MacKenzie Elizabeth Sering

Lacie Jo Stephens

Tyesha Thompson

Voltrina DeV Vaughan Williams Jones

**Denied or Withdrawn Applications:**

None

**Action Taken on Renewal Applications:**

The Board reviewed 110 applications for license renewal since the last board meeting.

Shani Patterson, LSW, seconded the motion on applications, which carried.

**Action Taken on Continuing Education Audits:**

The Board affirmed 14 random continuing education audits. Shani Patterson, LSW, made a motion to approve all 14 of the audits. Susan Reasoner, LCSW, seconded the motion, which carried.

**Action Taken on Supervision Plan Reviews:**

The Board reviewed 29 supervision plans. Elizabeth Crone, LCSW, made a motion to show 28 of the supervision plans reviewed. Susan Reasoner, LCSW, seconded the motion, which carried. One plan is pending clarification or new goals.

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**Action Taken on Certificates of Registration:**

There were no Certificate of Registration applications.

**OTHER BUSINESS:**

There being no other business, Vorandol Stinyard made a motion to adjourn. Kristin Agar, LCSW, seconded the motion, which carried.

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