



STATE OF ARKANSAS

Board of Hearing Instrument Dispensers

Regular Meeting
Thursday, July 18th, 2019 | 10:30 AM
Office of the Attorney General | 2nd Floor | Big Conference Room
323 Center Street, Little Rock, AR 72211

Minutes

Attendees Present

- Greg Smith, Chairman
- Dillard Martin, Senior Board Member
- Mark Oyler, Secretary/Treasurer
(via. Phone @ 10:32)
- Randy Fore, Vice Chairman
- Vicki Howard

Others Present

- Angela Gibson, Administrative Assistant
- Joe West, Assistant Attorney General
- Matt Gilmore, Arkansas Dept. of Health
- Tammy Payne
- Stephanie Pratt

Motion: By Vicki Howard, to commence meeting. Seconded by Randy Fore. Motion Passed.

The Chairman called the meeting to order at 10:34 AM. Angela Gibson called roll: a quorum was present.

Motion: To approve the Board Meeting Minutes from Dec. 7th, 2018, by Vicki Howard. Seconded by Randy Fore. Motion Passed.

Election of Officials:

Motion: By Vicki Howard, to re-elect Greg Smith as Chairman of the Board. Seconded by Randy Fore. Motion Passed.

Motion: By Mark Oyler, to elect Randy Fore as the Vice-Chairman. Seconded by Vicki Howard. Motion Passed.

Motion: By Vicki Howard, to re-elect Mark Oyler as the Secretary/Treasurer. Seconded by Randy Fore. Motion Passed.

Executive Director Position- Greg Smith (Chairman) explained that, Glynda Lane, would no longer be able to fill the position. Angela Gibson introduced Tammy Payne and Stephanie Pratt as potential candidates for the position.

Motion: By Vicki Howard to go into *Executive Session*. Seconded by Randy Fore. Motion Passed.
Moved into Executive Session at 10:42 A.M.

_____Executive Session_____

Motion: By Randy Fore to end *Executive Session* and return to the “Regular Meeting”. Seconded by Vicki Howard. Motion passed.

Motion: By Vicki Howard to hire/elect Stephanie Pratt as the Executive Director. Seconded by Randy Fore. Motion Passed.

*Assistant Attorney General, Joe West, advised the Board to consult with the Arkansas Department of Health about the hiring of an Executive Director.

*Matt Gilmore from the Arkansas Department of Health was contacted (via. Phone) and made an appearance. Matt Gilmore advised that due to the recent State Government Consolidation, Stephanie Pratt must be hired through the Arkansas Department of Health in addition to the Board’s offer.

Motion: By Vicki Howard to set 8/1/2019 as the start date for Stephanie Pratt. Angela Gibson to stay until 8/31/2019 until Stephanie Pratt can be officially hired and may stay past this date (if needed) with Director’s approval. Seconded by Dillard Martin. Motion passed.

Board’s Mailing Address:

It was recommended that the Board’s official mailing address be changed to the Director’s (Greg Smith) business address.

Motion: By Vicki Howard to change the Board’s mailing address to:

Arkansas Board of Hearing Instrument Dispensers
2701 S. Caraway Rd. Suite A1
Jonesboro, AR 72401

Seconded by Randy Fore. Motion Passed.

Legislative Report:

Joe West presented material pertaining to the amendments and new rules the Board wishes to set forth.

Motion: By Vicki Howard to change the “OR” between option 1 and 2 in Article XVI, Section 2, Paragraph C, to “AND”. Seconded by Randy Fore. Motion Passed.

Motion: By Vicki Howard to add “proof of graduating from an ACA program, or certification from NBCHIS.” To article XVI, Section 2, Paragraph D. Seconded by Mark Oyler, Motion passed.

Motion: By Vicki Howard to add a Section pertaining to Temporary/Provisional Licenses and a Section for Licensure of an individual from a State that does not License Hearing Instrument Dispensers. Seconded by Randy Fore. Motion Passed.

Stephanie Pratt was asked to generate a compilation of other State’s requirements for licensure.

Motion: By Vicki Howard to eliminate Section 7 of Article 9. Seconded by Mark Oyler. Motion passed.

Matt Gilmore spoke with the Board about the merger with the Arkansas Department of Health.

Motion: By Vicki Howard to approve Greg Smith to deliver the “Ethics” portion at an upcoming IHS Conference and fill-in for speakers if needed. Seconded by Randy Fore. Motion Passed.

Motion: By Randy Fore to approve Model Language for new Section in Article XVI, pertaining to reciprocity. Seconded by Vicki Howard. Motion Passed.

Motion: By Vicki Howard to update the “License Renewal Form” to include the Tympanometer Serial Number. Seconded by Randy Fore. Motion Passed.

Motion: By Vicki Howard to approve all new rules and amendments presented by Joe West. Seconded by Randy Fore. Motion Passed.

Financial Report:

Angela Gibson presented financial reports to the Board for May 2019 and June 2019.

June 2019: Expenditures = \$83.08 Revenue = \$2,458.34

July 2019: Expenditures = \$1,184.80 Revenue = \$10,304.78

Remaining Matters:

Motion: By Vicki Howard to approve Board Travel for July 18th, 2019. Seconded by Randy Fore. Motion Passed.

The Board discussed establishing a "Lifetime License". Details and specifications of a new license category were reviewed by the Board and Joe West. The Board decided to table the matter until the next Board Meeting.

Motion: By Vicki Howard to set the next Board Meeting Date as September 27th, 2019, at 10:30 A.M. Seconded by Randy Fore. Motion Passed.

The next Board Meeting will be September 27th, 2019, at 10:30 A.M.

Motion: By Vicki Howard to adjourn the meeting. Seconded by Randy Fore. Motion passed.

Meeting Adjourned at 1:32 P.M.