



Arkansas Board of Hearing Instrument Dispensers

Regular Meeting
Friday, January 31st, 2020 | 10:30 A.M
Office of the Attorney General | 2nd Floor | Big Conference Room
323 Center Street, Little Rock, 72211

Minutes

Attendees Present

- Greg Smith, Chairman
- Mark Oyler, Secretary/Treasurer (Via Phone)
- Louis McGrail, Au. D, Audiologist
- Randy Fore, Vice-Chairman
- Vicki Howard, Licensed Dispenser

Others Present

- Matt Gilmore, ADH
- Joe West, Assistant Attorney General
- Stephanie Pratt, Executive Director

The Chairman called the meeting to order at 10:45 am. Stephanie Pratt called roll: a quorum was present. The Chairman welcomed and introduced a new member to the Board, Dr. Louis McGrail, Au. D, who is to fill the Board's Audiologist position.

Executive Director Report:

Motion: To approve the Board meeting minutes from September 27th, 2019 by Randy Fore. Seconded by Vicki Howard. Motion Passed.

Motion: To approve the Dispenser Applications received from Brian Eskew, Ashli Mashburn, and Dana Rey by Louis McGrail. Seconded by Randy Fore. Motion Passed.

Motion: To approve the Internship Applications received from Corey Iovinelli, Leslie Magee, and Ashli Mesaris by Vicki Howard. Seconded by Louis McGrail. Motion Passed.

Motion: The Board discussed the revisions to the Hearing Instrument Dispenser Application. A small language change is needed under "Background Information". Motion by Vicki Howard to approve as is with language change. Seconded by Randy Fore. Motion Passed.

Motion: To specify between "Home" and "Business" address and approve the Request for Information form as is by Vicki Howard. Seconded by Randy Fore. Motion Passed.

Motion: To approve the Hearing Instrument Dispenser Internship Application with a small language change to the “Background Information” section, by Randy Fore. Seconded by Louis McGrail. Motion Passed.

Motion: To approve the Internship Extension Request as is and add a Notarized Affidavit forms for Interns and Sponsors, by Randy Fore. Seconded by Vicki Howard. Motion Passed.

Motion: To approve the Social Security Request Form as is by Vicki Howard. Seconded by Randy Fore. Motion Passed.

Motion: To approve the License Verification Request Form as is by Louis McGrail. Seconded by Vicki Howard. Motion Passed.

Motion: To approve the Request for Duplicate/Replacement License form as is by Vicki Howard. Seconded by Louis McGrail. Motion Passed.

Motion: To update the address listed on page 3 of Complaint Form and approve as is by Vicki Howard. Seconded by Louis McGrail. Motion Passed.

Motion: To approve the Continuing Education Approval Request Form as is by Vicki Howard. Seconded by Louis McGrail. Motion Passed.

Motion: To approve the CEU Course Submission Request received from Starkey by Vicki Howard. Seconded by Randy Fore. Motion Passed.

Executive Director, Stephanie Pratt, gave an overview of completed CSA (Control Self-Assessment) for 2020.

Secretary/Treasurer, Mark Oyler, reviewed the current Licensing tests administered with the Board, and determined an update is needed. Members of the Board will begin to update an advance the questions and formats of the tests. This matter will be tabled until a later meeting when updates can be presented.

Motion: To approve the Financial Reports from Sept. 2019 to Dec. 2019 by Vicki Howard. Seconded by Randy Fore.

Remaining Matters:

The Board began discussing possible future meeting dates.

Motion: To set meeting dates for May 8th, 2020, July 23rd, 2020, and October 2nd, 2020, by Louis McGrail. Seconded by Randy Fore. Motion Passed.

Motion: For testing to commence by Vicki Howard. Seconded by Louis McGrail. Motion Passed.

Motion: To adjourn meeting by Louis McGrail. Seconded by Randy Fore. Motion Passed.

Meeting Adjourned at 11:58 am.