

**GUIDELINES FOR THE SUBMISSION OF PLANS FOR
MOBILE HOME AND RECREATIONAL VEHICLE PARKS
UTILIZING ONSITE WASTEWATER SYSTEMS OR SMALL DISCHARGING SYSTEMS
(LESS THAN 2,000 qpd)**

Complete and detailed mobile home and recreational vehicle (MH&RV) park plans and specifications must be submitted for review and approval to the Arkansas Department of Health prior to any construction. The plans must include the following:

1. A vicinity map and GPS coordinates indicating the project location.
2. A plan layout showing properties, streets, easements, all topographical features, and the area flood level.
3. Dimensions of lots, streets, easements, etc.
4. Complete system specifications. All plans utilizing septic tank/soil absorption systems must comply with the Rules & Regulations Pertaining to Onsite Wastewater Systems, Designated Representatives and Installers. Any proposal for surface discharge system must include complete technical specifications, equipment diagrams, a map of the discharge route, notarized flowage easements from affected property owners and copies of the monitoring and maintenance contract.
5. Detailed engineering plans and specifications for the water system submitted by an engineer licensed in Arkansas.
6. Details of fire hydrants, anchorage blocks, tees, water and sewer connections for trailer parks, etc.
7. Water pressure of existing water system at point of connection.
8. Addresses of all parties to receive copies of MH&RV park correspondence.
9. A minimum of three copies of the plans and supporting documentation are required.

The Regional Environmental Program Specialist verifies all site and soil data submitted for MH&RV parks proposing a soil absorption system and the design and discharge route of proposed discharging systems. A statement recommending approval/disapproval of the MH&RV is sent to the Engineering Section.

Connection to public water and public sewage systems provides the most desirable methods of providing water and sewage disposal services to a MH&RV park. Any proposal to provide onsite systems for large developments must be justified by an engineering report explaining why providing public facilities are not feasible.

A completed Project Cost Estimate Worksheet (EHP-17) must be submitted with the MH&RV park plans. All pertinent fees associated with a project must be addressed on this document. All appropriate fees must be paid prior to plan review.

Mail all plans in triplicate to: Arkansas Department of Health
Engineering Section
4815 West Markham, Slot H-37
Little Rock, AR 72205-3867

For additional information, contact your local county Environmental Health Specialist, the Arkansas Department of Health, Onsite Wastewater Section (501-661-2171), or the Engineering Section (501-661-2623).