Examinations and Initial Licensure Instructions

INSTRUCTIONS FOR WRITTEN EXAMINATION – Tattoo, Piercing and Permanent Cosmetics

Written Examination:

Once the Section receives the application and instructor signed training logs and required fees are processed the applicant will be sent a link to access to the written examination to the email that is submitted on the attached application.

Practical Examination:

ALL Practical examinations will be administered by the Department via teams meeting. Applicant will be contacted via email to schedule practical examination, once the exam is scheduled a calendar invite will be sent with the Teams meeting link.

Candidates will be required to set up their work area as part of the examination, perform the appropriate service and breakdown the work area once the service is completed. Practical examinations should be conducted exactly as if you were performing a service on a client for compensation.

Applicants should not be coached by anyone that may be assisting with the Teams examination (Instructor, fellow artist, etc.). Interference of any kind during the exam may result in failure for the applicant.

REQUIREMENTS FOR PRACTICAL EXAMINATIONS

Candidate will need to have a live model, a mannequin, fake skin, pig ears or fruit for the practical examination:

Tattoo:

For Tattoo a ½ inch wide by ½ inch length tattoo will be required (tattoo should be preselected before the examination)

Piercing:

For the piercing the skin must be pierced using the appropriate earring.

Permanent Cosmetics:

For the permanent cosmetics 2 strokes on the eyebrow will be required (CANNOT BE SIMULATED)
Any person who has completed training in permanent cosmetics, Tattoo, Piercing and Permanent Cosmetics Instructor as stipulated A.C.A.17-26-607, is required to take a written and practical examination. Any person who owes a financial obligation to the Department will be deemed ineligible to examine until the debt is paid in full. The Postsecondary Institution is responsible for submitting an Examination and Initial Licensure Application (this form) and required fees to the Department confirming the completion of hours.

If the Department’s records agree that the person has met all eligibility requirements and does not owe a financial obligation to the Section, then the person will be deemed eligible to schedule for the written and practical examination.

$100.00 Non-Refundable initial licensure fee and a $50.00 Non-Refundable Examination fee.

<table>
<thead>
<tr>
<th>Type of training received(circle one):</th>
<th>Permanent Cosmetics</th>
<th>Tattoo</th>
<th>Body Piercing</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Name</td>
<td>Middle Name</td>
<td>Last Name</td>
<td>Social Security Number</td>
</tr>
<tr>
<td>Address</td>
<td>City</td>
<td>State</td>
<td>Zip Code</td>
</tr>
<tr>
<td>Date of Birth</td>
<td>Gender</td>
<td>Race</td>
<td></td>
</tr>
<tr>
<td></td>
<td>MALE</td>
<td>Black</td>
<td>White</td>
</tr>
<tr>
<td>Institution Attended</td>
<td>Date training began</td>
<td>Date completed training</td>
<td>Total hours completed</td>
</tr>
<tr>
<td>Is Tuition Paid in Full</td>
<td>Yes</td>
<td>No</td>
<td>Number of Certified Hours</td>
</tr>
<tr>
<td>Email Address (REQUIRED – all correspondence sent from the Section regarding your examination will be sent via email)</td>
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</tbody>
</table>

By signing this application, I certify that the information provided above is true and accurate. Further, I understand that any false statements will be sufficient grounds for the Cosmetology Technical Advisory Committee to take disciplinary action.

Instructor/Institution Owner Signature | Today's Date

Applicant’s Signature | Today’s Date