

# WRITTEN QUESTIONS AND ANSWERS

## DH-21-0006 Description

**ANSWERS ARE IN RED**

### **Question 1: Section 1.6 Budget and Justification**

"Applicant must complete the budget worksheet provided as a separate excel file and will not be included in the scoring of applications"

- It is possible I am overlooking something or simply not looking in the correct place, but I cannot find a budget worksheet in the RFA or Application Packet. Is this located somewhere else?

**Answer: A sample budget was not included nor intended. Please submit your own budget.**

### **Question 2: Section 2- Applicant Requirements**

**Page 8 of 19: "responses to items in this section unless specifically and expressly required"**

- Can you please clarify the meaning of the above statement? Was this statement meant to be preceded by "Do not"?

**Answer: Please respond to all recipient requirements by providing information or explanation of the MTM training program.**

### **Question 3: Section 2- Applicant Requirements**

**Recipient Requirements line item "L" and Application Packet Evaluation Item "E.4.4"**

"Applicants must demonstrate their national ranking in their first quarter of their training program and be able to demonstrate ranking improvement within one year"

- Can you clarify which national ranking needs to be demonstrated? The item reads as though the desired response is the national ranking of the training program itself. There is no database or system that ranks training programs. If the item is attempting to ascertain the quality of the training, participant experience/feedback would be the most standardized method of assessment. Anonymous participant evaluations of the program are completed after each training session. The data from these evaluations can be presented as the response to this item.
- If the item is attempting to ascertain the impact of the training program on MTM completion and national MTM completion ranking of pharmacies utilizing the program, national ranking data by pharmacy size category can be provided from the data collected by the Harps Food Stores Pharmacies.

**Answer: The question is to ascertain the impact of the training program based on MTM completion and national MTM completion rankings.**

**Question 4: Section 2- Applicant Requirements  
Recipient Requirements line item “N”**

"Applicants must provide a list of other states across the Nation where they provided training"

- I am seeking two points of clarification for this item. First, there is not a corresponding response field on the Application Packet for this item. Does this list need to be provided with the application as a document organized at the end of the Application Packet?
- Second, should this list only include the states in which the physical location of the training course was hosted, or should this list include the states in which pharmacy teams who have been through the program are located across the nation? There are many pharmacy teams that have been trained via virtual seminars and at national conferences. In these cases, the physical location of the training was in one state, but pharmacy teams were from various states.

**Answer: Please provide a list of States in the Nation where the training has been offered either in person or virtual (virtual, meaning where the Pharmacist was from taking the course).**

**Question5: Section 2- Applicant Requirements  
Recipient Requirements line items “O” and “P”**

"Applicants shall supply a list of speaking invitations and any recognitions they have received on their Advanced MTM Certificate Training Program" and "Applicants shall provide a list of associations and collaborations they are involved with, along with any news articles about their National Advanced Medication Therapy Management Certificate Training Program"

- There is not a corresponding response field on the Application Packet for these Recipient Requirement items. As above, do these need to be provided as an additional document at the end of the Application Packet?

**Answer: Please provide the answer as an additional document at the end of the Application Packet.**