

**Cervical Cancer Task Force
Regular Meeting**

**January 8, 2015
Minutes**

Attending Task Force Members (7):

Dr. Jennifer Dillaha, Beth Ingram, Dr. Paul G. Greene, Dr. Cygnet Schroeder, Michelle Murtha and Kim Wilmot.

Dr. Charity Fleming Smith and Dr. Amy Daniel (via phone conference)

Absent Task Force Members (5):

Dr. Nancy Andrews-Collins, Beth Ingram, Christy McCreight, Louise Scott and Dr. Renee Montgomery.

Arkansas Cancer Coalition (ACC):

Trena Mitchell

Arkansas Department of Health (ADH):

Joanne Jones

Crystal Foreman

Elizabeth Pitman

I. Call to order:

Dr. Jennifer Dillaha, Task Force Chair, called the meeting to order at 4:31 p.m.

A. Welcome and Introductions:

Dr. Dillaha welcomed attendees and asked members and staff to introduce themselves.

B. Comments from the Public:

There were no comments from the public.

II. Task Force Business

A. Approval of Minutes (November 6, 2014 and December 4, 2014)

- Taskforce members reviewed the minutes from the November 6th meeting. No changes were requested. There was a motion to approve the minutes and a unanimous consent that the minutes be approved.
- Taskforce members reviewed the minutes from the December 6th meeting. There was a brief discussion changes for the cervical cancer chapter based on the minutes. There was a motion to approve the minutes and a unanimous consent that the minutes be approved.

B. Draft of the Arkansas Cancer Plan, Third Edition

- Dr. Dillaha made changes to the cervical cancer chapter from the last meeting. The taskforce went through the chapter to make additional revisions.
- Dr. Dillaha mentioned that a new HVP vaccination has been approved. The vaccination covers 9 different strains of HPV. The recommendation for use of the vaccination has not been made. There are no changes for the recommendation section of the cervical cancer at this time.
- While reviewing the cancer chapter, Dr. Fleming Smith mentioned that she visited with former Representative Fred Allen and talked with him about the CCTF activities. Dr. Fleming Smith posed the question about legislation efforts from the CCTF. Dr. Dillaha tabled the discussion for the end of the meeting.
- Dr. Dillaha suggested moving some of the general strategies under the prevention section. One option was to move general strategy number 4 (tobacco) under prevention. Dr. Dillaha mentioned that the AR Cancer Coalition can make changes to satisfy the requirements of the funders.
- Dr. Greene suggested referencing where to find the tobacco control strategies and recommendations in the cancer plan (Lung Cancer Chapter).
- Dr. Greene mentioned that all of the objectives listed in the chapter are not listed in the measures table. Dr. Dillaha said that objective 3 and 4 did not have an accurate measure therefore; it was not included in the measures table. The CCTF agreed on the following:
 - i. Joanne Jones (ADH) will check with Dr. Adolph, evaluator for the ADH Chronic Disease Branch to identify Cervical Cancer data and measures that are currently available.
 - ii. Change Objective 3 to: By 2020, Increase resources for education and treatment services for pre-invasive lesions of the cervix across the state of Arkansas
 - iii. Change Objective 4.1 to: By 2020, Increase early referral and access to medical specialists who treat invasive cervical cancer
- A motion was made that the CCTF make the changes to the Arkansas Cancer Plan as discussed today. The motion was voted unanimously in favor.
- Consider adding additional measures for objectives 3 and 4. Dr. Dillaha will work with comprehensive cancer control to help identify these.

C. Scheduling of Next Task Force Meeting

- Dr. Dillaha set the next meeting for 4:30 pm on April 23, 2015. Dr. Dillaha mentioned that the breast cancer control advisory board meet quarterly on the 4th Tuesday and asked if the CCTF would like to meet the preceding Thursday at 4:30 pm.
- Future meeting dates would be April 23, July 23, and October 22 at 4:30 pm.
- Beth Ingram motioned to accept the proposed meeting schedule, Kim Wilmot seconded. The motion was voted unanimously in favor.

III. Closing

Dr. Dillaha closed the formal meeting at 5:21 pm