



# Arkansas State Board of Nursing

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## BOARD BUSINESS MEETING MINUTES

### TIME AND PLACE:

May 9, 2019  
ASBN Boardroom, Suite 312

### MEMBERS PRESENT:

Ramonda Housh, MNSc, APRN, CNP, C-PNP; Lance Lindow, RN; Neldia Dycus, BS, MHSM, MHRD, RN; Stacie Hipp, MSN, APRN; Pamela Leal, RN, Representative of the Older Population; Michael Burdine, RN; Renee Mihalko-Corbitt, DNP, APRN, ACNS-BC; Melanie Garner, LPN, CLC; Janice Ivers, MSN, RN, CNE; Jasper Fultz, LPN; Kaci Bohn, PhD, Consumer Representative

### MEMBERS ABSENT:

Rachel Sims, BSN, RN; Yolanda Green, LPN

### STAFF ATTENDING AT VARIOUS TIMES:

Sue A. Tedford, MNSc, APRN, Executive Director  
Fred Knight, JD, General Counsel  
Mary Trentham, JD, MNSc, MBA, APRN, CNP, Attorney Specialist  
Karen McCumpsey, RN, MNSc, ASBN Assistant Director  
Darla Erickson, CPA, Administrative Services Manager  
Susan Lester, Executive Assistant to the Director  
Tammy Vaughn, MSN, RN, CNE, Program Coordinator  
Debra Garrett, DNP, APRN, Program Coordinator  
Lisa Wooten, MPH, BSN, RN, ASBN Assistant Director  
Deborah Rodgers, Program Coordinator, MSN, RN  
Tonya Gierke, Assistant Director, JD, BSN, RN  
LouAnn Walker, Public Information Coordinator  
Albert Williams, Information Systems Coordinator  
Brandon Grimes, Regulatory Board Chief Investigator

President Ramonda Housh called the meeting to order at 1:00 p.m. A flexible agenda was declared.

### I. OTHER

David and Susan Brown with PCI provided information regarding the next CE cruise which is scheduled for 2021. They are still working on the details.

Ms. Brown also shared details from the Think Nurse Expo held on April 13, 2019 at the Jack Stephens Center on the UALR Campus in Little Rock. She informed the Board that the event was a remarkable success. They received amazing nominations for the Compassionate Nurse Award and the Nurse Educator Award. Ms. Brown reminded the Board that fellow Board Member Jasper Fultz won the Compassionate Nurse Award in 2008.

## II. CONSENT AGENDA

**MOTION 1:** I move the Arkansas State Board of Nursing approve the items on the Consent Agenda.  
**PASSED.**

## III. COMMITTEE REPORTS

Reports were given by Committee chairs. Motions reflect committee recommendations.

### A. FINANCE COMMITTEE

Janice Ivers, the Finance Committee Chairperson, along with Darla Erickson, Administrative Services Manager, covered items for the Finance Committee. The Finance Committee approved their minutes and purpose of their committee. The following motions were presented:

**MOTION 2:** I move that the Arkansas State Board of Nursing approve the financial statements for December 2018, January 2019, February 2019, and March 2019.  
**PASSED.**

**MOTION 3:** I move that the Arkansas State Board of Nursing approve the financial reports prepared by the Department of Finance and Administration- Service Bureau and Office of Budget for the State Board of Nursing for the period December 2018, January 2019, February 2019, and March 2019.  
**PASSED.**

**MOTION 4:** I move that the Arkansas State Board of Nursing approve the report reconciling the ASBN financial statements to the AASIS documents received by the Department of Finance and Administration- Service Bureau and Office of Personnel Management for the State Board of Nursing for the period December 2018, January 2019, February 2019, and March 2019.  
**PASSED.**

The Finance Committee approved the Minutes from their January 10, 2019 meeting. Janice Ivers advised the Board that the Finance Committee's Strategic Plan is on target. Board Members were informed that there may be potential changes in compliance with the Transformation and Efficiency Act of 2019.

### B. EDUCATION COMMITTEE

Kaci Bohn, Education Committee Chairperson, along with Tammy Vaughn, ASBN Program Coordinator, covered items for the Education Committee. The following motions were presented:

**MOTION 5:** I move that the Arkansas State Board of Nursing continue approval of the Pilot Practical Nursing program at the University of Arkansas at Fort Smith/Western Arkansas Technical Center until the second group of students has graduated (May 2020). At that time, the program will submit the previously required outcome evaluation material for the Board to review.  
**PASSED.**

**MOTION 6:** I move that the Arkansas State Board of Nursing approve North Arkansas College Practical Nursing Programs curriculum revision effective immediately.  
**PASSED.**

**MOTION 7:** I move that the Arkansas State Board of Nursing grants Prerequisite Approval to the Arkansas State University Beebe Licensed Practical Nurse/Paramedic to Associate of Science in Registered Nursing program.  
**PASSED.**

The Education Committee approved the Minutes from their January 10, 2019 meeting. Kaci Bohn reported the Education Department's strategic plan is still on track and that educational sessions for the Board will continue. Tammy Vaughn advised the Board that she participated in a military task force to assist military members make the transition from active duty into nursing. Jasper Fultz indicated that he would like to be part of that task force.

#### **C. PRACTICE COMMITTEE**

Lance Lindow, Practice Committee Chairperson, along with Mary Trentham, Attorney Specialist, presented items for the Practice Committee.

The Practice Committee reviewed the number of open investigative cases. The first quarter numbers are favorable. There are currently 451 open cases, but more will be opened as new graduates submit applications for licensure.

Lance Lindow indicated to the Board that his trip for the NCSBN Mid-Year Meeting in San Antonio, Texas, provided useful information regarding social media. Mary Trentham indicated to the Board that staff attorneys including Tonya Gierke, Fred Knight, and herself attended a continuing legal education seminar which was geared toward educating government attorneys wherein they learned about the new Act which mandates broadcasting of public meetings. The attorneys also learned about the Transformation and Efficiencies Act of 2019, which will consolidate health professional license boards under the Department of Health.

The Practice Committee approved their minutes from the January 10, 2019 meeting. They also reviewed the open disciplinary case report and their strategic plan.

#### **D. ADMINISTRATIVE COMMITTEE**

Stacie Hipp, Chairperson for the Administrative Committee, and Sue Tedford, ASBN Executive Director, presented the following items:

The Administrative Committee reviewed and discussed proposed revisions to the following policies of the Arkansas State Board of Nursing Administrative Manual:

- *Nursing Practice Policy Number III-50, Criteria for Board Approved Evaluators; and*
- *Alternative to Discipline Policy Number XI-4, Assessment and Evaluation Requirements.*

**MOTION 8:** I MOVE that the Arkansas State Board of Nursing approve revisions to the following policies of the Arkansas State Board of Nursing Administrative Manual as listed and attached:

- *Nursing Practice Policy Number III-50, Criteria for Board Approved Evaluators; and*
- *Alternative to Discipline Policy Number XI-4, Assessment and Evaluation Requirements.*

**PASSED.**

The Administrative Committee approved their minutes from the January 10, 2019 meeting and determined their current 2017-2019 Strategic Plan items are up-to-date including the following initiatives: training of Board Members and staff; assessing the need for additional staff; facilitating Board and staff development through education core competencies; participating in national projects designed to identify promising practices; developing a comprehensive plan for communicating with nurses, students, the public and other stakeholder; and proactively seeking out ways to participate in local, state and national discussions/policy making regarding healthcare issues that impact nursing regulation.

The Board Strategic Planning Meeting is scheduled to take place on June 6, 2019 at the

**IV. STAFF REPORTS**

Sue Tedford and Fred Knight discussed the following legislative action taken during the 2019 General Assembly:

<b>ACT</b>	<b>Description</b>
<b>Act 70</b>	ASBN appropriation
<b>Act 250</b>	Keep Arkansans Working <ul style="list-style-type: none"> <li>• Stops licensure suspension or revocation for nonpayment of student loans</li> </ul>
<b>Act 308</b>	<ul style="list-style-type: none"> <li>• Add podiatrist to collaborating physician</li> <li>• APRN must be employed by podiatrist</li> </ul>
<b>Act 309</b>	Remove duplicative language regarding prescriptive abilities <ul style="list-style-type: none"> <li>• Combines APRN, optometrist and PA prescribing language</li> </ul>
<b>Act 315</b>	Eliminate Unnecessary References to "Regulations"
<b>Act 319</b>	Expedited rule making <ul style="list-style-type: none"> <li>• Agencies can group rule making activities</li> </ul>
<b>Act 386</b>	Technical Corrections to Title 17
<b>Act 419</b>	Procurement
<b>Act 426</b>	Expedited temporary and provisional licenses <ul style="list-style-type: none"> <li>• Provides for a 90 day temporary permit</li> </ul>
<b>Act 447</b>	Require mandatory electronic prescribing for Schedule II-VI
<b>Act 517</b>	Amend Administrative Rules
<b>Act 593</b>	Full Schedule II <ul style="list-style-type: none"> <li>• Opioid for 5 days or less</li> <li>• Stimulant – initial script by MD and continues for same purpose</li> </ul>
<b>Act 600</b>	Sunrise/sunset

	<ul style="list-style-type: none"> <li>Review of each agency every 6 years by Legislative Council</li> </ul>
<b>Act 626</b>	FBI Rap Back
<b>Act 662</b>	Create Online Database for Administrative Rules
<b>Act 687</b>	Immunity of Expert Witness
<b>Act 820</b>	Licensure Active Duty <ul style="list-style-type: none"> <li>May engage in occupation if hold equivalent license</li> <li>Applies to agencies who didn't adopt Rules</li> </ul>
<b>Act 837</b>	DACA
<b>Act 893</b>	Alternative Rule Filing
<b>Act 910</b>	Transformation
<b>Act 914</b>	Career Service Recognition
<b>Act 990</b>	Disqualifying Criminal Offenses
<b>Act 1011</b> (same as Act 426)	Establish Endorsement/Reciprocity
<b>Act 1028</b>	Freedom of Information Act

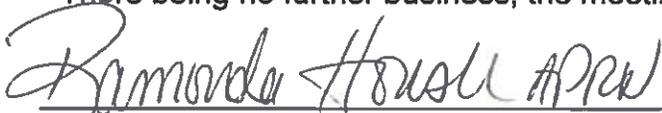
Albert Williams shared details regarding the All Hazards testing with the Board wherein remote access is set up as mock emergencies are enacted to ensure the ability of ASBN to continue its mission. The state mandated testing went well last year. We plan on testing all systems again the end of June 2019.

Debbie Garrett spoke to the Board regarding the Prescription Drug Monitoring Program (PDMP). Act 820 of 2017 mandates that health providers check prescription records before writing prescriptions for controlled substances. Ms. Garrett has performed audits to ensure all APRNs are signed up to participate with the program and has reached out to APRNs who were not signed up.

Tammy Vaughn shared a report regarding the outcome of the Continuing Education Cruise. She indicated topics covered included human trafficking and a pharmacology update. Ms. Vaughn stated there was a wonderful turnout for the event and many active nurses participated.

Sue Tedford shared the news that Board Member Kaci Bohn is scheduled to speak to ARNA members on September 7, 2019 in Conway, Arkansas.

There being no further business, the meeting adjourned at 2:15 p.m.



Ramonda Housh, Board President



Susan Lester, Recording Secretary

7/10/19

Date Approved