



Arkansas State Board of Nursing

UNIVERSITY TOWER BUILDING, SUITE 800
1123 SOUTH UNIVERSITY AVENUE
LITTLE ROCK, ARKANSAS 72204-1619
Telephone 501.686.2701 • Facsimile 501.686.2714
www.arsbn.org

BOARD BUSINESS MEETING MINUTES

TIME AND PLACE:

May 10, 2018
ASBN Boardroom, Suite 312

MEMBERS PRESENT:

Ramonda Housh, MNSc, APRN, CNP, C-PNP; Yolanda Green, LPN; Haley Strunk, LPN, Rachel Sims, BSN, RN; Stacie Hipp, MSN, APRN; Pamela Leal, RN, Representative of the Older Population; Michael Burdine, RN; Renee Mihalko-Corbitt, DNP, APRN, ACNS-BC; Melanie Garner, LPN, CLC; Janice Ivers, MSN, RN, CNE; Kaci Bohn, PhD, Consumer Representative; Lance Lindow, RN

MEMBERS ABSENT:

Neldia Dycus, BS, MHSM, MHRD, RN

STAFF ATTENDING AT VARIOUS TIMES:

Sue A. Tedford, MNSc, APRN, Executive Director
Fred Knight, JD, General Counsel
Mary Trentham, JD, MNSc, MBA, APRN, CNP, Attorney Specialist
Karen McCumpsey, RN, MNSc, ASBN Assistant Director
Darla Erickson, CPA, Administrative Services Manager
Susan Lester, Executive Assistant to the Director
Tammy Vaughn, MSN, RN, CNE, Program Coordinator
Debra Garrett, DNP, APRN, Program Coordinator
Lisa Wooten, MPH, BSN, RN, ASBN Assistant Director
LouAnn Walker, Public Information Coordinator
Albert Williams, Information Systems Coordinator

President Ramonda Housh called the meeting to order at 10:51 a.m. A flexible agenda was declared.

I. CONSENT AGENDA

MOTION 1: I move the Arkansas State Board of Nursing approve the items on the Consent Agenda.

PASSED.

II. COMMITTEE REPORTS

Reports were given by Committee chairs. Motions reflect committee recommendations.

A. FINANCE COMMITTEE

Mike Burdine, the Finance Committee Chairperson, along with Darla Erickson, Administrative Services Manager, covered items for the Finance Committee. The Finance Committee approved their minutes and purpose of their committee. The following motions were presented:

MOTION 2: I move that the Arkansas State Board of Nursing approve the financial statements for December 2017, January 2018, February 2018, and March 2018.
PASSED.

MOTION 3: I move that the Arkansas State Board of Nursing approve the financial reports prepared by the Department of Finance and Administration- Service Bureau and Office of Budget for the State Board of Nursing for the period December 2017, January 2018, February 2018, and March 2018.
PASSED.

MOTION 4: I move that the Arkansas State Board of Nursing approve the report reconciling the ASBN financial statements to the AASIS documents received by the Department of Finance and Administration- Service Bureau and Office of Personnel Management for the State Board of Nursing for the period December 2017, January 2018, February 2018, and March 2018.
PASSED.

MOTION 5: I move that the Arkansas State Board of Nursing approve the final 2018 Control Self-Assessment submitted March 30, 2018 for the Arkansas State Board of Nursing to the Department of Finance and Administration- Office of Accounting- Internal Audit Section.
PASSED.

The Finance Committee approved the Minutes from their January 11, 2018 meeting. Darla Erickson advised the Board that the Finance Committee's Strategic Plan is on target.

Fred Knight, the Board's General Counsel, spoke with the Board regarding their decision regarding Holley Aleece Lawson Fowler, A005398, R092903, and L048705 (expired) when Ms. Fowler appeared before them to request prescriptive authority at their April 12, 2018 meeting. The Board took the matter under advisement and decided to discuss it further after lunch.

Mary Trentham, the Board's Attorney Specialist, presented Consent Agreements that had been entered into since the last meeting. Following discussion of each agreement, the following motion was passed:

MOTION 6: I move that the Arkansas State Board of Nursing ratify the following Consent Agreements:

Barry, Crystal Ann, PN Applicant
Violation – ACA § 17-87-309(a)(2) and (a)(4)
Probation – 1 year

(Jasper, AR)

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Glass III, Joseph Frederick, R070639, L034375 (expired) (North Little Rock, AR)
ACA § 17-87-309(a)(2), (a)(4), (a)(6) and (a)(9)

Probation – 3 years

Course – Sharpening Critical Thinking Skills

Janton, Amanda Jo, R091416 (Benton, AR)

ACA § 17-87-309(a)(6)

Probation – 2 years

Courses – Sharpening Critical Thinking Skills, Documentation for Nurses

Civil Penalty - \$1,500.00

Kiersey, Michael Edward, C002755 (expired), R044310 (expired) (Benton, AR)

ACA § 17-87-309(a)(4) and (a)(6)

RN Probation – 5 years to be followed by

CRNA – Suspension 6 months

Newton, Salena Sue Smith, L041350 (Ft. Smith, AR)

ACA § 17-87-309(a)(4), (a)(6) and (a)(9)

Probation – 2 years

Courses – Sharpening Critical Thinking Skills; Prescription Drug Abuse

Civil Penalty - \$2,000.00

Robinson, Shara Kirsten, L050374 (expired) (Malvern, AR)

ACA § 17-87-309(a)(2), (a)(4) and (a)(6)

Probation – 3 years

Course – The Arkansas Nurse Practice Act

Rogers, Cara Leigh Williams Cunningham Guill, L041240 (Greenwood, AR)

ACA § 17-87-309(a)(4), (a)(6) and (a)(9)

Probation – 2 years

Courses – Documentation for Nurses; Disciplinary Actions:

What Every Nurse Should Know; Prescription Drug Abuse

Civil Penalty - \$2,200.00

Slaton, Angela Lorraine, R087051 (Rogers, AR)

ACA § 17-87-309(a)(6)

Probation – 1 year

Courses – Ethics of Nursing Practice; The Arkansas Nurse Practice Act

Civil Penalty - \$750.00

Vannatter, Stacy Lynn Reed, R093024, L052653 (expired) (Pineville, AR)

ACA § 17-87-309(a)(2) and (a)(6)

Probation – 1 year

Courses – Prescription Drug Abuse; Ethics of Nursing Practice

Civil Penalty - \$750.00

Wilkerson, Jacqueline Kayley, RN Applicant
ACA § 17-87-309(a)(2)
Probation – 1 year

(Batesville, AR)

The Board took a break for lunch at 12:30 p.m., and then reconvened at 1:05 p.m.

COMMITTEE REPORTS (Continued)

B. EDUCATION COMMITTEE

Kaci Bohn, Education Committee Chairperson, along with Tammy Vaughn, ASBN Program Coordinator, covered items for the Education Committee. The following motions were presented:

MOTION 7: I move that the Arkansas State Board of Nursing grant Full Approval to John Brown University Baccalaureate of Science in Nursing program until the year 2021.
PASSED.

MOTION 8: I move that the Arkansas State Board of Nursing grant Continued Full Approval to University of Arkansas- Monticello College of Technology- Crossett's Practical Nurse program until the year 2023.
PASSED.

MOTION 9: I move that the Arkansas State Board of Nursing grant Continued Full Approval to the Practical Nurse Program of Ozarka College until the year 2023.
PASSED.

MOTION 10: I move that the Arkansas State Board of Nursing approve Crowley's Ridge Technical Institute's Practical Nursing Program's curriculum revision effective Summer Term II 2018.
PASSED.

MOTION 11: I move that the Arkansas State Board of Nursing grant prerequisite approval for the Arkansas State University Newport Associate of Applied Science in Registered Nursing Program.
PASSED.

MOTION 12: I move that the Arkansas State Board of Nursing revise Chapter Six, Section II Program Requirements, I. Educational Program, 4 Rules as currently presented.
PASSED.

The Education Committee approved the Minutes from their January 11, 2018 meeting. Tammy Vaughn reported the Education Department's strategic plan is still on track.

The Board reconsidered their decision regarding Holley Aleece Lawson Fowler, A005398, R092903, and L048705 (expired) after further discussion, the following motions were presented:

MOTION 13: I move that the Arkansas State Board of Nursing rescind Motion #4 from the April 12, 2018 Board Meeting regarding Holley Aleece Lawson Fowler, Arkansas Nursing License Numbers A005398, R092903, L048705, expired.

Ramonda Housh recused.

PASSED.

MOTION 14: I move that that based on the evidence presented and the allegations contained in the Order and Notice of Hearing, the Arkansas State Board of Nursing (Board) finds that Holley Aleece Lawson Fowler's (License # A005398, R092903, L048705, expired) Prescriptive Authority be issued and placed on probation for twelve (12) months.

- Respondent shall have personal prescriptions monitored through the Prescription Drug Monitoring Program every three months for a period of twelve (12) months.
- Respondent may apply for a Drug Enforcement Administration (DEA) number. Respondent must notify the Board within ten (10) days of issuance of a DEA number. Respondent shall provide the Board with proof of registration before issuing controlled substance prescriptions. Respondent shall register with the Prescription Drug Monitoring Program (PDMP) and access patient information every time an opioid is prescribed, the first time a benzodiazepine is prescribed to a patient and every six (6) months that the patient continues to receive benzodiazepine prescriptions. Respondent shall document the review of this report in the patient's medical record.
- Upon issuance of a DEA number, Respondent shall be monitored through the PDMP for prescribing trends, at least every three (3) months for the duration of probation.
- Respondent cannot be a preceptor during the period of monitoring by the Board.
- Respondent shall obey all federal, state, and local laws, and all rules governing the practice of nursing in this state.
- All costs involved in complying with the Board's Order shall be borne by the Respondent.
- Pursuant to Ark. Code Ann. §17-87-309, failure to comply with this Order may result in additional disciplinary action on the Respondent's licensure and/or privilege, including but not limited to, additional probation, suspension, or revocation of licensure and/or privilege to practice nursing in this state.
- Respondent cannot work outside the State of Arkansas in another Compact Licensure State.
- Verification of termination of the probationary period shall be requested in a registered letter to the Board.

Ramonda Housh recused.

PASSED.

C. PRACTICE COMMITTEE

Yolanda Green, Practice Committee Chairperson, along with Mary Trentham, Attorney Specialist, presented items for the Practice Committee.

Mary Trentham advised the Board of the committee's recommendation to follow the Medical Board's lead regarding aesthetic practice.

The Practice Committee approved their minutes from the January 11, 2018 meeting. They also reviewed the open disciplinary case report and their strategic plan.

D. ADMINISTRATIVE COMMITTEE

Renee Mihalko-Corbitt, Chairperson for the Administrative Committee, and Sue Tedford, ASBN Executive Director, presented the following motions:

MOTION 15: I move that the Arkansas State Board of Nursing approve revisions to the following policies of the Arkansas State Board of Nursing Administrative Manual as listed and attached:

- Licensure Policy Number II-2, Application to Replace a License Card Never Received;
- Licensure Policy Number II-3, Licensure Renewals;
- Licensure Policy Number II-4, Lost or Stolen Card;
- Licensure Policy Number II-7, Replacement License Card Following a Name Change;
- Licensure Policy Number II-8, Nurse Practice Act, ASBN Rules;
- Licensure Policy Number II-9, Inactive Status;
- Licensure Policy Number II-23, License Card;
- Licensure Policy Number II-34, Issuing Licenses;
- Licensure Policy Number II-42, Retired Nurse License Status;
- Licensure Policy Number II-43, Reactivation of Retired Nurse License; and
- REPEAL Licensure Policy Number II-50, License Card.

PASSED.

Policies regarding Medication Assistants were reviewed, but no changes were necessary.

MOTION 16: I move that the Arkansas State Board of Nursing approve the following proposed changes to the Arkansas State Board of Nursing Rules as listed and attached:

CHAPTER TWO- LICENSURE: RN, LPN, AND LPTN:

Section III: Interstate Nurse Licensure Compact

Section VI A(2)

Section VIII A(5)

Section VIII C

Section VIII D

Section XII

CHAPTER THREE- REGISTERED NURSE PRACTITIONER:

Section II C(2)

Section II D

CHAPTER FOUR- ADVANCED PRACTICE REGISTERED NURSE:

Section III F(8)

Section III G(3)

Section III I

Section III J

Section XII B, C, D
Section XV
PASSED.

The Administrative Committee approved their minutes from the January 17, 2018 meeting. They also reviewed their strategic plan.

The Board reviewed the Mission of the new alternative to discipline program which they decided to name "Arkansas Nurses Alternative Program (ArNAP)".

MOTION 17: I move to accept the changes made to the ArNAP mission and objectives.
PASSED.

The Board decided to host a contest to obtain the ArNAP logo design.

The Board discussed the necessity to rescind a scholarship award for the Spring 2018 Semester.

MOTION 18: I move that the Arkansas State Board of Nursing make the following change to the Faith A. Fields Nursing Scholarship disbursement for the 2018 Spring Semester, as follows:
Rescind the scholarship in the amount of \$1,500.00 payable to the American Sentinel University on behalf of Ashley Murdock.
PASSED.

The Board reviewed details concerning the Arkansas Prescription Drug Abuse Prevention Summit scheduled for November 1, 2018 at the Convention Center in Hot Springs, Arkansas.

MOTION 19: I move that the Arkansas State Board of Nursing approve funding to allow Board Members to attend the 2018 Arkansas Prescription Drug Abuse Prevention Summit in Hot Springs, Arkansas on November 1, 2018.
PASSED.

Sue Tedford reminded the Board to encourage qualified applicants to apply for the vacant ASBN Program Coordinator position.

III. STAFF REPORTS

Sue Tedford discussed current and upcoming legislative issues.

Sue Tedford informed the Board that she is a member the occupational advisory committee wherein she will explain the necessity for all nurses to continue to be licensed.

Sue Tedford advised the Board that she and ASBN staff members are reviewing the CRNA scope of practice to ensure it is current. Also being reviewed is a proposal to recommend addition the charge of sexual abuse of a child to the list of bars for nursing licensure. Ms. Tedford is looking into utilizing the FBI rap back which would allow the names of suspect arrested to cross-reference with individuals who hold nursing license, alerting ASBN of criminal arrests of nurses.

Sue Tedford let the Board know she and ASBN staff members are also working to ensure compliance with Act 781 of 2017, which requires all state agencies and boards to review their rules for accuracy and to make sure all current rules are required.

Sue Tedford provided the following reminders regarding officer positions:

- At the June meetings, Board Members announce their intent to run for Board Officer Positions: President, Vice-President, Secretary and Treasurer.
- At the July meetings, Board Members give their "campaign speeches".
- There are no Board Meetings in August as that month is set aside for the annual NCSBN meeting.
- Then in September, Board Members vote on and elect officers who will immediately take their positions and perform their duties until the following the election.

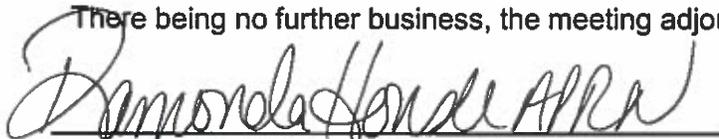
LouAnn Walker shared details regarding the All Hazards testing with the Board.

IV. OTHER

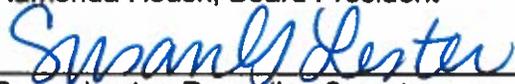
Suzanne Ramsel with PCI provided information regarding the CE cruise which is scheduled for March 31, 2019 through April 7, 2019. The ship will leave the port at Galveston, Texas and travel to Mahogany Bay, Isla Roaton; Belize; and Cozumel, Mexico.

Ms. Ramsel also shared information about the Nursing Expo scheduled for April 13, 2019 at the Jack Stephens Center on the UALR Campus in Little Rock.

There being no further business, the meeting adjourned at 2:45 p.m.



Ramonda Housh, Board President



Susan Lester, Recording Secretary

6/6/18

Date Approved