



Arkansas Stroke Ready Hospital

Attachment Examples

1. An example of a copy of the roster/call schedule for nurses.

Example

Employee Schedule		Name of Organization																											
		Week: 20-Apr-14							27-Apr-14							4-May-14			11-May-14										
Day Shift	Days	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
Name of Employee 1	FTE 12	X		X		X		X		X		X		X		X		X		X		X		X		X		X	
Name of Employee 2	FTE 12		X		X		X		X		X		X		X		X		X		X		X		X		X		X
Name of Employee 3	FTE 12	X	X	X	X	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X	X		X	X	
Name of Employee 4	PT 13	PTO		X	X	X		PTO	X		X		X		X	X	PTO	X		X	X		PTO	X		X	X	X	
Name of Employee 5	PT 5	RO			X			X				RO	RO	RO	RO	RO	RO	RO	RO	RO	RO		X	X				X	
	0																												
	0																												
	0																												
	0																												
Day Shift Total		2	2	3	2	2	2	1	2	3	2	2	1	1	1	3	2	2	2	1	2	1	3	3	2	2	1	3	1
TOTAL Needed		5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5
TOTAL Needed to be Filled		3	3	2	3	3	3	4	3	2	3	3	4	4	4	2	3	3	3	4	3	4	2	2	3	3	4	2	4
Night Shift	Days	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
Name of Employee 1	FTE 12	X		X		X		X		X		X		X		X		X		X		X		X		X		X	
Name of Employee 2	FTE 12		X		X		X		X		X		X		X		X		X		X		X		X		X		X
Name of Employee 3	FTE 12	X	X	X	X	X	X		X	X	X	X	X		X	X	X	X	X		X	X	X	X	X		X	X	
Name of Employee 4	PT 13	PTO		X	X	X		PTO	X		X		X		X	X	PTO	X		X	X		PTO	X		X	X	X	
Name of Employee 5	PT 5	RO			X			X				RO	RO	RO	RO	RO	RO	RO	RO	RO	RO		X	X				X	
	0																												
	0																												
	0																												
	0																												
Night Shift Total		2	2	3	2	2	2	1	2	3	2	2	1	1	1	3	2	2	2	1	2	1	3	3	2	2	1	3	1
TOTAL Needed		5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5
TOTAL Needed to be Filled		3	3	2	3	3	3	4	3	2	3	3	4	4	4	2	3	3	3	4	3	4	2	2	3	3	4	2	4

Employee Schedule Template © 2014 by Vertex42.com

<http://www.vertex42.com/ExcelTemplates/emp-by-ee-sched-ule-template.html>

(Please Do Not Use Patient Identifiers)



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Attachment Examples

2. An example of a hospital's a designated stroke coordinator/facilitator.

Example

Yes.

Marie Goodwin, RN, MSN, Stroke Coordinator

This Stroke Coordinator roles and functions include working in conjunction with Stroke Medical Director and Hospital Administration, developing and acting as the chair or co-chair on the hospital's internal stroke committee, leading development of care plans or paths, as well as collaborating on protocols, order sets, and guidelines for stroke (TIA, Ischemic and Hemorrhagic). Stroke Coordinator will set and review yearly goals for stroke program, providing education for nurses in all locations of the hospital, review and run clinical data and reports, support entry in the registry data base, provide education/feedback to EMS providers, represent the stroke program at administrative and related departmental meetings, participate in State/Regional/County Stroke System of Care meetings, attain and maintain certifications as necessary (ASLS, TJC, etc., knowledgeable about the GWTG-SPMT, CDC-COV, and CMS core measures for stroke, act as an EMS liaison to collect data from EMS agencies, and ensure EMS involvement in case review.

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Arkansas Stroke Ready Hospital

Attachment Examples

3. An example of a hospital's ER physician call roster.

Example

EMERGENCY DEPARTMENT MEDICINE "ON CALL" ROSTER

OCTOBER 2017

NOTE: IF YOU ARE UNABLE TO ACCEPT CALL ON THE DATE LISTED, IT WILL BE YOUR RESPONSIBILITY TO PROVIDE A SUBSTITUTE AND TO NOTIFY THE MEDICAL STAFF OFFICE OF THIS IN ADVANCE OF YOUR LISTED DATE. HOURS ARE 7 A.M. TO 7 A.M.

DEPARTMENT OF MEDICINE

Date	ON CALL GROUP/ER PHYSICIAN	COVERING PHYSICIAN
Sunday, October 1, 2017	Judy Lee, MD	Dr. Elongate
Monday, October 2, 2017	Marcus Dillard (Dr. Hermes & Jean)	Dr. Holmes
Tuesday, October 3, 2017	Showdown Family Practice (Dr. June)	Dr. Shoulder
Wednesday, October 4, 2017	Jumbo Medical Group (Dr. Pound & Dr. Ounces)	Dr. Branch
Thursday, October 5, 2017	Jugbug Immediate Care Practice (Dr. Slush)	Dr. Magnolia
Friday, October 6, 2017	Popcorn Primary Care (Dr. Gooley)	Dr. Notebook

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Arkansas Stroke Ready Hospital

Attachment Examples

4. An example of a Standardized Assessment Tool for Stroke Severity.

Example

NIH STROKE SCALE

Patient Identification: _____
Pt. Date of Birth: ____/____/____
Hospital: _____
Date of Exam: ____/____/____

Interval: [] Baseline [] 2 hours post treatment [] 24 hours post onset of symptoms ±20 minutes [] 7-10 days
[] 3 months [] Other (____)

Time: ____:____ [] am [] pm

Person Administering Scale: _____

Administer stroke scale items in the order listed. Record performance in each category after each subscale exam. Do not go back and change scores. Follow directions provided for each exam technique. Scores should reflect what the patient does, not what the clinician thinks the patient can do. The clinician should record answers while administering the exam and work quickly. Except where indicated, the patient should not be coached (i.e., repeated requests to patient to make a special effort).

Table with 3 columns: Instructions, Scale Definition, and Score. It contains four rows of assessment items: 1a. Level of Consciousness, 1b. LOC Questions, 1c. LOC Commands, and 2. Best Gaze.

Rev 10/1/2003

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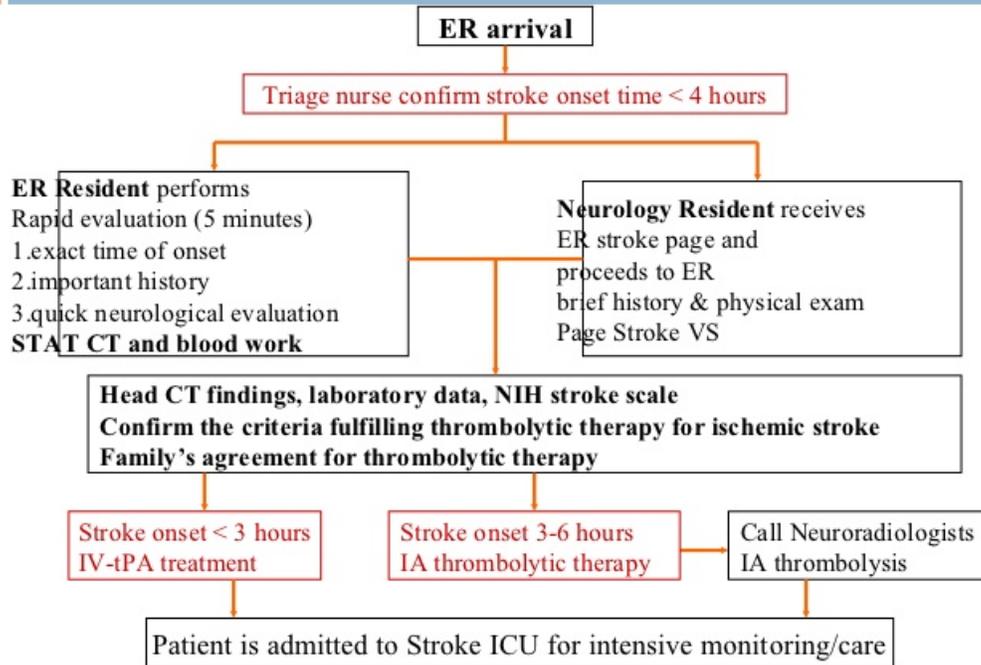
Attachment Examples

5. An example of a hospital's Acute Ischemic Stroke Protocol.

Example

Acute Ischemic Stroke Protocol

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Arkansas Stroke Ready Hospital

Attachment Examples

6. An example of documentation verifying the amount of ACTIVASE stocked in a hospital. (The attachment must include dosage forms and strengths of ACTIVASE are available, the amount of vials present, and the number of patients treated with (1) vial of ACTIVASE)

Example



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Arkansas Stroke Ready Hospital

Attachment Examples

8. An example of a hospital's stroke physician or telestroke physician call roster.

Example

Roster

Week beginning: <dd/mm/yy>

Award title:		Minimum shift length (part time): 00 hours			Other breaks: <insert details of paid breaks>			
<insert Award name>		Minimum shift length (casual): 00 hours						
		Split shift allowance: \$0.00						
ALL STAFF NOTE: You must take your breaks as rostered below. Ensure you have at least 00 minutes off if working more than 00 hours.								
Employee's name		Monday <dd/mm/yy>	Tuesday <dd/mm/yy>	Wednesday <dd/mm/yy>	Thursday <dd/mm/yy>	Friday <dd/mm/yy>	Saturday <dd/mm/yy>	Sunday <dd/mm/yy>
	period 1 start							
	break*							
	period 1 finish							
	period 2 start							
	period 2 finish							
	period 1 start							
	break*							
	period 1 finish							
	period 2 start							
	period 2 finish							
	period 1 start							
	break*							
	period 1 finish							
	period 2 start							
	period 2 finish							
	period 1 start							
	break*							
	period 1 finish							
	period 2 start							
	period 2 finish							

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Arkansas Stroke Ready Hospital

Attachment Examples

9. An example of documentation verifying CT with interpretation within 45 minutes of patient arrival over the past (6) months. (May Run A Report)

Example

Door to CT <45 Minutes

Time from triage (ED arrival) to initial imaging work-up for all patients who arrive < 45 Minutes from of Patient Arrival

Time Period: Jan 2017 - Jun 2017; Site: Your Hospital

Door to CT <45 Minutes						
Benchmark Group	Time Period	0-15 min.	16-25 min.	26-35 min.	36-45 min.	
Your Hospital	Jan 2017	1 (50%)	1 (50%)	0 (0%)	0 (0%)	
	Feb 2017	1 (100%)	0 (0%)	0 (0%)	0 (0%)	
	Mar 2017	2 (100%)	0 (0%)	0 (0%)	0 (0%)	
	Apr 2017	2 (100%)	0 (0%)	0 (0%)	0 (0%)	
	May 2017					
	Jun 2017	2 (100%)	0 (0%)	0 (0%)	0 (0%)	

This report verifies that your hospital had CT (with interpretation) available within 45 minutes of patient arrival over (6) months.

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Arkansas Stroke Ready Hospital

Attachment Examples

10. An example of a hospital's laboratory staff roster identifying 24/7 laboratory staff coverage.

Example

Roster

Week beginning: <dd/mm/yy>

Award title: <insert Award name>		Minimum shift length (part time): 00 hours Minimum shift length (casual): 00 hours Split shift allowance: \$0.00			Other breaks: <insert details of paid breaks>			
ALL STAFF NOTE: You must take your breaks as rostered below. Ensure you have at least 00 minutes off if working more than 00 hours.								
Employee's name		Monday <dd/mm/yy>	Tuesday <dd/mm/yy>	Wednesday <dd/mm/yy>	Thursday <dd/mm/yy>	Friday <dd/mm/yy>	Saturday <dd/mm/yy>	Sunday <dd/mm/yy>
	period 1 start							
	break*							
	period 1 finish							
	period 2 start							
	period 2 finish							
	period 1 start							
	break*							
	period 1 finish							
	period 2 start							
	period 2 finish							
	period 1 start							
	break*							
	period 1 finish							
	period 2 start							
	period 2 finish							
	period 1 start							
	break*							
	period 1 finish							
	period 2 start							
	period 2 finish							

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Arkansas Stroke Ready Hospital

Attachment Examples

11. An example of documentation identifying the availability of test results (CBC, BMP, PT/PTT/INR) within 45 minutes of patient’s arrival over the last 6 months.

Example

ED STAT Lab Completion Times (minutes) for CBC, BMP, and PT/PTT/INR

Suspected Stroke Patients Over (6) Months

	Jan	Feb	Mar	Apr	May	June
CBC (min)						
Order to draw	43	29	21	13	4	13
Time of reporting	35	45	30	45	40	30

	Jan	Feb	Mar	Apr	May	June
BMP (min)						
Order to draw	43	29	21	13	4	13
Time of reporting	35	45	30	45	40	30

	Jan	Feb	Mar	Apr	May	June
PT/PTT/INR (min)						
Orders to draw	43	29	21	13	4	13
Time of reporting	35	45	30	45	40	30

(Please Do Not Use Patient Identifiers)