

MINUTES OF
THE ADVISORY BOARD FOR INTERPRETERS BETWEEN HEARING
INDIVIDUALS AND INDIVIDUALS WHO ARE DEAF, DEAFBLIND, HARD OF
HEARING, OR ORAL
DEAF

February 28, 2020
Quarterly Meeting Minutes

The Advisory Board for Deaf Interpreters convened at 2:15 p.m., at Freeway Medical Building, Room 902, Little Rock, AR. Board president Carel Dunaway opened the meeting by welcoming everyone and requesting a brief introduction of each member and program staff.

Board members present included: Board president, Carel Dunaway, Ms. Daisy Dippel, Ms. Nancy Quinn, Ms. Debbie Pearce, and Mr. Arthur Babin

ADH staff in attendance included: Brian Nichols, ADH Attorney, Cheryl Allen and Leroy Randolph, both Administrative Support.

Transcribers present: Amy Hazel and Will Gorum

Interpreters present: Jaime Harrell, sign language interpreter, Ann Marie Lott, Meagan Beaty, and Carolyn Jolley.

Board president Dunaway thanked the two new members; Ms. Debbie Pearce and Mr. Arthur Babin for agreeing to serve on the board. He explained the composition of the board is seven (7) members, one of which would fill the unexpired term of Mr. Michael McMahon, who relocated out of state. His appointment will expire December 31, 2020. Plans are being made to fill both positions.

APPROVAL OF MINUTES

President Dunaway requested a motion to correct, amend or approve the November 1, 2019 meeting minutes and acceptance of the minutes by a show of hands. Attorney Nichols advised that the meeting minutes could not be approved because we do not have a quorum (4 members). He also stated that the board could not conduct any official business due to a lack of a quorum, but can discuss topics on the agenda. Board members Debbie Pearce and Arthur Babin are scheduled for the Swearing Oath of Office/Board Appointment ceremony before the next scheduled advisory board meeting.

SUBCOMMITTEE REPORT (License)

The license subcommittee discussed two topics: 1) Daisy Dippel reported that there was a discussion on the license approval/renewal process. There is a lag time between submitting of application or renewal online to actually receiving the license card by mail. A person with a license will be listed on Arkansas Department of Health's Deaf License Registry as active, but do not have a copy of the license or card. A recommendation was made to send applicants license renewal invoices

in November instead of September each year.

2) The second topic discussed included working on a draft to make sure there are standards for new board members and current board members, and to make sure we follow the same standards for approving applications. In the case of out of state visiting interpreters, we need to make sure we have a document that is clear for each board member. We have started a working draft as a committee. Leroy Randolph and Cheryl Allen will help us and hope to have the final draft ready for the next meeting. Leroy will also speak to Kimberly Scott regarding online payment for renewals

INVESTIGATION COMMITTEE REPORT

Ms. Nancy Quinn reported that a complaint was received from Holly Beth Smith and the interpreter was Britany Hogan. Holly Smith's complaint stated that she witnessed Britany Hogan at a Social Security meeting concerning a Deaf client's grievance. Britany Hogan has a level 2 credential when this type appointment requires a level 3 credential. Holly Smith also had a concern that Ms. Britany Hogan hugged the Deaf client.

Another concern centered around the thought that if the deaf person and the client agree about the level, they agree. The other concern was the hug situation. Ms. Quinn stated she can understand why someone thinks that's unprofessional but there can be a lot of reasons for that. She agreed to follow up with Ms. Britany Hogan and the agency who hired her and indicate this kind of situation requires a level 3 credential. She also suggested sending the hiring agency a copy of the link of the rules and bylaws for future clarity and understanding.

Mr. Dunaway suggested that new members read the rules and regulations, which are posted on our website. It was also recommended that the list of license interpreters, and their credentials, are updated to include the date it was updated. Mr. Dunaway also stated he would send a Rules and Regulations link to new members, which would list all license credentials and different levels of places where they might work. Attorney Nichols stated that rules say an interpreter must have certain qualifications. Ms. Dipple ask the attorney if an outside agency is willing, can they still be sent? Attorney Nichol's response, no.

OLD BUSINESS

Attorney Nichols was asked if he found additional information about the appropriate way to use agency letterhead, which Attorney Nichols responded: The board can come up with their own letterhead but you are talking about using the logo. The board has to come up with its own logo.

Attorney Nichols stated there were a couple of revisions to the rules and regulations, Act 426 from 2019, that went into effect last fall. He distributed copies with the changes incorporated into the rules. The provisional license answers the question about someone coming in to take a job. They have to apply and be accepted if they meet the criteria.

There is automatic licensure for military service members if they move in from out of state. They still have to present their credentials, but it's automatic licensure. It was suggested that the newly revised rules and regulation document is taken home for further reading and questions at the next meeting, including clarifying the proposed reduction in initial application and renewal application fees: currently

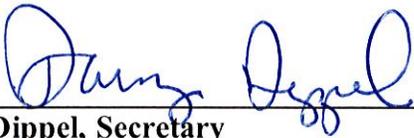
\$125.00 and \$90.00---proposed fees, \$90.00 and \$75.00 respectively. Attorney Nichols advised members to email him if they had any questions.

NEW BUSINESS

Election of officers--Since we did not have a quorum, we could not elect officers or sub committee assignments. Ms. Dippel agreed to remain as secretary. New board members were asked to review the subcommittees and the duties assigned to them and come prepared during the next board meeting to select a subcommittee they are interested in (copies of duty description were passed out).

Leroy Randolph will check on the new email address for use by the advisory board

Mr. Dunaway encouraged members to read the rules and regulations before the next board meeting, which is scheduled on May 1st. Future board meetings are scheduled on August 7th and November 6th, same place and same time. The meeting adjourned at 3:10 pm.



Daisy Dippel, Secretary

Approved on 8/7/2020