BOARD MEETING MINUTES  
February 14, 2022

CALL TO ORDER, READING OF THE MISSION STATEMENT

The Social Work Licensing Board met Monday, February 14, 2022 via Zoom Conference. Tammy Charlton, LMSW, Chair of the Board, called the meeting to order and read the Mission Statement.

Board Members Present: Tammy Charlton, LMSW  
Elizabeth Crone, LCSW  
Tammy Vaughn, LMSW  
Vorandol Stinyard, Senior Representative  
Susan Reasoner, LCSW  
Betty Guhman, Public Representative  
Shani Patterson, LSW  
Dr. Raymond Molden, Psychiatrist  
Kristin Agar, LCSW

Board Members Absent: None

Board’s Attorney: Lacie Kirchner

Board’s Staff: Ruthie Bain, Director  
Chere’ Johnson

APPROVAL OF MINUTES:

Minutes from the January 10, 2022, Board meeting were reviewed. Susan Reasoner, LCSW, made a motion to approve the minutes as presented. Elizabeth Crone, LCSW, seconded the motion, which carried.

COMPLAINT COMMITTEE REPORT:

Complaint 2022-08, Pending

NEW BUSINESS:

Review Supervision for 2 (two) LMSW’s whose LCSW Passed Away:

Social Work Licensing Board  
Review Date: March 14, 2022  

Motion made by: [Signature]  
2nd by: [Signature]  
Board Chair: [Signature]
The Board was notified the Sharon Travis, LCSW, had passed away in January of 2022. Ms. Travis was providing LCSW supervision to two (2) LMSW’s at the time of her death. Both Hilde Nicole white, LMSW, and Nicole Potts, LMSW, kept records of their supervision with Ms. Travis and were able to provide documentation from their employer. Hilde Nicole White submitted documentation of 18.5 months, 2,695 hours worked and 66 hours of direct supervision. Betty Guhman made a motion to accept the supervision Evaluation Form and the documentation provided. Nicole Potts submitted documentation of 15.5 months, 2,345 hours worked and 60 hours of direct supervision. Betty Guhman made a motion to accept the Evaluation Form and the documentation provided.

**Review Request from Ruth Fissel:**

Ruth Fissel, LCSW, had written the Board asking if an LMSW who is volunteering could count those hours towards their LCSW supervision. Elizabeth Crone, LCSW, made a motion to deny the request for a volunteer position to be counted toward LCSW supervision. The Supervision Guidelines state the LMSW must be employed in a Master’s level clinical position. Shani Patterson, LSW, seconded the motion, which carried.

**Review Information Sent from ASWB on PROforCE:**

The Association of Social Work Board (ASWB) emailed the Board regarding a new program for managing continuing education records. The Board discussed what was presented and decided they would like to try to set up an appointment with ASWB to preview the information at the next meeting.

**Review of Standing Financial Reports:**

Tammy Vaughn, LMSW, reviewed and approved the Warrant Detail Report, Revenue Reconciliation Report, ASWB Exam Candidate Log, Leave Report, Refund Report and Trial Balance Reports. These reports were from January 2022. Susan Reasoner, LCSW, made a motion to accept the reports as presented. Kristin Agar, LCSW, seconded the motion, which carried.

**Action Taken on Applications:**

Tammy Vaughn, LMSW, made a motion to approve the action taken on the applications for licensure.

**LSW Applications:**

- **Provisionally Licensed and Approved to Take the Exam:**
  - Kaeley Duncan
  - Kamilah Kelley
  - Carrie Kudsin
  - Beth A Shake-Tracy

- **Approved to take the Exam:**
  - Regina Lee

- **Approved for Licensure through Reciprocity:**
  - None
Denied or Withdrawn Applications:

Hannah Murphy

LMSW Applications:

Provisionally Licensed and Approved to take Examination:

Anastasia Anderson  Ashlyn Barber  Tyler Clark
Felicia Conner  Krista Davis  Joel Ellis
Sean Gibson  James Graves Jr  Ashleigh Hall
Kassidy Howard  Jamie Leach  Wayne McCracken
Morgan Scott  Kelly Steed  Sherrice Vales

Approved to take the Exam:

Patricia Biddle  Michael Eubanks  Brenda Evans
Jasmine Hence  Cyntwynet Hopkins  Jacqueline Payerli
Ryan Pearson  Mary Williams

Approved for Licensure through Reciprocity:

Latonia Brooks-Williams  Taronish Buitron-Irani  Norman Guthrie
Melissa LaFiore  Bonnie Markham  Rebecca Price
Julie Ann Stalbaum

Denied or Withdrawn Applications:

None

LCSW Applications:

Approved to take Examination:

Alina Anima  Kyla Barkins  Kelsey Bell
Nichole Brand  Molly Jane Echols  Matthew Hutson
Christie Jones  John Klodt  Jeffrey Lawson
Iva Lewis  Ashley Mann  Haley Manning
Jocelyn Pannell  Brittany Pruitt  Vanessa Sampson
Annette Schroer  Kevin Smith  Kaylin Ulbrich
Holland Wagner

Approved for Licensure through Reciprocity:

Lisa Ann Calvert  Sean Ferrell  Anjaunette Gonder
Pamela Gray  Lynn Green  Martha Hayes-Hudspeth
Julie Jungman  Nakeesha Longmire  Keren Lowenstein
Sara McKee  Mariam Moquim  Haley Speer
Marquita Thurman
Denied or Withdrawn Applications:

None

Susan Reasoner, LCSW, seconded the motion on applications, which carried.

Action Taken on Renewal Applications:

The Board reviewed 128 applications for license renewal. Vorandol Stinyard made a motion to approve all 128 of the renewals. Shani Patterson, LSW, seconded the motion, which carried.

Action Taken on Continuing Education Audits:

The Board reviewed 12 random continuing education audits. Tammy Vaughn, LMSW made a motion to approve 11 of the audits and issue one Letter of Caution. Betty Guhman seconded the motion, which carried.

Action Taken on Supervision Plan Reviews:

The Board reviewed 27 supervision plans. Kristin Agar, LCSW, made a motion to show 24 of the supervision plans reviewed. Vorandol Stinyard seconded the motion, which carried. Three (3) of the Supervision Plans reviewed required clarification.

Action Taken on Certificate of Registration Applications:

The Board reviewed 2 (two) Certificate of Registration Applications. Susan Reasoner, LCSW, made a motion to approve Certificate of Registration Applications. Tammy Vaughn, LMSW, seconded the motion, which carried.

OTHER BUSINESS:

The Board wishes to congratulate Elizabeth Crone, LCSW, for being selected to serve on the ASWB Bylaws Committee. She will join Betty Guhman serving on ASWB’s Regulatory Education and Leadership Committee.

There being no other business, Kristin Agar, LCSW, made a motion to adjourn. Susan Reasoner, LCSW, seconded the motion, which carried.