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Acknowledgements
Tools and resources for this project were adapted from the Review to Action Website: www.reviewtoaction.org. Review to Action is a resource developed as part of a partnership of the Association of Maternal and Child Health Programs with the Center for Disease Control and Prevention Foundation (CDC) and the CDC Division of Reproduction Health.

Introduction to Maternal Mortality Review Committees
Maternal mortality in the United States continues to increase. There is no one cause for the increase. A state maternal mortality review process is vital to understanding why women are dying during pregnancy, childbirth, and the year postpartum.

Data to Action
There are two national sources for trends and information on maternal deaths using vital statistics data.

1) The CDC National Center for Health Statistics (NCHS), uses death certificate information to assign ICD-10 codes that are then used to identify maternal deaths and produce a maternal mortality rate (number of deaths while pregnant or within 42 days postpartum per 100,000 live births).

2) The CDC Pregnancy Mortality Surveillance System (PMSS) uses death certificates with a relationship to pregnancy identified (1) cause of death ICD-10 codes, (2) check box on the death certificate, or (3) a death certificate with a matching federal death or birth certificate occurring in the year preceding death. Medical epidemiologists review this information to identify pregnancy-related deaths and produce a pregnancy-related mortality ratio (number of deaths while pregnant or within a year postpartum per 100,000 live births).

<table>
<thead>
<tr>
<th></th>
<th>CDC National Center for Health Statistics (NCHS)</th>
<th>CDC Pregnancy Mortality Surveillance System (PMSS)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Data Source</strong></td>
<td>Death certificates</td>
<td>Death certificates and matching fetal death and birth certificates</td>
</tr>
<tr>
<td><strong>Time Frame</strong></td>
<td>During pregnancy-42 days postpartum</td>
<td>During pregnancy-365 days postpartum</td>
</tr>
<tr>
<td><strong>Source of Classification</strong></td>
<td>ICD-10 codes</td>
<td>ICD-10 codes, pregnancy check box, and death certificate with matching fetal death and birth certificates. Reviewed by medical epidemiologists.</td>
</tr>
<tr>
<td><strong>Terms</strong></td>
<td>Maternal death</td>
<td>Pregnancy-associated death</td>
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<td></td>
<td></td>
<td>• Pregnancy-associated, but not related death</td>
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<tr>
<td></td>
<td></td>
<td>• Pregnancy-related death</td>
</tr>
<tr>
<td><strong>Measure</strong></td>
<td>Maternal mortality rate- # of maternal deaths per 100,000 live births</td>
<td>Pregnancy-related mortality ratio- # of pregnancy-related deaths per 100,000 live births</td>
</tr>
</tbody>
</table>
A reliance on vital statistics alone to measure maternal mortality makes it challenging to determine whether changes observed are the result of improved identification of maternal deaths or changes in the risk. While surveillance using vital statistics can tell us about the trends and disparities, state maternal mortality review committees are best positioned to assess maternal deaths and identify opportunities for prevention.

There are six (6) key decisions that maternal mortality review committees make for each death reviewed:

1) Was the death pregnancy-related?
2) What was the underlying cause of death?
3) Was the death preventable?
4) What were the factors that contributed to the death?
5) What are the recommendations and actions that address those contributing factors?
6) What is the anticipated impact of those actions if implemented?

While all six questions are essential, the last four questions highlight the unique and critical role of the review committees: preventability, contributing factors, recommendations for improvement and measurement of impact.

**Levels of Prevention**
For each recommendation that the committee makes, the level of prevention should be determined. This decision helps support prioritization of recommendations by the committee for translation to action.

- **Primary**: Prevents the contributing factor before it ever occurs
- **Secondary**: Reduces the impact of the contributing factor once it has occurred (i.e., treatment)
- **Tertiary**: Reduces the impact of progression of an ongoing contributing factor once it has occurred (i.e., management)

**Levels of Impact**
For each recommendation a committee makes, the expected level of impact of implementation should be determined. The following can be used as a guide and include examples of each level or impact.

(Image adapted from former CDC Director Dr. Thomas Frieden’s Health Impact Pyramid)
• **Small**: Education and Counseling
  o Community/provider-based health promotion and education activities

• **Medium**: Clinical Intervention and Coordination of Care
  o Protocols
  o Prescriptions

• **Large**: Long-Lasting Protective Intervention
  o Improve readiness, recognition, and response to obstetric emergencies
  o Increase access to long-acting reversible contraceptives (LARC)

• **Extra Large**: Change in Context
  o Improve public transportation
  o Reduce vehicle carbon emissions
  o Ensure available and accessible services
  o Promote environments that support healthy living

• **Giant**: Address Social Determinants of Health
  o Poverty
  o Inequality

**Arkansas Maternal Mortality Review Committee**
The Arkansas Department of Health (ADH) is responsible for administering the Title V Maternal &
Child Health (MCH) Services Block Grant Program which involves monitoring, researching, and
evaluating health status and conducting activities to identify and address community health problems
through use of the 10 essential health services which include 1. Assess and monitor population
health, 2. Investigate diagnose, and address health hazards and root causes, 3. Communicate
effectively to inform and educate, 4. Strengthen, support, and mobilize communities and
partnerships, 5. Create, champion, and implement policies, plans and laws, 6. Utilize legal and
regulatory actions, 7. Enable equitable access, 8. Build a diverse and skilled workforce, 9. Improve
and innovate through evaluation, research, and quality improvement, and 10. Build and maintain a
strong organizational infrastructure for public health.
(www.cdc.gov/stltpublichealth/publichealthservices/essentialhealthservices.html).

Within the population of women of reproductive age, maternal mortality events are monitored by ADH
pursuant to A.C.A. § 20-15-2301. The increase in maternal death on the national and state level calls
for the need to conduct maternal mortality review in order to gain insight into the medical and social
factors leading to these events and to prevent future occurrences of maternal mortality.

**Scope**
The scope of cases for Arkansas review is all pregnancy-associated deaths or any deaths of women
with indication of pregnancy up to 365 days, regardless of cause (i.e., motor vehicle accidents during
pregnancy, motor vehicle accidents postpartum, suicide and homicide). Deaths are identified from
review of death certificates with a pregnancy check box selection, or linkage of vital records by
searching death certificates of women of reproductive age and matching them to birth or fetal death
certificates in the year prior. Vital records also capture specific ICD-10 codes that are linked to
possible pregnancy related causes from the death certificates.

**Purpose**
The purpose of the Arkansas Maternal Mortality Review Committee (AMMRC), also referred to as “the Committee” throughout this document, is to identify and characterize maternal deaths with the goal of identifying and implementing prevention opportunities.

**Goals**
The goals of the Arkansas Maternal Mortality Review Committee (AMMRC) are to:

- **Perform thorough record abstraction** to obtain details of events and issues leading up to a mother’s death.

- **Perform a multidisciplinary review of cases** to gain a holistic understanding of the issues.

- **Determine the annual number of maternal deaths related to pregnancy** (pregnancy-related mortality).

- **Identify trends and risk factors** among pregnancy-related death in Arkansas.

- **Recommend improvements to care** at the patient/family, provider, facility, system, and community levels with the potential for reducing or preventing future events.

- **Prioritize findings and recommendations** to guide development of effective preventive measures.

- **Recommend actionable strategies for prevention** and intervention.

- **Disseminate the findings and recommendations** to a broad array of individuals and organizations (i.e., legislature, stakeholders, organizations represented by committee members).

- **Promote the translation of findings and recommendations** into quality improvement actions at all levels.

**Statutory Authority & Protections**
The AMMRC was established pursuant to A.C.A § 20-15-2301 - A.C.A. § 20-15-2307. See Appendix A for full text of the public health laws that apply.

- **A.C.A. § 20-15-2301** provides authority for the AMMRC to review pregnancy-associated deaths or deaths of women with indication of pregnancy up to three hundred sixty-five (365) days after the end of pregnancy.

- **A.C.A. § 20-15-2302** provides powers and duties to the AMMRC including identify maternal death cases, review medical records, contact family members and other affected or involved persons to collect additional relevant data. All proceedings and activities of the AMMRC are confidential and are not subject to the Freedom of Information Act of 1967.

- **A.C.A. §20-15-2303** provides access to all relevant medical records associated with a
Process
Information is gathered from death certificates, birth certificates, medical records, autopsy reports and other pertinent resources. Records are abstracted by a trained abstractor, who prepares de-identified case narratives for review by the AMMRC. Review the Logic Model (Appendix B) for more information.

Meeting Structure
The AMMRC reviews and makes decisions about each case based on the case narrative and abstracted data. The Committee examines the cause of death and it's contributing factors to determine the following:

1) Was the death pregnancy-related?
2) What was the underlying cause of death?
3) Was the death preventable?
4) What were the factors that contributed to the death?
5) What are the recommendations and actions that address those contributing factors?
6) What is the anticipated impact of those actions if implemented?

The Role of the Abstractor
The abstractor represents the AMMRC while out in the field and holds a great deal of responsibility to ensure the protection and confidentially of the information gathered. The abstractor typically reviews and abstracts information from death certificates, fetal death certificates, medical and hospitalization records, autopsies, and social service records. The abstractor will receive assigned cases from the program coordinator and will obtain the information within a defined period of time. The abstractor is responsible for writing the case narrative and providing additional information on each case based on clinical documentation in the records. The abstractor will attend review committee meetings and report to the program coordinator.

Membership
The AMMRC is a multidisciplinary committee whose members represent Arkansas and various specialties, facilities and systems that interact with and impact maternal health. Membership consists of obstetrics and gynecology, forensic pathology, maternal fetal medicine, anesthesiology, nursing, psychiatry, mental/ behavioral health, nurse-midwifery, public health, advocacy and more. AMMRC members are appointed by the Arkansas Secretary of Health. Recruitment of new AMMRC members may occur annually as needed unless a specific type of expertise is required during the year for a case review (Example: domestic violence). Membership will be made up of approximately 20 members.
All AMMRC members will serve in a volunteer capacity and will not receive compensation for participation in the review process. AMMRC members will have a term limit of three years for their volunteer stewardship.
AMMRC members who are not Department employees are not covered under the Department’s statutory authority to conduct maternal mortality review work. Thus, external members may not:

- Request records themselves
- Follow up on records requested but not received
- Review personal health information that is not de-identified
- Access identified content in the MMRC Data System

Failure to comply with the defined responsibilities will result in termination from the Arkansas Maternal Mortality Review Committee (AMMRC). Members who are terminated from the Committee are ineligible for future participation.

Confidentiality
According to A.C.A. § 20-15-2304, information, records, reports, statements, notes, memoranda, or other data collected by the AMMRC are not admissible as evidence in any action of any kind in court or before any other tribunal, board, agency, or person. A person participating in a review shall not disclose, in any manner, the information so obtained except in strict conformity with such project review. Meetings of the Committee are confidential and are not subject to the Freedom of Information Act of 1967, §§ 25-19-101 et seq., relating to open meetings, subject to subpoena, discovery, or instruction into evidence in any civil or criminal proceeding.

Arkansas Maternal Mortality Review Committee Policies and Procedures

Maintaining Confidentiality
AMMRC members will be reminded at the start of each meeting that all information discussed in the reviews must remain confidential and may not be used for reasons other than for the maternal mortality review. All information regarding facilities, providers and families is considered confidential and is not shared.

All individual case materials presented to AMMRC members contain de-identified information. The Confidentiality Agreement Form (Appendix C) must be signed at the start of every meeting.

All AMMRC members must abide by the Health Insurance Portability and Accountability Act’s (HIPAA) Privacy Rule when engaging in case review discussions. This rule requires appropriate safeguards to protect the privacy of personal health information and sets limits and rules regarding the release of information without patient consent. All AMMRC members will be reminded at the start of each meeting that they must adhere to confidentiality/privacy and HIPAA standards and may not expose patient-identifying information about a case should they recognize it. AMMRC members may, at any time, request additional information from ADH regarding HIPAA.

ADH will ensure strict compliance with our state statutes, which requires that ADH protect the confidentiality of maternal mortality information, as well as the HIPAA Privacy Rules. To ensure the protection of AMMRC members, individuals, families and providers, AMMRC will adhere to the following safeguards:
• All AMMRC meetings will be held in private.
• Members of the public or press will not be allowed at AMMRC meetings. If members of the public or press show up uninvited at a meeting, they will be notified that the AMMRC meetings are not open to the public and will be asked to leave. Members of the public or press will be offered the opportunity to engage with ADH staff about the work at a separate time outside of the AMMRC meetings.
• Case-associated information will only be available for discussion at the AMMRC meetings.
• Agenda and meeting notes may be distributed outside of the meeting time and will not contain case-associated information.
• AMMRC members must meet in person or on a secure virtual platform to review information.
• AMMRC members must submit all meeting materials and papers with case-associated notes back to ADH staff at the end of the AMMRC meetings. If using on a virtual platform the members are asked to shred all printed information.
• All case summaries reviewed will include de-identified data/information.
• AMMRC members may request to review a de-identified record for additional information pertinent to the case review. The record(s) will be de-identified by ADH staff. Additional information beyond HIPAA requirements may be redacted if it could lead to the identification of a case.

Conflict of Interest
AMMRC members may inadvertently recognize a case regardless of ADH’s compliance with HIPAA standards. If this should happen, the member is not required to disclose that they recognize the case but may not discuss the Committee’s discussion of the case outside of the AMMRC meeting or with non-AMMRC members. The member may choose to provide additional information that is pertinent to the case review. The member must contact the Abstractor to provide information pursuant to law and protocol versus revealing it in a committee meeting, so the information can be reviewed and provided back to the Committee if necessary.

Agency Conflict Resolution
The AMMRC is not a peer review committee and, thus, does not seek to examine the performance of individual practitioners, hospitals, or other agencies. The AMMRC is a professional process aimed at improving systems of care for pregnant and postpartum women. While AMMRC members may have concerns or disagreements regarding a case, the review of maternal deaths is not an opportunity for the Committee to criticize provider or agency decisions. As the appointing agency of the AMMRC, ADH reserves the right to ensure discussions remain focused on the meeting’s intended purpose. All information discussed by AMMRC members in the reviews will remain confidential and may not be used for reasons other than intended.
Appendix A

Stricken language would be deleted from and underlined language would be added to present law.
Act 829 of the Regular Session

As Engrossed: H2/18/19 H2/20/19

A Bill

HOUSE BILL 1440

State of Arkansas

92nd General Assembly

Regular Session, 2019

By: Representatives D. Ferguson, Bentley, Barker, Brown, Burch, Capp, Cavenaugh, Clowney, Crawford,
Dalby, C. Fite, V. Flowers, D. Garner, Godfrey, M. Gray, Lundstrum, McCullough, Petty, Rushing, Scott,
Speaks, Vaught, Della Rosa, Eaves

By: Senators Irvin, Bledsoe, J. English, Elliott, L. Chesterfield

For An Act To Be Entitled
AN ACT TO ESTABLISH THE MATERNAL MORTALITY REVIEW
COMMITTEE; AND FOR OTHER PURPOSES.

Subtitle
TO ESTABLISH THE MATERNAL MORTALITY
REVIEW COMMITTEE.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF ARKANSAS:

SECTION 1. DO NOT CODIFY. Legislative findings and intent.

(a) The General Assembly finds that:

(1) Arkansas ranks forty-fourth in maternal mortality compared
with other states according to the 2018 United Health Foundation report on
the Health of Women and Children;

(2) Arkansas currently has thirty-five (35) maternal deaths per
one hundred thousand (100,000) live births, compared with the national
average of twenty (20) deaths per one hundred thousand (100,000) live births,
according to the Centers for Disease Control and Prevention;

(3) Thirty-five (35) states in the nation either conduct or are
preparing to conduct organized maternal mortality reviews that help prevent
maternal death through data collection, data analysis, and implementation of
recommendations; and

(4) With roughly half of pregnancy-related deaths being
preventable, state maternal mortality review committees are vital to

02-20-2019 14:17:15 JMB211
understanding why women are dying during pregnancy, childbirth, and the year postpartum, and to achieving goals of improving maternal health and preventing future deaths.

(b) It is the intent of the General Assembly to establish a maternal mortality review committee in the State of Arkansas and to decrease the amount of maternal deaths in the state.

SECTION 2. Arkansas Code Title 20, Chapter 15, is amended to add an additional subchapter to read as follows:

Subchapter 23 — Maternal Mortality Review Committee

(a)(1) The Department of Health shall establish the Maternal Mortality Review Committee to review maternal deaths and to develop strategies for the prevention of maternal deaths.

(2) The committee shall be multidisciplinary and composed of members as deemed appropriate by the department.

(b) The department may contract with an external organization to assist in collecting, analyzing, and disseminating maternal mortality information, organizing and convening meetings of the committee, and other tasks as may be incident to these activities, including providing the necessary data, information, and resources to ensure successful completion of the ongoing review required by this section.

The Maternal Mortality Review Committee shall:

(1) Review pregnancy-associated deaths or deaths of women with indication of pregnancy up to three hundred sixty-five (365) days after the end of pregnancy, regardless of cause, to identify the factors contributing to these deaths;

(2) Identify maternal death cases;

(3) Review medical records and other relevant data;

(4) Contact family members and other affected or involved persons to collect additional relevant data;

(5) Consult with relevant experts to evaluate the records and data;
(6) Make determinations regarding the preventability of maternal
deaths;
(7) Develop recommendations for the prevention of maternal
deaths, including public health and clinical interventions that may reduce
these deaths and improve systems of care; and
(8) Disseminate findings and recommendations to policy makers,
healthcare providers, healthcare facilities, and the general public.

(a) Healthcare providers, healthcare facilities, and pharmacies shall
provide reasonable access to the Maternal Mortality Review Committee to all
relevant medical records associated with a case under review by the
committee.
(b) A healthcare provider, healthcare facility, or pharmacy providing
access to medical records as described by subdivision (a) of this section is
not liable for civil damages or subject to any criminal or disciplinary
action for good faith efforts in providing such records.

(a)(1) Information, records, reports, statements, notes, memoranda, or
other data collected under this subchapter are not admissible as evidence in
any action of any kind in any court or before any other tribunal, board,
agency, or person.
(2) Information, records, reports, statements, notes, memoranda,
or other data collected under this subchapter shall not be exhibited or
disclosed in any way, in whole or in part, by any officer or representative
of the Department of Health or any other person, except as necessary for the
purpose of furthering the review of the Maternal Mortality Review Committee
of the case to which they relate.
(3) A person participating in a review shall not disclose, in
any manner, the information so obtained except in strict conformity with such
review project.
(b) All information, records of interviews, written reports,
statements, notes, memoranda, or other data obtained by the department, the
committee, and other persons, agencies, or organizations so authorized by the
department under this subchapter are confidential.
(c)(1) All proceedings and activities of the committee under this subchapter, opinions of members of the committee formed as a result of such proceedings and activities, and records obtained, created, or maintained pursuant to this subchapter, including records of interviews, written reports, and statements procured by the department or any other person, agency, or organization acting jointly or under contract with the department in connection with the requirements of this subchapter, are confidential and are not subject to the Freedom of Information Act of 1967, §§ 25-19-101 et seq., relating to open meetings, subject to subpoena, discovery, or introduction into evidence in any civil or criminal proceeding.

(2) However, this subchapter does not limit or restrict the right to discover or use in any civil or criminal proceeding anything that is available from another source and entirely independent of the committee’s proceedings.

(d)(1) Members of the committee shall not be questioned in any civil or criminal proceeding regarding the information presented in or opinions formed as a result of a meeting or communication of the committee.

(2) This subchapter does not prevent a member of the committee from testifying to information obtained independently of the committee or which is public information.

 Disclosure of protected health information is allowed for public health, safety, and law enforcement purposes, and providing case information on maternal deaths for review by the Maternal Mortality Review Committee is not a violation of the Health Insurance Portability and Accountability Act of 1996.

 State, local, or regional committee members are immune from civil and criminal liability in connection with their good-faith participation in the maternal death review and all activities related to a review with the Maternal Mortality Review Committee.

 (a) Beginning in 2020, the Maternal Mortality Review Committee shall
file a written report on the number and causes of maternal deaths and its
recommendations on or before December 31 of each year to:
   (1) The Senate Committee on Public Health, Welfare, and Labor;
   (2) The House Committee on Public Health, Welfare, and Labor;
and
   (3) The Legislative Council.
(b) The report shall include:
   (1) The findings and recommendations of the committee; and
   (2) An analysis of factual information obtained from the review
of the maternal death investigation reports and any local or regional review
panels that do not violate the confidentiality provisions under this
subchapter.
(c) The report shall include only aggregate data and shall not
identify a particular facility or provider.

/s/D. Ferguson

APPROVED: 4/9/19
# Appendix B

## Maternal Mortality Review Committee Logic Model

### Inputs
- Legislative authority and protections
  - Authority to access required data
  - Confidentiality
  - Immunity for committee members from subpoena
- Leadership buy-in
- Staff
- Funding
- Defined scope and explicit protocols
- Data
  - Vital records
  - Medical records
  - Social Service Records
- Defined stakeholders and membership
  - With status or authority to implement recommendations within their organizations
  - Broad representation

### Activities
- Secure any missing inputs (from previous column)
- Periodically recruit and train committee members
- Identify cases and select cases for abstraction
- Abstract cases and produce case summary
- Convene committee meeting, review cases, and make key committee decisions
- Disseminate recommendations
- Identify implementation resources

### Outputs
- Fully functional and sustainable MMRC
- Robust, accurate data
- Health surveillance and data analysis
- Build evidence base
- Recommendations
- Reports and presentations
- Campaigns, trainings, and initiatives

### Short
- Awareness of the existence and recommendations of the MMRC among the public, clinicians, and policy makers
- Adoption of policy changes by health systems
- Implementation of data-driven recommendations e.g., evidence-based practices, screenings, and patient education by providers, etc.

### Intermediate
- Widespread adoption of patient safety bundles and/or policies that reflect the highest standard of care
- Access to holistic care during pregnancy and postpartum period e.g., prenatal, diabetes, mental health, and substance use disorder care, etc.
- Coordination of care across providers

### Long
- Elimination of preventable maternal death
- Reduction in maternal morbidity
- Improvement in population health for women of reproductive age including reductions in hypertension, obesity, smoking, substance use, and other chronic diseases

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**Assumptions**

State has a Perinatal Quality Collaborative (POC), a perinatal center, advocacy organizations, or other infrastructure to support the implementation of MMRC recommendations

**Contextual Factors**

- Geography
- Political will and support

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MMRC recommendations are part of a cycle of continuous quality improvement for health systems.
Appendix C

MATERNAL MORTALITY REVIEW COMMITTEE
CONFIDENTIALITY AGREEMENT FORM

The purpose of the Maternal Mortality Review Committee is to conduct a full examination of all pregnancy-associated deaths (both pregnancy-related and non-pregnancy-related) in Arkansas. In order to assure a coordinated response that fully addresses all systemic concerns surrounding an incident, the Maternal Mortality Review Committee must review all pertinent information on each death. This includes reviewing de-identified autopsy reports, coroner’s reports, law enforcement reports, hospital and prenatal care records and other information that may have a bearing on the involved family. The records provided to Maternal Mortality Review Committee members will be de-identified of the Health Insurance Portability and Accountability Act (HIPAA) identifiers listed in the Maternal Mortality Review Policies and Procedures.

With this purpose in mind, I the undersigned, as a representative of
____________________________________________________________________________,

agree to all the following:

☐ I shall maintain the confidentiality of all information secured and discussed in the maternal mortality review and I will not use the information provided for reasons other than maternal mortality review;

☐ I will not take materials with case identifying information from the meetings; and

☐ I will not discuss confidential Review Committee information outside of a Review Committee meeting with individuals who are not part of the Maternal Mortality Review Committee.

_____________________________________________________________
Print Name

_____________________________________________________________
Signature

_____________________________________________________________
Date
Appendix D

Arkansas Department of Health

The Arkansas Maternal Mortality Review Committee (AMMRC) is a multidisciplinary committee whose geographically diverse members represent various specialties, facilities and systems that interact with and impact maternal health. Committee members are appointed by the Arkansas Secretary of Health. Recruitment of new AMMRC members may occur as needed unless a specific type of expertise is required during the year for a case review. AMMRC members have a 3 year term limit for their volunteer stewardship.

AMMRC Vision: To protect and improve the health and well-being of all Arkansans by eliminating preventable maternal deaths in Arkansas.

AMMRC Mission: Optimal health for all Arkansans to achieve maximum personal, economic, and social impact.

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<tr>
<th>Name</th>
<th>Email</th>
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<tbody>
<tr>
<td>Preferred Phone</td>
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<tr>
<td>Address</td>
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<tr>
<td>Organization</td>
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<tr>
<td>Position Title</td>
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</table>

Why are you interested in participating on the AMMRC?

The AMMRC is not designed to be very time intensive (review meetings 2-3 times per year); however, a commitment to active, face-to-face participation is essential. Please provide any reason that you may have a difficult time participating in meetings.

- [ ] I do not anticipate having difficulties in participating in review meetings.
- [ ] I do not anticipate having difficulties in participating in reviews with accommodations. (Please describe below).

Please submit questions and/or the application by email to Saja AlQuzweeni at Saja.Alquzweeni@arkansas.gov

Office Use Only

Appointment Recommendation: Yes No Hold for future placement

Comments:
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National Websites/Resources
https://www.reviewtoaction.org
https://safehealthcareforeverywoman.org/aim-program/
HEAR HER Campaign | CDC