

# Arkansas State Board of Athletic Training

## Board Meeting Minutes

### May 24, 2021

#### **Attendees**

Board Members: Ron Carroll, Terry DeWitt, Tim Atkinson, and Sherry Riggins  
Representative from Attorney General's Office: Joe West  
Others Present: Matt Gilmore (ADH) and Becky Crenshaw  
Board Staff: Russell Burns

#### **A. Call To Order**

Russell Burns (Director) announced the roll call of attendees.  
Ron Carroll (Chairman) called the meeting to order at 9:03 a.m. CST.

#### **B. Minutes**

The minutes of the January 29, 2021 board meeting were approved with an amendment to show that Chris Turnage was present.

Motion to approve: Terry Dewitt  
2<sup>nd</sup>: Tim Atkinson  
Vote: 4 – 0

#### **C. Financial Report**

Russell Burns presented the reports from December 2020 – March 2021 to the board for approval. Ron Carroll had only recently been sent the April 2021 financial reports for review, and these would be included in the next board meeting for approval. Russell reported the April Cash/Investments Ending Balance of \$209,363.05 per Ron's request.

Ron requested Russell to comment on what the Expenses for July 2020 (\$1,500.00), January 2021 (\$1,500.00), and February (\$1,000.00) were for. Russell is to research and get back with the board on this.

Motion to approve: Sherry Riggins  
2<sup>nd</sup>: Terry Dewitt  
Vote: 4-0

#### **D. Licensure Report**

Russell amended the number of permit licenses to be 5 instead of 7. A motion was made to approve the Licensure Report.

Motion to approve: Tim Atkinson  
2<sup>nd</sup>: Sherry Riggins  
Vote: 4-0

#### **E. Sanctioned Recreational Sports Activities Discussion**

After discussion on this issue, a motion was made to include ROTC, JROTC, bands, officials, and coaches into those receiving athletic training services. The board agreed that this motion will allow an athletic trainer to go beyond sports first aid and administer athletic training services for the above mentioned group of people by including them into the definition of a sanctioned recreational athlete

Chris Turnage had sent an e-mail to Russell, and verbally mentioned to Terry Dewitt, that he wished to give Terry his vote by proxy for this meeting. Russell explained that he could not find

authorization for a proxy vote, but Chris' authorization to Terry would be noted in the minutes.

Motion to approve: Terry DeWitt  
2<sup>nd</sup>: Tim Atkinson  
Vote: 4-0

### **F. New Business**

Ron noted that he had responded April 16, 2021 to an inquiry for the board from Rebecca Rockenhaus explaining that the board does not review insurance and third party billings.

Joe West explained that legislation passed at the most recent session goes into effect July 28, 2021 per the AG Office's Opinion Division unless the legislature goes back into session prior to that date, or the specific legislation had another stated date of effect.

**License Transference:** Board voted to establish a standard operating procedure for a temporary license fee to be applied to an active licensure, dependent upon passing of the BOC certification, on a pro-rata basis of \$100.00 per month starting the date of notification of transference of licensure by the licensee with a refund for any unapplied funds.

Motion to approve: Terry Dewitt  
2<sup>nd</sup>: Sherry Riggins  
Vote: 4-0

**Complaint Response and Form:** Ron pointed out that board rules require a complaint to be in writing. Russell mentioned that an official complaint form had been developed by the board office. A motion was made to table the issue of establishing a rule amendment designating a time frame for responding to a filed complaint until such time as other potential rule amendments would be addressed. Joe West (AG Office) was to get with Russell to discuss if

Motion to approve: Sherry Riggins  
2<sup>nd</sup>: Tim Atkinson  
Vote: 4-0

**Predetermine Required Board Meeting Scheduling:** A motion was made to have two (2) required board meetings pre-determined and set up in advance for the second Monday of March and September at 9:00 am CST. If another meeting is scheduled to address board issues that come up, that meeting can take the place of a pre-determined meeting.

Motion to approve: Terry Dewitt  
2<sup>nd</sup>: Tim Atkinson  
Vote: 4-0

**Posting Of Disciplinary Findings On Board Website:** A motion was made to table the discussion of posting disciplinary findings until the September board meeting.

Motion to approve: Tim Dewitt  
2<sup>nd</sup>: Sherry Riggins  
Vote: 4-0

**Vote To Approve Stipend And Mileage:** A motion was made to approve mileage and stipends for in person board meetings only.

Motion to approve: Tim Dewitt  
2<sup>nd</sup>: Sherry Riggins

Vote: 4-0

**G. Supervision/Standing Orders Agreement**

A motion was made to table discussion on requiring a Supervision/Standing Orders Agreement for all athletic trainers and allowing physical therapist to sign in addition to medical doctors for those athletic trainers who practice in a clinical setting.

Motion: Tim Atkinson

2<sup>nd</sup>: Terry Dewitt

Vote: 4-0

**H. Adjournment**

The meeting adjourned at 10:42 am CST. The next scheduled board meeting will be on Monday September 13, 2021.