

**Breast Cancer Control Advisory Board (BCCAB)  
Meeting Minutes**

**August 24, 2021**

**Attending Board Members:**

Co-chair Dr. Ronda Henry-Tillman, Dr. Hope Keiser, Dee Collins, Sharon Parrett, and Sarah Faitak

**Absent Board Members:**

Dr. Jerri Fant and Alicia Storey

**Arkansas Department of Health (ADH):**

Rhonda Brown, Amanda Hunter, Jessica Nease, Angela Brown, Kimberly Hills, Christy Jackson, Reginald Rogers, Michael Koch, Cheryl Roland, Dr. Hattie Scribner, Brandy Sutphin, Rebecca Hallmark, Laura Shue, Toney Bailey and Rachel Johnson

**Other Organizations:**

No representatives attended the meeting.

**I. Call to order:**

Dr. Henry-Tillman, co-chair, called the meeting to order at 5:04 pm.

**II. Review and approval of meeting minutes from February 23, 2021 and May 25, 2021 quarterly meetings**

Dr. Ronda Henry-Tillman made a motion to approve the minutes from February 23, 2021 meeting. Sarah Faitak seconded and all board members approved on a voice vote. Dr. Henry-Tillman made motion to approve the minutes from May 25, 2021 and Dee Collins seconded. All board members approved on a voice vote.

**A. Comments from members of the public:**

No comments from the public.

**III. Reports**

**A. BreastCare Non-Federal Revenues and Expenditures July 1, 2020 through June 30, 2021**

Michael Koch, Cancer Section Budget Analyst, presented the fourth quarter report. Mr. Koch reported the fiscal year numbers for FY21. Mr. Koch said BreastCare brought in a total of \$3,337,445 and spent a total of \$3,217,868. Mr. Koch mentioned the program spent almost everything brought in this year. Mr. Koch added that normally we have a larger overage in our revenue and the overage would go into our account to be held and moved into the next fiscal year. Mr. Koch said, the program spent 100% of what had been budgeted at the beginning of the fiscal year and went a little bit over, but since we had extra in the account it's not a problem as it would be in the other programs. Mr. Koch reported that expenditures are based on clinical and administration costs. The total for clinical services was \$1,809,999 and the total for administration was \$1,006,397.

**B. FY2021 Fourth Quarter Enrollment Report**

Cheryl Roland, BreastCare Data and Information Systems Administrator, presented the fourth quarter enrollment report. Ms. Roland reported 9,757 women enrolled during FY2021, which is down from the

previous year by 417. Ms. Roland stated 5,995 women were enrolled in a federally funded plan, which is down by 526 women from last year and 3,762 women were enrolled in a state funded plan, which is an increase of 109 women over last year. Ms. Roland reported the number of screening tests performed in FY21 and mentioned that the number of mammograms is up from the previous year. She also noted an increase in the number women whose last mammogram screening was more than two years ago, which could be sign women are returning to screening. Ms. Roland reported the number of breast and cervical cancer and cervical precancer diagnoses from last year and said the number of breast cancer diagnoses is up and number of cervical precancer diagnoses is down.

Brandy Sutphin, BreastCare Epidemiologist, presented on the status of cancer staging in Arkansas as well as the BreastCare program. The board was concerned with the low number of stage 0 diagnoses and asked Dr. Scribner to reach out the Arkansas Central Cancer Registry to find out why cases were not being reported.

### **C. Contracts**

Dr. Hattie Scribner, BreastCare Administrator, presented the fourth quarter contract report for FY21. Dr. Scribner reported St. Francis Community Clinic numbers were up from last year by about 1,500 for a total of 3,255 eligible women for FY21. The multiple services that women received was up 1,100 women for a total of 1,987. BreastCare worked with 12 clinics this fiscal year instead of the original five clinics last year. Dr. Scribner mentioned St. Bernard's mobile mammography increased the number of counties served compared to last year. They served a total of 13 different counties this past year and last year they served seven. Dr. Scribner said the number of events they participated in increase by 100. This year they participated in 131 events and screened 1,299 women. A total of 25 women were enrolled in BreastCare. Dr. Scribner also reported the UAMS mobile mammography numbers. UAMS served 16 counties with 36 events. A total of 379 women were screened and 295 women were enrolled in BreastCare.

### **D. FY2021 Fourth Quarter Social Media Outreach Report**

Amanda Hunter, Program Nurse Coordinator, presented the fourth quarter social media report. Ms. Hunter reported the program had an increase of five new Facebook likes. Ms. Hunter said the five new likes happened between April and June. Ms. Hunter mentioned the program is still posting about BreastCare, cervical cancer, cancer prevention, HPV vaccination, healthy lifestyles and survivorship. Ms. Hunter said one of the highest reaching posts in likes and shares was on cervical cancer prevention saying it's better to get a Pap smear than chemo and other high posts were on the WISEWOMAN program and tips on fitness and healthy eating.

## **IV. Action Items**

Dr. Henry Tillman asked Dr. Scribner to investigate placing ads for BreastCare on billboards throughout the state with a budget of approximately \$150,000.

## **V. Closing**

Dr. Henry Tillman made a motion to change the next quarterly meeting to November 30, 2021 and all members approved on a voice vote.

Dr. Henry Tillman made the motion to adjourn and with no opposition, the meeting adjourned at 6:15 pm.