Arkansas State Board of Athletic Training
Board Meeting Minutes
May 24, 2021

DRAFT

Attendees
Board Members: Ron Carroll, Terry DeWitt, Tim Atkinson, and Sherry Riggins
Representative from Attorney General’s Office: Joe West
Others Present: Matt Gilmore (ADH) and Becky Crenshaw
Board Staff: Russell Burns

A. Call To Order
Russell Burns (Director) announced the roll call of attendees.
Ron Carroll (Chairman) called the meeting to order at 9:03 a.m. CST.

B. Minutes
The minutes of the January 29, 2021 board meeting were approved with an amendment to show that Chris Turnage was present.

   Motion to approve: Terry Dewitt
   2nd: Tim Atkinson
   Vote: 4 – 0

C. Financial Report
Russell Burns presented the reports from December 2020 – March 2021 to the board for approval. Ron Carroll had only recently been sent the April 2021 financial reports for review, and these would be included in the next board meeting for approval. Russell reported the April Cash/Investments Ending Balance of $209,363.05 per Ron’s request.

Ron requested Russell to comment on what the Expenses for July 2020 ($1,500.00), January 2021 ($1,500.00), and February ($1,000.00) were for. Russell is to research and get back with the board on this.

   Motion to approve: Sherry Riggins
   2nd: Terry Dewitt
   Vote: 4-0

D. Licensure Report
Russell amended the number of permit licenses to be 5 instead of 7. A motion was made to approve the Licensure Report.

   Motion to approve: Tim Atkinson
   2nd: Sherry Riggins
   Vote: 4-0

E. Sanctioned Recreational Sports Activites Discussion
After discussion on this issue, a motion was made to include ROTC, JROTC, bands, officials, and coaches into those receiving athletic training services. The board agreed that this motion will allow an athletic trainer to go beyond sports first aid and administer athletic training services for the above mentioned group of people by including them into the definition of a sanctioned recreational athlete
Chris Turnage had sent an e-mail to Russell, and verbally mentioned to Terry Dewitt, that he wished to give Terry his vote by proxy for this meeting. Russell explained that he could not find authorization for a proxy vote, but Chris’ authorization to Terry would be noted in the minutes.

Motion to approve: Terry DeWitt
2nd: Tim Atkinson
Vote: 4-0

F. New Business

Ron noted that he had responded April 16, 2021 to an inquiry for the board from Rebecca Rockenhaus explaining that the board does not review insurance and third party billings.

Joe West explained that legislation passed at the most recent session goes into effect July 28, 2021 per the AG Office’s Opinion Division unless the legislature goes back into session prior to that date, or the specific legislation had another stated date of effect.

License Transference: Board voted to establish a standard operating procedure for a temporary license fee to be applied to an active licensure, dependent upon passing of the BOC certification, on a pro-rata basis of $100.00 per month starting the date of notification of transference of licensure by the licensee with a refund for any unapplied funds.

Motion to approve: Terry Dewitt
2nd: Sherry Riggins
Vote: 4-0

Complaint Response and Form: Ron pointed out that board rules require a complaint to be in writing. Russell mentioned that an official complaint form had been developed by the board office. A motion was made to table the issue of establishing a rule amendment designating a time frame for responding to a filed complaint until such time as other potential rule amendments would be addressed. Joe West (AG Office) was to get with Russell to discuss if

Motion to approve: Sherry Riggins
2nd: Tim Atkinson
Vote: 4-0

Predetermine Required Board Meeting Scheduling: A motion was made to have to have the two (2) required board meetings pre-determined and set up in advance for the second Monday of March and September at 9:00 am CST. If another meeting is scheduled to address board issues that come up, that meeting can take the place of a pre-determined meeting.

Motion to approve: Terry Dewitt
2nd: Tim Atkinson
Vote: 4-0

Posting Of Disciplinary Findings On Board Website: A motion was made to table the discussion of posting disciplinary findings until the September board meeting.

Motion to approve: Tim Dewitt
2nd: Sherry Riggins
Vote: 4-0

Vote To Approve Stipend And Mileage: A motion was made to approve mileage and stipends for in person board meetings only.
Motion to approve: Tim Dewitt
2nd: Sherry Riggins
Vote: 4-0

G. Supervision/Standing Orders Agreement
A motion was made to table discussion on requiring a Supervision/Standing Orders Agreement for all athletic trainers and allowing physical therapist to sign in addition to medical doctors for those athletic trainers who practice in a clinical setting.

Motion: Tim Atkinson
2nd: Terry Dewitt
Vote: 4-0

H. Adjournment
The meeting adjourned at 10:42 am CST. The next scheduled board meeting will be on Monday September 13, 2021.