



Arkansas Department of Health

4815 West Markham Street • Little Rock, Arkansas 72205-3867 • Telephone (501) 661-2000

Governor Mike Beebe

Paul K. Halverson, DrPH, FACHE, Director and State Health Officer

May 14, 2012

Re: Hospital Trauma Center Grants/Physician Support

Dear :

As you know, your hospital has received trauma grant funding. There are certain conditions your facility is required to meet in order to receive these funds. One of these pertains to targeting 25% of the funding for “physician support.” Please see the exact language regarding this issue in the enclosed document captioned “Conditions and Eligibility – Level I, Level II, Level III, and Level IV Hospitals.” This language was taken directly from a Memorandum of Understanding between the Arkansas Hospital Association (AHA) and the Arkansas Medical Society (AMS).

As a result of discussions among the Arkansas Department of Health (ADH), the AHA, and the AMS, a decision was reached to begin tracking how hospitals are spending trauma funds for “physician support.” A one-page reporting form was developed and is also enclosed with this letter. I think it is useful to reiterate the submission deadlines for this form as well as for invoices and receipts for other expenses. They are as follows:

1. all invoices for expenses, to include receipts, must be submitted to the ADH’s Trauma Section by June 15, with the exception of categories that must be paid through the end of the fiscal year (June 30), such as salary and fringe;
2. for those expenses that must be incurred between June 15 and June 30, invoices and receipts must be submitted by July 15; and,
3. the one-page form for “physician support” must be submitted by August 15.

Please note that this letter will be sent electronically to both your Trauma Medical Director and Trauma Program Manager. Thank you so much for all you and your staff do to support the Arkansas Trauma System.

Sincerely,

William C. Temple, JD
Branch Chief
Trauma and Injury Prevention