



Arkansas Department of Health

5800 West 10th Street Suite 800 • Little Rock, Arkansas 72204-1763 • Telephone (501) 661-2262

Governor Mike Beebe

Paul K. Halverson, DrPH, FACHE, Director and State Health Officer

Memorandum

To: Arkansas EMT Training Sites

From: Brian Nation, Trauma Systems Administrator
Section of EMS & Trauma Systems

Date: October 12, 2009

Re: Trauma Scholarship Grant

The Section of EMS and Trauma Systems, Arkansas Department of Health is pleased to announce that some of the funding made available by the 87th General Assembly in Act 393 will be utilized for Emergency Medical Technician (EMT) Training. This opportunity will be open to each of the 33 Arkansas EMT Training Sites at an estimated rate of \$4,800.00 to provide scholarships for students who are working toward EMT licensure.

Attached find a ***Letter of Intent to Participate*** to be returned to this office if your institution wishes to participate in this opportunity. Please complete the intent form and all of the attached forms in their entirety and return to this office in the enclosed envelop by **October 26, 2009**. Only those Training Sites that return the Letter of Intent to Participate and attached forms will receive funding.

All funds in this Grant are on date specific deadlines, which will be explained in the sub-recipient paperwork. Funding from the Trauma Hospital Start-Up Grant will be provided to recipients as funds are available. Distribution of award is dependent on availability of funds. Undispersed funds must be returned to the Arkansas Department of Health for dispersal to other programs. For those Training Sites not returning the Letter of Intent to Participate, it will be understood that you do not wish to participate.

Return your Letter of Intent to Participate and all of the attached forms by October 26, 2009 to:

Section of EMS and Trauma Systems
Department of Health
5800 West 10th Street
Little Rock AR 72204-1763
Attention: Brian Nation

Attachments:
AASIS Instructions
Contract and Grant Disclosure Form
W-9 Form
Certification Regarding Lobby Form
Illegal Immigrant Certification Instructions