



# BREASTCARE PAP TEST and HPV LOG

## PURPOSE

To document that Pap tests and HPV tests are received in the clinic within 21 working days after the test is performed.

## USED BY

Community Health Centers and Area Health Education Centers and other BreastCare providers.

## EXPLANATIONS AND DEFINITIONS

| Field                     | Description   |
|---------------------------|---|
| Clinic name               | Enter name of clinic.   |
| Name of Patient           | Self-explanatory.   |
| DOB                       | Enter patient's date of birth.  |
| Date of Pap Test          | Enter date that Pap is performed.   |
| Date Pap Results Received | Enter date the Pap report is received in the clinic.  |
| Date of HPV Test          | Enter date that HPV is performed. When reflex testing for ASC_US is performed on the same date as Pap test, enter same date for both HPB and Pap test.        |
| Date HPV Results Received | Enter date the HPV report is received in clinic. If reflex testing for ASC_US Pap was performed, enter same date results received for both HPV and Pap tests. |

## MECHANICS AND FILING

The Pap Test and HPV Log is a mandatory form. Use this log to track that Pap and HPV tests results are received.

## Final Disposition

Pap Test and HPV Log

| Document | Office | Retention  | Scan |    |
|----------|--------|--|------|----|
|          |        |  | Yes  | No |
| Original | Clinic | Retain in clinic for six years from date of last Pap/HPV test. |      | x  |