



Trauma Advisory Council

March 20, 2012

3:00 p.m.

Minutes

MEMBERS PRESENT

Dr. Mary Aitken
Dr. Charles Mabry
Dr. Barry Pierce
Dr. Janet Curry
Dr. Paul K. Halverson (rep.
by Donnie Smith)
Dr. Clint Evans
Dr. Viviana Suarez
R. T. Fendley
Kathryn Blackman
Terry Collins
Jon Wilkerson
Carrie Helm
Freddie Riley
K.C. Jones
Myra Looney Wood
Keith Moore
John E. Heard
Christi Whatley

MEMBERS ABSENT

Dr. Victor Williams
Dr. Michael Pollock
Dr. John Cone
Dr. Alvin Simmons
Dr. James Graham
Dr. Ronald Robertson
Colonel J.R. Howard (rep. by
Capt. Mark Allen)
Robert T. Williams

GUESTS

Dr. Michael Sutherland
Dr. James Booker
Dr. Chuck Mason
Dr. Stephen Bowman
Tal Holmes
Joe Hennington
John Recicar
Barbara Riba
Karen McIntosh
Carla Jackson
Cindy Metzger
Sherry M. Blake
Jeff Tabor
Ron Crane
Kim Brown
Gary Ragen
Stephen Lein
Kathy Gray
James Smith
Tim Vandiver
Brad Caviness
Sarah Bemis
Don Adams
Teresa Ferricher
Mike Adams
Carla McMillan
Laura Guthrie
Tonya Baier

STAFF

Dr. Todd Maxson
Donnie Smith
Bill Temple
Renee Patrick
Renee Mallory
Teresa Belew
Diannia Hall-Clutts
Rick Hogan
Austin Porter
Paula Duke
Greg Brown
Marie Lewis
Margaret Holaway
Brian Nation
Jacqlyn Dillard
Joe Martin
Sue Ellen Peglow
Lynda Lehing
Jim C. Brown

I. Call to Order – Terry Collins, Presiding

The Trauma Advisory Council (TAC) meeting was called to order on Tuesday, March 20, 2012, at 3:07 p.m. by Terry Collins, presiding TAC member.

II. Welcome and Introductions

Ms. Collins welcomed all guests and members.

III. Approval of Draft Minutes From February 21, 2012.

The TAC reviewed the February 21, 2012 minutes. A motion to approve the meeting minutes was made by Myra Looney Wood and seconded by K. C. Jones. The minutes were approved.

IV. Trauma Office Report – Bill Temple

Personnel

- Mr. Temple shared that the Administrative Specialist positions posting closes today. The Branch has two positions to be filled.
- We will be posting a Public Health Educator position within the next few weeks.

Hospital Designation

- Forty-two hospitals have now been designated, including five Level I, four Level II, ten Level III and 23 Level IV trauma centers. We presently have ten hospitals that have had site surveys but have not yet been designated.
- We also have 6 hospitals scheduled for site surveys prior to June 30, 2012. Eighteen hospitals will not be designated this fiscal year. That will give us a total of 58 designated hospitals by the end of the fiscal year.

Contracts

- ADH has decided not to award a Quality Improvement Organization contract to any of the vendors that submitted proposals under the existing RFP. The vendors have been notified of this decision. ADH plans to issue a revised RFP to provide clarification within the RFP itself, and to make it more specific for potential vendors. The revised RFP will assist ADH in obtaining the best information possible with which to select a vendor.

Injury Prevention Initiative

Progress is being made with respect to a significant injury prevention initiative. It involves a community-based injury prevention and capacity building project. Eligible applicants include Hometown Health Improvement Coalitions, hospitals, and pre-hospital providers participating in the Arkansas Trauma System and the Trauma Regional Advisory Councils (TRACs). There are two components to the project. Applicants were given the option of applying for car seats to be distributed in a collaborative effort and/or applying for someone from their TRAC to attend the Safe States 2012 Annual Conference in order to provide national training and enhance injury prevention leadership capacity. Thirty applications were received and approved. More than 4,000 car seats will be purchased and distributed. Three TRAC injury prevention leaders will be attending the conference. The Injury Prevention Section is presently working on procurement details and will then work to get them distributed to the various agencies for use.

V. ADH Medical Consultant Report – Dr. Todd Maxson

Dr. Maxson commented on the fact that the Arkansas Trauma Communications Center (ATCC) lists both general surgeons and trauma surgeons on the dashboard. His concern is that this may be misleading and cause confusion. He pointed out that just because a hospital has a general surgeon who is willing to come in for an appendectomy case, drain an abscess or remove a gall bladder, he/she may not want to hold themselves out for being available for a trauma case. Though we realize that this issue is between the hospital and the physician groups with which they contract, the manner in which it is listed on the dashboard may not in fact represent the skill set needed to treat a trauma patient. For these reasons he would like to see trauma surgeon removed from the dashboard.

Hand surgery has been eliminated from the dashboard because no one has a hand surgeon who is on-call. Hand surgery cases will be based on orthopedic availability.

Telemedicine program progress is continuing and iPads are being used to test for image quality as we continue to work to improve this process.

VI. Trauma Registry – Marie Lewis

- DI Report Writer Training will be held on April 5-6, 2012 at Baptist Medical Center in Little Rock. Details will be sent later this week.
- The Registrar's meeting scheduled for March 29, 2012 will be rescheduled due to numerous conflicts. Once a new date has been confirmed a meeting notice will be sent.
- PI reports for the fourth quarter of 2011 will be distributed to the hospitals by March 31, 2012.

VII. TAC Subcommittee Meeting Reports

(Note: Summaries are attached; only official action and additional information provided to the TAC is documented in this section.)

- Finance Subcommittee (R. T. Fendley – Chair) (See attached report)

Mr. Fendley reported that progress is being made, in conjunction with the Arkansas Hospital Association (AHA), with respect to developing a common hospital costing methodology for trauma. This will focus on both the cost for trauma readiness and the cost of care to trauma patients. This group met recently at AHA.

TAC members were directed to a handout on the proposed trauma budget. The Subcommittee reviewed this budget and recommends that the TAC support the budget and submit this budget to the Arkansas Board of Health. Dr. Mabry made a motion that the TAC support the budget as presented. Myra Looney Wood seconded the motion and it was passed.

Finally, Dr. Mabry commented on the hospital physician trauma support issue. ADH's Trauma Section developed a survey form which was reviewed at a recent meeting at the Arkansas Hospital Association attended by several hospital Chief Financial Officers and others. The survey will go out to the hospitals for the end of fiscal year reporting of how hospitals spend their money, and to ensure compliance with the Arkansas Medical Society and Arkansas Hospital Association Memorandum of Understanding (MOU) that is included in the FY12 grant contract language.

- Hospital Designation (Dr. James Booker, Chair) (See attached report)

Dr. Booker reported that the Subcommittee continues work on rewriting the designation rules. Level IV and Level III rules and regulations are expected to be ready for the next meeting. Both rule rewrites need to be reviewed by the TAC no later than the June meeting so they can be presented to the Board of Health at its July meeting. As part of this process, we are also revising the administrative portion of the rules.

The following hospitals have been reviewed and recommended for approval as trauma centers at the stated levels:

- Mercy Hospital Fort Smith – Level III
- Mercy Medical Center, Rogers – Level III
- Northwest Medical Center, Bentonville – Level III
- Wadley Regional Medical Center, Texarkana, TX – Level III
- Chicot Memorial Hospital, Lake Village – Level III
- Mercy Hospital Scott County, Waldron – Level IV
- Medical Park Hospital, Hope – Level IV
- Dallas County Medical Center, Fordyce – Level IV

It is noted that Myra Looney Wood seconded the Subcommittee's motion to approve. The motion passed; therefore, these recommendations will be sent to ADH for approval.

- EMS Subcommittee (Dr. Clint Evans - Chair) (See attached report)

Dr. Evans reported progress on helicopter communications issues. Joe Martin, at the request of Mr. Temple, shared an update on testing options regarding the air ambulance project. EMS data submission progress is being made by Greg Brown and Ryan Tyler in the ADH EMS Section. Deliverables for EMS subgrants were presented to the TAC and handouts were provided at the meeting. Dr. Evans noted some changes and reviewed some specifics. The Subcommittee requested the TAC recommend to ADH that the deliverables be adopted as presented. K. C. Jones made the motion and it was simultaneously seconded by Myra Looney Wood and Dr. Charles Mabry. The motion passed.

- Rehabilitation Subcommittee (Jon Wilkerson – Chair) (Did not meet) (No report)

Mr. Wilkerson reported that Cheryl Vines and other Subcommittee members will be in Florida next week to investigate the way their trauma and rehabilitation systems work. They will also review the traumatic brain injury registry from that state. On a similar note, Cheryl Vines will be accompanying a group from Baptist Rehabilitation on a trip to selected North Carolina hospital rehabilitation facilities to learn about their ventilator programs.

We are in contract talks with Dr. Mick Tilford at UAMS to perform our cost analysis. We continue to work out some of the specifics but are on track to be underway before the end of the fiscal year.

We have contracted the Riggins Group to help us create a strategic state rehabilitation plan. That work is underway and we are scheduled to present our outcomes to the TAC at the July meeting.

The Trauma Rehabilitation Symposium will be held on June 14 and 15, 2012 at Baptist Rehabilitation Center.

- TRAC/QI Subcommittee (Dr. Charles Mabry – Chair) (Did not meet) (No report)

Dr. Mabry discussed the State Performance Improvement (PI) Plan and noted some specific revisions. TAC consideration of the PI plan was deferred until next month. A final copy is expected to be distributed to the TAC for review before the April TAC meeting.

- Injury Prevention Subcommittee (Dr. Mary Aitken – Chair) (See attached report)

Dr. Aitken reported on the March 5, 2012 meeting of the Injury Prevention Subcommittee that now meets quarterly. The meeting focused on TRAC activities and specifically on their Injury Prevention Subcommittees' progress. She also mentioned the Injury Prevention 101 classes that are being held throughout the state from March through July.

VIII. Other

Ms. Collins reminded everyone that flyers are available for the upcoming Trauma Update Conference on April 13 – 14, 2012. Dr. Sutherland shared that a “FAST” ultrasound course will be offered after the Update Conference on Saturday afternoon by The Foundation and that registration is available on their website at www.arterf.org. Myra Looney Wood asked how many continuing medical education (CME) credits are available from attendance at the conference. Ms. Collins advised that 13 CME credits are available.

IX. Next Meeting Date

The next meeting will be Tuesday, April 17, 2012 at 3:00 p.m. The meeting will be held in Room 906 (Boardroom) at Freeway Medical Tower.

X. Adjournment

Without objection, Ms. Collins adjourned the meeting at 3:50 p.m.

Respectfully Submitted,

Paul K. Halverson, DrPH, FACHE
Secretary Treasurer of the Trauma Advisory Council
Director and State Health Officer, Arkansas Department of Health

Trauma Advisory Committee Finance Subcommittee

March 6, 2012

Minutes

Members/Guests Present:

Charles Mabry M.D. R.T. Fendley Joe Martin

Renee Patrick Bill Temple Donnie Smith

John Recicar Claudia Parks-Miller Debbie Moore

John Wilkerson

I. Call to Order – R.T. Fendley, Chairman

II. Old Business: None

III. New Business:

Recommendation on FY2013 Budget

The budget was provided to everyone by Renee Patrick who stated the Arkansas Department of Health had finished with the negotiations for FY 2013 with minimal changes. She said the few differences from last year's budget were that FY 2013 was actual figures and there was an appropriation for every dollar. After June 30, 2012 there will be no more startup funds.

Action Item: The budget will be presented and recommended for approval at the next TAC meeting.

Update, Hospital Costing Methodology

Mr. Fendley reports that the Arkansas Hospital Association has arranged a meeting with various Trauma Center CFO's for Tuesday, March 13, 2012 at 10:00 a.m. at the Arkansas Hospital Association Building on Natural Resources Drive.

Meeting Title Designation Sub-Committee of the TAC

MINUTES 03-20-2012

FREEWAY MEDICAL BUILDING – BOARD ROOM

MEETING CALLED BY	Dr. Jim Booker
TYPE OF MEETING	Sub-Committee
FACILITATOR	Dr. Jim Booker
NOTE TAKER	Diannia Hall-Clutts
COMMITTEE MEMBER ATTENDEES	Dr. Jim Booker, Dr. Todd Maxson (by phone), Dr. Michael Sutherland, Dr. Barry Pierce (by phone), Terry Collins, John Recicar, Carla Jackson, Keith Moore, Kathy Blackman

Agenda topics

WELCOME & MINUTE APPROVAL

Dr. Jim Booker

	Dr. Jim Booker welcomed everyone. A motion was made by Todd Maxson to approve the February minutes, seconded by Terry Collins. The motion carried.	
	HOSPITAL INTENT APPLICATIONS	Dr. Jim Booker
DISCUSSION	None	
	New Business	Dr. Jim Booker, Dr. Todd Maxson
DISCUSSION	Extension of a Provisional Designation – Does this committee need to give some guidance to the Health Department on when an additional year of provisional designation should be granted? Should the department be the one to make the decision? The application for an extension goes to the section (so states the rules) but the section has in the past brought them to this committee for a recommendation. The committee discussed the issue and decided that this should be done on a case by case basis by this committee, not all provisional have to be brought before the committee, if the section has request for a extension that is a little more gray and not cut and dry then the section can ask this committee to review the matter and give a recommendation that would be a part of the system wide performance improvement process.	
	RULES AND REGULATIONS - REVISION	Dr. Todd Maxson
DISCUSSION	The review of the Level IV Rules and Regulation continues with all committee members input noted.	
ADJOURNMENT	Designation Sub-Committee meeting adjourned at 12:00 p.m.	
GUESTS		
OBSERVERS	Diannia Hall-Clutts, Margaret Holaway ,Paula Duke, Don Adams	
NEXT MEETING	April 17, 2012, 10:00-12:00p.m. @ Freeway Medical Building Rm # 906	

EMS Trauma Subcommittee
Meeting Summary
March 13th, 2012 - 3:00 PM

The EMS Trauma Subcommittee met on March 13th at 1500. There were 14 people in attendance, with 4 people on the conference call.

We received an update on AWIN radios for helicopters. There are tests in progress to assess the feasibility of using handhelds and control boxes. A group of interested parties had another conference call, and another is scheduled for April 10th. This group discussed some of the other options, and some were felt to not be practical. There was some discussion of the total number of units that would be needed. It was felt that all licensed helicopters should be included.

Now that the bylaws are approved, we need to begin contacting the TRAC chairs to appoint the voting members of the subcommittee. We will also contact representatives from the other entities that have appointees to the subcommittee in hopes of having our members defined in the near future.

Myra has sent out a survey monkey in an attempt to get EMS costing data for the finance subcommittee. As of this date, only 9 surveys have been completed. We will encourage more providers to complete this ASAP.

The 2013 deliverables were again reviewed. Since our last meeting, there has been a clarification that EMS agencies will not have to get multiple bids on equipment in order to get the grant funds. The wording of some of the deliverables was changed to match the new EMS R&R revision. There was some discussion of how to quantify and enforce "participate in hospital sponsored training as available." The health dept will look into whether we need to keep this or not. The deliverables were approved, and they will be presented at the next TAC meeting.

The majority of the meeting was spent reviewing a rough draft of a data report compiled by Greg and Ryan. This was well received by all, although there were some apparent errors in the data which Ryan and Greg will continue to refine. We discussed the utility of including various elements in the report. When developing the performance assessment plan, we had discussed some potential clinical data points. This report seemed to demonstrate most of these will not be feasible at the present time, as they are not required data elements, and the numbers for most are low and inaccurate. We did discuss possibly adding a field for future use. Now that the triage guidelines are approved, we would like to add a field so that anytime a trauma band is listed, the pt would also need to be categorized as minor, moderate, or major. This would allow for a much better assessment of where patients are going, and who potentially could have benefited from a different initial destination.

Our next meeting will be Tuesday, April 10th, at 1500.

TAC IP Subcommittee Meeting Minutes

Date: March 15, 2012

Attendees: Dr. Aitken, Gary Ragen, Nichetra Magee, Layce Vance, Kristie Taylor, Amy Witherow, Christy McCreight, Carla Jackson, Barbara Riba, Bill Temple, Austin Porter, Kim Brown, Betty Watts, Carla McMillan, Danna Bell, Hudson Hallum, Melody Sykes

Agenda Item	Notes	Actions/Who is responsible
SIPP Update	<p>Quarterly report was emailed to all for review prior to meeting.</p> <p>Resource Binders have gone out and have been well received in the community.</p> <p>Updates on specialty areas from SIPP Staff. Please see attached document for summaries.</p>	
ADH Injury Prevention Update	<p>The group has established priority areas to concentrate on over the next 5 years, which will be Motor Vehicle/Restraint Use, Unintentional Poisoning, and Suicide. The group will also look at Concussions/TBI's.</p> <p>ICPG will meet monthly and the policy sub committees will meet monthly as well.</p> <p>Funding has been approved to provide Car Seats to those who applied for the grant. However there is not a date established on when to expect the actual purchase and delivery of the seats. Currently there are no other grant opportunities through ADH.</p>	
TRAC IP Subcommittee Reports	<p>NW TRAC – The strategic plan has been divided into sections. They group is meeting before the regional TRAC meeting. Getting involved with the HHI's. Several child passenger safety programs in the works.</p> <p>SE TRAC – In the beginning stages of developing strategic plan. Recently took CPSE class in Monticello. The region will also be getting a car seat simulation Kit</p> <p>NE TRAC – Currently working on the development of the Strategic Plan. Working closely with EMS and HHI's. Applied for car seat grant.</p>	

	<p>Central TRAC – subcommittee has not been formed yet.</p> <p>North Central TRAC – Currently developing Strategic Plan. Have touched base with all hospitals and EMS. Upcoming bike rodeo.</p>	
Announcements	<p>Arkansas Trauma Symposium will be held in Little Rock on April 13th and 14th. All SIPP Staff will be attending. Dr. Aitken will be speaking on 4/14 at 10:15am with breakout sessions to follow.</p>	
Next Meeting Date	<p>Next meeting date will be 6/14/12 at 1pm at Freeway Medical, 8th floor conference room.</p>	