



# Trauma Advisory Council

November 16, 2010

3:00 p.m.

Minutes

## MEMBERS PRESENT

Dr. Charles Mabry  
Dr. Clint Evans  
Dr. Mary Aitken  
Dr. Lorrie George  
Dr. Michael Pollock  
Dr. Ronald Robertson  
Dr. Paul Halverson  
Dr. Barry Pierce  
R. T. Fendley  
Robert Williams  
K. C. Jones  
Jamie Carter  
Jon Wilkerson  
Robert Atkinson  
Terry Collins

## MEMBERS ABSENT

Dr. Alvin Simmons  
Dr. John Cone  
Dr. James Graham  
Dr. Victor Williams  
Ron Peterson  
Ruth Baldwin  
Colonel Winford Phillips  
Jeremy Stogner  
Carrie Helm

## GUESTS

Dr. Michael Sutherland  
Denise Carson  
Donna Parnell-Beasley  
Jon Swanson  
Kathy Gray  
Myra L. Wood  
Terry McCormack  
Theresa Jordan  
Carla McMillan  
John Recicar  
Barbara Riba  
Jasper Fultz  
Vornetta Compton  
Tim Vandiver  
Jeff Tabor  
Carla Jackson  
Talmage M. Holmes  
Keri Cody  
Cathee Terrell  
James Smith  
Gary McCracken  
Laura Guthrie  
Sarah Uzzell  
Amy Witherson  
Stephanie Park  
Dwayne Aalseth  
Heather Williamson  
Terry Bracey  
Ravina Daphtary  
Dr. James Booker  
Sarah Bemis  
Ron Woodard

## GUESTS (Continued)

James M. Smith  
Lacey Robb

## STAFF

Dr. Todd Maxson  
Dr. Tim Callicott  
Austin Porter  
Bill Temple  
Brian Nation  
Detrich Smith  
Diannia Hall-Clutts  
Donnie Smith  
Greg Brown  
Jim C. Brown  
Joe Martin  
Lee Crawford  
Lynda Lehing  
Margaret Hollaway  
Marie Lewis  
Renee Mallory  
Norajean Miles Harrell

## **I. Call to Order – Dr. Ronald Robertson, Presiding**

The Trauma Advisory Council (TAC) meeting was called to order on Tuesday, November 16, 2010, at 3:08 p.m. by Dr. Robertson.

## **II. Welcome and Introduction**

Dr. Robertson welcomed all guests and members and asked everyone to introduce themselves.

## **III. Approval of Draft Minutes From the October 19, 2010 Meeting**

The TAC reviewed the October 19, 2010 minutes. Mr. Jamie Carter made a motion to approve the minutes. The motion was seconded by Dr. Mary Aitken. Minutes were approved without objection.

## **IV. Trauma Office Report – Bill Temple**

### **Staffing**

Mr. Temple said we now have 18 of 18 authorized positions hired. We are waiting on a start date from the last registered nurse and we will then be fully staffed.

### **Grants**

#### **Hospitals**

Of the 73 intent applications, we have received 69 grant packages. As of November, we have now paid 66 hospitals and four have completed the closeout process.

#### **EMS Services**

Of the 118 eligible EMS services, we have received 116 grant packages. One hundred fifteen have completed the grant process and 107 have now been paid (up from 98 in October). Forty-one of the EMS services have now completed the closeout process (up from 31) and each of these services have received an award announcement letter for FY 2011 funding. We have now received 26 grant applications for fiscal year 2011 funding.

#### **EMS Training Sites**

Of the 33 eligible training sites, 26 grant packages have been received. Twenty-three have completed the grant process and 21 have now been paid. Fourteen training sites have completed the closeout

process (up from 11 in October). We have received 12 intent applications for fiscal year 2011 funding up from four).

### **Hospital Designation Site Surveys**

Arkansas Children's Hospital designation site survey was completed last week. The Baptist Hospital site review is set for November 17 – 18, 2010; St. John's (Springfield, MO) is scheduled for December 14 – 15, 2010; and, Christus St. Michael's (Texarkana, TX) site review is set for January 25, 2011. We also have a letter requesting a site survey from North Logan Mercy Hospital in Paris, AR.

### **Call Center**

One of the T1 lines has been installed and we expect the second one to be up shortly. The consoles are to be installed on November 29, 2010. MEMS is undergoing some major renovations for space to accommodate the new call center. Jon Swanson is working with EM Systems to develop the new dashboard for call center and we expect no additional cost for this initiative.

### **Communications System**

Since the last meeting, we have sent out requests for bids from the vendors on state contract. We are currently reviewing the four that have been returned and are generally pleased with the pricing. We will make the best decision for the system, based on cost as well as other factors (the Arkansas Department of Information Systems will assist us in the review).

### **Trauma Bands**

We ordered 100,000 trauma bands on November 12, 2010. We expect them to arrive during the 1<sup>st</sup> two weeks of December. Austin Porter, ADH staff, is working on the educational piece and training.

## **V. ADH Medical Consultant Report – Dr. Todd Maxson**

The number of hospitals seeking designation is starting to ramp up. We do need to have more reviewers available as the process will continue to progress. Dr. Maxson reviewed the criteria in the Rules with the TAC members. He discussed a workshop for those interested in doing reviews so that when their hospital institution review is completed they would be immediately available to help with the reviews to follow.

### **Trauma Regional Advisory Councils (TRACs)**

Dr. Maxson said he has been going around the state to TRAC meetings and has also been meeting with hospitals, most recently Conway Regional. As a result of this process, some hospitals need some help getting ready to be trauma centers. He suggests that we may need to offer consultation for hospitals to help them get ready for the designation process. This process could provide specific recommendations for hospitals as they are going through the process. Dr. Maxson asked the stakeholders for their input.

He asked for those interested to let us know and said that those interested hospitals should contact ADH to work out a date for a consultation.

Dr. Maxson also expressed some concern about data collection, specifically regarding the PRQs. He reminded everyone that completed PRQs must be received at ADH six weeks before the review takes place. He requested as much advance notice to ADH as possible. The letter requesting the review is needed at least three months before the review is set.

Although the TRACS Subcommittee did not meet, Dr. Maxson said six of the seven TRACS have met and are making progress. The four areas of focus for each TRAC are: destination protocol; an educational plan; “in-pursuit” of designation; and a performance improvement (PI) process. Dr. Maxson thanked the TRACS for the progress and the work accomplished. He specifically asked the TRACS Subcommittee to begin thinking about representation of TRACS on PI committees to bring issues up to the state level. We need to provide a state-wide opportunity to improve performance. This is a major emphasis that is not being done consistently throughout the U.S. This PI system would be a tremendous asset to the Arkansas system.

An issue was raised about getting meetings, events, training, etc., published to the web site. ADH staff stated that we are working toward this and that those having information they would like posted to the website should contact the Trauma Section.

## **VI. Trauma Registry – Marie Lewis**

- Currently there are 26 hospitals reporting to the web registry; two additional hospitals are currently in process for gaining access
- Over 450 records have been entered to date
- DI has added the Trauma Band field to the web registry
- To implement the addition of the Trauma Band field and install Report Writer for the state the system will be down from 9-11 am, Friday, November 19
- The state did not purchase the DI standard reports for the NTRACS hospitals. The registry staff will assist with setting up a few initial queries and reports while we are on site to finish customizing the fields. Site visits for each NTRACS hospital will be scheduled
- DI Report Writer Training is being scheduled for January

Additional discussion centered on the following issues:

- Registrars would like an opportunity to sit down as a group and talk through some of the questions they have now that they have started entering data in their registries. This would also be an opportunity to work through the abstraction process and data entry. Marie indicated she will work to get something set up for the first two weeks of December.
- A trauma band field has been added to the EMS run-sheets. Dr. Evans said individual agencies will need to add the number to their forms.

## **VII. TAC Subcommittee Meeting Reports –**

(Note: summaries are attached; only official action is documented in this section)

- Finance Subcommittee (Dr. Ron Robertson – Chair) (see attached report)
- EMS Subcommittee (Dr. Clint Evans - Chair) (see attached report)
- Injury Prevention Subcommittee (Dr. Mary Aitken – Chair) (see attached report)
- Hospital Designation -- (Mr. Jamie Carter, Chair) (see attached report)  
Mr. Carter said a three member panel (Mr. Carter, Terry Collins, and Dr. Mike Sutherland) of the Designation Subcommittee had reviewed the Arkansas Children's Hospital site review and the Designation Subcommittee recommends that ADH approve them as a Level I Trauma Center. Dr. Mabry made a motion to accept Arkansas Children's Hospital as a Level I Trauma Center. K.C. Jones seconded, and the motion carried without objection.
- TRAC Subcommittee (Dr. Charles Mabry – Chair) (did not meet) No report.
- Trauma Registry Subcommittee – (Dr. John Cone – Chair) (did not meet) – No report.

### **VIII. Next Meeting Date**

The TAC will not meet in December. The next meeting will be held on Tuesday, January 18, 2011, at 3:00 p.m. The meeting will be held in Room 906 (Boardroom) at the Freeway Medical Building.

### **VIII. Other**

Dr. Halverson said the legislative session begins January 19, 2010. Dr. Halverson suggested that the TAC should work toward presenting a progress report to the Arkansas Legislature. Hearing from TAC members would be particularly meaningful to the Legislators. He also said the TAC should review and consider appropriate injury prevention legislation which could be introduced.

### **IX. Adjournment**

Without objection, Dr. Robertson adjourned the meeting at 4:00 p.m.

Respectfully Submitted,

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Paul K. Halverson, DrPH, FACHE  
Secretary Treasurer of the Trauma Advisory Council  
Director and State Health Officer, Arkansas Department of Health

EMS Subcommittee  
Meeting Summary  
November 16, 2010

The EMS subcommittee met on Tuesday, November 16<sup>th</sup>, at 1300. There were twenty people in attendance.

Bill Temple updated us on the status of the AWIN radios. A vendor has not been chosen yet. As of now, the state plans on ordering 578 radios. Greg Brown updated us on improvements in EMS data submission.

The majority of our discussion involved backfills. Greg prepared a draft for a proposed backfill agreement. This was reviewed, with several suggestions for changes and improvements made. There was much discussion on how much financial compensation should be tied to these backfills, and no final decision was reached. It was pointed out that some services with adjoining or overlapping service areas rely on each other to cover their areas almost daily. For these specific scenarios, it was felt financial compensation would not be needed, and the language of the agreement can be changed to reflect this. The draft will be revised and hopefully finalized soon.

Short forms were discussed, and a list of needed elements was made.

We briefly discussed funding for next year.