



# Arkansas Department of Health

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**Governor Mike Beebe**

**Paul K. Halverson, DrPH, FACHE, Director and State Health Officer**

## **MEMORANDUM**

TO: All EMS Education Training Sites

FROM: Norajean Miles Harrell, NREMT-P/Instructor  
Licensure Administrator  
Section of EMS

DATE: January 12, 2012

RE: Lay Evaluators Used for Psychomotor Testing

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As an approved Arkansas Emergency Medical Services (EMS) Training Site you are authorized to conduct Emergency Medical Technician (EMT) psychomotor examinations at the end of Basic EMT education. This testing is done after course completion and submission of applications to the Section of EMS. In the past lay evaluator names were submitted to the Section just prior to the examination and this office verified that the person chosen by the training site had indeed completed appropriate Lay Evaluator (LE) training.

With the adoption of the New National EMS Education Standards, it is prudent to review the psychomotor examination process and update the scoring sheets used for testing purposes. The Section intends to begin updates for all Lay Evaluators in March, much like the instructor updates were done in 2011.

In order to facilitate providing updates on the changing psychomotor exam sheets, please complete the attached excell spread sheet regarding the lay evaluators that you use at your training site for basic EMT psychomotor testing. You may mail, fax or email the completed form back to the Section. Use of the new forms and possibly new skills will begin May 1, 2012. The intention is to update all lay evaluators prior to that date. Current Lay evaluators who do not participate in the update, will not be authorized to conduct skill examinations.

In the future, we will ask that you provide the list of Lay evaluators prior to the EMT psychomotor end of course examination from your current list of trained examiners. Verification of their training will be a Training Site responsibility from your authorized list. Skills that are scored by untrained LE will be rejected by the Section and the candidate may have to retest.

As always, thank you for all your efforts to provide EMS education in Arkansas. If you need additional information or clarification, do not hesitate to contact me at 501-661-2744 or [Norajean.MilesHarrell@arkansas.gov](mailto:Norajean.MilesHarrell@arkansas.gov).