



Arkansas Department of Health

5800 West 10th Street Suite 800 • Little Rock, Arkansas 72204-1763 • Telephone (501) 661-2262

Governor Mike Beebe

Paul K. Halverson, DrPH, FACHE, Director and State Health Officer

MEMORANDUM

TO: Emergency Medical Services Personnel (EMSP)
Due for renewal March 31, 2010

FROM: Norajean Miles Harrell, EMSP Licensure Administrator
Section of EMS & Trauma Systems

DATE: January 5, 2010

RE: EMSP License Renewal

Our records indicate your EMT licensure will expire **March 31, 2010**. If your current card shows a different expiration date, please contact this office immediately!

DO NOT DEPEND ON ANYONE ELSE FOR YOUR RENEWAL!

Renewal is viewed as an individual, not employer, responsibility. It is your responsibility to submit the required documentation to the Section of EMS & Trauma Systems in a timely manner. If your documentation is incomplete or received after your expiration date, your EMT licensure will lapse. **Your licensure must be current in order to provide patient care on an ambulance.** If you continue to provide patient care past your expiration date, without having a current licensure, both you **and** the service you are affiliated with will be in violation of the EMS Rules & Regulations.

INDIVIDUALS WISHING TO RECEIVE THEIR NEW LICENSURE CARD BY March 31, 2010 SHOULD SUBMIT ALL RENEWAL MATERIALS TO THIS OFFICE FOR REVIEW **NO LATER THAN March 15, 2010.**

Extensions are rarely granted and must be submitted and approved thirty (30) days prior to your expiration date. Please read the enclosed extension policy carefully.

If you have any questions, please feel free to contact the office at (501) 661-2262.

Enclosures: Arkansas EMSP Application (bubble form)
Extension Policy
Renewal Sheet
Arkansas EMSP Application/Instruction Sheet
County Code list
Address and signature requirements
Paramedic Refresher Training Hours List
Pre-approved CEU class lists