



# Arkansas Department of Health

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Governor Mike Beebe

Paul K. Halverson, DrPH, FACHE, Director and State Health Officer

## MEMORANDUM

TO: EMSPs Expiring September 30, 2009

FROM: Norajean Miles Harrell, Certification Administrator  
Section of EMS & Trauma Systems, Division of Health

DATE: June 26, 2009

RE: EMSP Renewal

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Our records indicate your EMT certification will expire **September 30, 2009**. If your current certification card shows a different expiration date, please contact this office immediately!

### **DO NOT DEPEND ON ANYONE ELSE FOR YOUR RECERTIFICATION!**

Recertification is viewed as an individual, not employer, responsibility. It is your responsibility to submit the required documentation to the Section of EMS & Trauma Systems in a timely manner. If your documentation is incomplete or received after your expiration date, your EMT certification/licensure will lapse. **Your certification/licensure must be current in order to provide patient care on an ambulance.** If you continue to provide patient care past your expiration date, without having a current licensure, both you and the service you are affiliated with will be in violation of the Arkansas EMS Rules & Regulations.

INDIVIDUALS WISHING TO RECEIVE THEIR NEW CARD BY September 30, 2009 SHOULD SUBMIT ALL RENEWAL MATERIALS TO THIS OFFICE FOR REVIEW NO LATER THAN September 16, 2008.

Arkansas Emergency Medical Services Personnel will receive a Licensure card with the September 2009 renewal. No cards will be mailed prior to August 1, 2009 when the computer software is updated with the license changes. Renewal documents can be submitted anytime after receipt of this packet, but cards will not be mailed before August 1, 2009. Please review the Certification/Licensure Implementation information enclosed.

***Extensions are rarely granted and must be submitted and approved thirty (30) days prior to your expiration date. Please read the enclosed extension policy carefully.***

If you have any questions, please feel free to contact the Section at (501) 661-2262.

Enclosures: Arkansas EMT Application (bubble form)  
Extension Policy  
Recertification Requirements Sheet  
Arkansas EMT Application/Instruction Sheet  
County Code list  
Address and signature requirements  
Paramedic Refresher Training Hours List  
Pre-approved CEU Courses for Refresher use