Arkansas Department of Health

4815 West Markham Street ● Little Rock, Arkansas 72205-3867 ● Telephone (501) 661-2000
Governor Asa Hutchinson
Nathaniel Smith, MD, MPH, Director and State Health Officer

SECTION OF EMERGENCY MEDICAL SERVICES COURSE APPLICATION FORM
NOTE: THIS FORM MUST BE RECEIVED 10 DAYS PRIOR TO THE START DATE

REQUIRED FOR ALL EMSP COURSES ONLY
(Check one of the following)
Licensure Fees Only Paid by Institution ☐
All Fees Paid by Institution ☐
All Fees paid by Students ☐

1. Sponsoring Training Site: _____
   Mailing Address: _____
   Physical Location of classroom: _____
2. Type of Course: EMSP Instructor Course Open or Closed: Closed Contact # to enroll: _____
3. Starting Date: _____ Ending Date: _____
4. Days of the week classes will be held: Sun: ☐ Mon: ☐ Tues: ☐ Wed: ☐ Thurs: ☐ Fri: ☐ Sat: ☐
5. Hours classes will be held: From: _____ To: _____
6. Refresher / Transition Course - Classroom Hours: _____
6. **Full EMSP Course Only** - Classroom Hours: _____ Clinical Hours: _____ Field Hours: _____
7. Equipment will be provided by: _____
8. Number of Students: (Maximum of 20 students without Office approval) : Select #

Lead EMSP-Instructor Name: _____ EMSP#: _____
Email: _____ Telephone #: _____

Signature: _____

Co-EMSP Instructor(s)*Name: _____ EMSP#: _____

Email: _____ Telephone #: _____

Signature: _____

Training Site Representative Signature: _____

9. Name of Medical Director for **Advanced EMSP Course Only**: _____

10. Attach a copy of course schedule (Dates/Times/Topics/Instructor) to this application

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OFFICE USE ONLY

Course Approved By: _____ ***Date Approved:*** _____ ***Course Number:*** _____

Submission of appropriate paperwork is the responsibility of the individual Instructor. The course Instructor must provide each student with documentation of successful completion of the course (certificate / Roster). The Instructor must submit a roster of those completing the course to the Section of EMS within 10 working days of course completion. Enrollment contact number will be posted on the ADH website if the class being applied for is "Open".

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