

ARKANSAS DEPARTMENT OF HEALTH
 COSMETOLOGY SECTION
 4815 WEST MARKHAM, SLOT 8
 LITTLE ROCK, ARKANSAS 72205 – (501) 682-2168

**2016 COSMETOLOGY, MANICURE, INSTRUCTOR, ESTHETICIAN &
 ELECTROLOGY EXAMINATION SCHEDULE AND COSMETOLOGY TECHNICAL
 ADVISORY COMMITTEE MEETING**

<u>DEADLINE DATES</u>		<u>CTAC MEETING DATES</u>		<u>EXAMINATION DATES</u>	
December (2015)	16	January	25	January	4, 5, 6
January	13			February	1, 2, 3
February	10	March	21	March	7, 8, 9
March	16			April	4, 5, 6
April	13	May	16	May	2, 3, 4
May	11			June	6, 7, 8
June	15	July	18	July	6, 7, 8
July	13			August	1, 2, 3
August	10	September	19	September	7, 8, 9
September	14			October	3, 4, 5
October	12	November	21	November	7, 8, 9
November	16			December	5, 6, 7

DATES SUBJECT TO CHANGE

EXAMINATION FILING REQUIREMENTS

In order to qualify for the examination the following requirements must be met:

- 1) The student must complete the required training hours on or before the deadline date.
- 2) The application form, fee and certificate of training must be received by the Cosmetology Section's office **ON OR BEFORE** the deadline date.
- 3) The application form must be completely filled out and the information must be accurate.
- 4) The following requirements **must be attached** to the application form:
 - a) A certification of training form, completed by the school, verifying that the student has completed the required number of hours. The certification form must be completely filled out and the information must be correct.
 - b) The correct examination fee.
- 5) Applications that are not submitted in proper form will be returned. Hence, the applicant will not be accepted for the examination unless proper forms and fee are **received** by the Cosmetology Section's office **ON OR BEFORE** the deadline date.
- 6) Applications that are submitted in proper form but are **received** after the deadline date will automatically be scheduled for the next examination (even if postmarked before the deadline date).