

ARKANSAS DEPARTMENT OF HEALTH
 COSMETOLOGY SECTION
 4815 WEST MARKHAM, SLOT 8
 LITTLE ROCK, ARKANSAS 72205 – (501) 682-2168

**2014 COSMETOLOGY, MANICURE, INSTRUCTOR, ESTHETICIAN &
 ELECTROLOGY EXAMINATION SCHEDULE AND COSMETOLOGY TECHNICAL
 ADVISORY COMMITTEE MEETING**

<u>DEADLINE DATES</u>		<u>CTAC MEETING DATES</u>		<u>EXAMINATION DATES*</u>	
December (2013)	11	January	27	January	6, 7
January	15			February	3, 4
February	19	March	17	March	10, 11
March	26			April	14, 15
April	23	May	19	May	12, 13
May	21			June	9, 10
June	18	July	21	July	7, 8
July	23			August	11, 12
August	20	September	22	September	8, 9
September	17			October	6, 7
October	15	November	17	November	3, 4
November	12			December	1, 2

DATES SUBJECT TO CHANGE

***due to scheduling changes most months will have Wednesday examinations**

EXAMINATION FILING REQUIREMENTS

In order to qualify for the examination the following requirements must be met:

- 1) The student must complete the required training hours on or before the deadline date.
- 2) The application form, fee and certificate of training must be received by the Cosmetology Section's office **ON OR BEFORE** the deadline date.
- 3) The application form must be completely filled out and the information must be accurate.
- 4) The following requirements **must be attached** to the application form:
 - a) A certification of training form, completed by the school, verifying that the student has completed the required number of hours. The certification form must be completely filled out and the information must be correct.
 - b) The correct examination fee.
- 5) Applications that are not submitted in proper form will be returned. Hence, the applicant will not be accepted for the examination unless proper forms and fee are **received** by the Cosmetology Section's office **ON OR BEFORE** the deadline date.
- 6) Applications that are submitted in proper form but are **received** after the deadline date will automatically be scheduled for the next examination (even if postmarked before the deadline date).