

**Arkansas Department of Health
Body Art Program**

QUALIFICATIONS REVIEW FOR OUT OF STATE ARTISTS

If the artist has only worked in states where artist licensure is not required by a regulatory body, the artist in training program must be completed. Contact the Department of Health Body Art Program for further information.

- **A \$500.00 non refundable application fee (per Act 596 of 2013) shall be submitted with application form.**
- **Proof of licensure as an artist by the out of state regulatory agency within the last two calendar years. Copies of the body art laws and regulations of the out of state regulatory agency must be submitted with the application.**
- **Documentation from the regulatory agency of the state where the artist is currently employed or has most recently been employed shall be provided. This must include but not limited to information concerning the establishment(s) where the artist has been employed, inspection reports of establishment(s), length of time employed, and any other documentation concerning artist licensure. The documentation will be jointly reviewed by the Board of Private Career Education and the Body Art Program Arkansas Department of Health.**
- **Documentation of a minimum 6 month artist in training program must be submitted with the application *or* a letter of reference from the regulatory agency where the artist is currently licensed which provides information on compliance history, evaluation of knowledge of health and safety standards and any record of training completed as required by the agency.**

If your Qualification Review information is approved:

- **Written exam shall be taken during the regular scheduled exams. A passing score is required.**
- **Practical exam(s) shall be conducted at a currently licensed body art establishment in Arkansas or other testing facility approved by the Department.**
- **Upon receipt and approval of all qualifications requirements, the artist shall be invoiced and submit the \$100 annual artist license fee.**