

Minutes of HVAC/R Board
August 10, 2016

The regular scheduled meeting of the HVACR Board was held at 10:00 am in the Freeway Medical Building, 5800 W. 10th, in the 9th floor Room 906 Little Rock, AR.

Board Members Present:

Drew Harrison, Chair
Scott Freyaldenhoven, Vice-Chair
Bob Higginbottom, Executive Secretary
William Pryor
David Whisel
Joe Kirby
Richard Ledbetter
Thomas Washington
Timothy Paetz (Absent)

Dept. of Health Staff Present:

Russell Duncan
Stephanie York
Rick Conrad

I. Drew Harrison called the meeting to order at 10:00 AM.

II. Approval of the Minutes

Motion was made to dispense with the reading of the minutes and that they be approved as presented. Motion carried.

III. Hearings –

James Cory Hester – Mr. Hester was not present at the Hearing to provide testimony in his defense. After hearing all the evidence, the Board made a motion to assess a civil penalty in the amount of \$1,000.00. Motion Carried.

Jerry Stone (Consent Order) – Mr. Stone waived his right to a hearing by accepting the Department’s proposed administrative penalty in the amount of \$250.00 for violations of the HVAC/R law. Motion Carried.

IV. Appearances – None

V. Old Business – Consideration of CEU Initiative

At the July Board meeting, the Arkansas HVAC/R Association / Tom Hunt presented a position paper regarding proposed continuing education (CEU) for HVAC/R contractors. During that meeting, Board Member Mr. Joe Kirby asked Bob Higginbottom what would be the expense to the staff / program for handling continuing education and report in August.

Mr. Higginbottom told the members that it was difficult to project program expenses related to proposed CEU requirements without first knowing the details of the CEU program. Mr. Higginbottom did tell the Board that it was his opinion that in-house type of a CEU initiative would be the most expensive and that outsourcing would likely be the best option for the HVAC

Program's budget. Mr. Higginbottom went on to say that he projected about a \$91,000 increased expenditure to the current budget, but emphasized that was a conservative speculation.

The Board Chair recognized Tom Hunt for comments. Mr. Hunt stated that maybe it was time for the Board to ask for a fee increase to deal with existing budget woes as well as to include new program initiatives such as CEU's. It was at this point the Board talked about a fee increase and Health Department attorney Robert Brech told the Board that it was his opinion that a fee increase would be difficult and that the Board would need to present that proposal to the Governor's Office as part of the approval process.

Tom Hunt recommended that he would like to draft up another CEU proposal for the Board to consider at its September meeting.

VI. New Business – None

VII. Miscellaneous / Staff / Board Discussion

- The Board moved to approve the licensure applications, as published below. Motion carried.
- The Board was given the year-end financial report for June 2016 along with the overall budget numbers for FY 16 for review and discussion.
- Mr. Higginbottom stated to the Board he has been receiving several consumer complaints.
- Drew Harrison introduced our new board consumer member David Whisel from Springdale. Mr. Whisel discussed his professional background and is excited about being part of the Board.

VIII. Meeting adjourned

APPLICATIONS REVIEWED

<u>NAME</u>	<u>CLASS TYPE</u>	<u>STAFF RECOMMENDATION for ACTION</u>
Dennis Chism	Class A	Approved
Garrett Hamilton	Class A	Approved
John Martin	Class A	Approved
Tony Price	Class A	Approved
Daniel Summers	Class A	Approved
Jonathon Wooten	Class A	Approved
Carl Brown	Class B	Approved

Dustin Buffer	Class B	Approved
Richard Gonzalez	Class B	Approved
Charles Martin	Class B	Approved
Joseph Meacham	Class B	Approved
Gary Osborn	Class B	Approved
Juan Perez	Class B	Approved
David Rackley	Class B	Approved
Jeremy Robertson	Class B	Approved
Swindle Mitchell	Deferment	Approved
Michael Blades	Lifetime	Approved
Edgar Garrett	Lifetime	Approved
Larry Renfroe	Lifetime	Approved
Daniel Clark	Reinstatement	Approved
Billy Passmore	Reinstatement	Approved
James Paulk	Reinstatement	Approved
Michael Swindle	Reinstatement	Approved
Gregory Settles	Reinstatement	Approved
Michael Watson	Reinstatement	Approved