



Online System User Manual



Arkansas Department of Health
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Introduction

The Arkansas Department of Health's (ADH) BreastCare program utilizes an in-house web based application to assess patient eligibility, enroll patients and maintain patient data. This manual has been created to familiarize the user with all aspects of the BreastCare Online System.

For specific policies and procedures for patient management, review the BreastCare Provider Manual at <http://www.arbreastcare.com>.

Slot Allocation

Available slots are determined based on the number of women projected to be screened by funding sources (state, federal and Komen). Numbers may increase or decrease depending on the availability of funding. BreastCare staff manages the slots by reviewing them on a daily basis.

Slots are distributed to enrolling providers on a monthly basis. Slots can be moved from one provider to another based on utilization. Additional slots may be requested for symptomatic patients by calling the BreastCare program at 501-280-4117.

General Usage Tips

The following tips are offered to help navigate the system and avoid common usage problems.

Tip #1

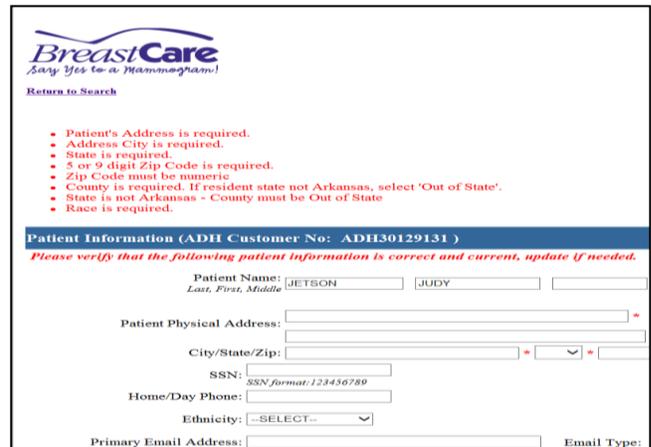


Do not use the "Back" button!

Using the "Back" button can cause unintended results. Updated information may not be saved and it may cause duplicates. Use only the links provided on the system's pages to navigate within the system.

Tip #2

The system has a number of checks that prompts the user if information is missing or entered incorrectly. If this happens, the user will see a screen with **red text** and fields marked with **red asterisks (*)**. The red warning text is displayed at the top of any page with errors to let the user know what needs to be corrected.



BreastCare
Savvy Yes to a Mammogram!

Return to Search

- Patient's Address is required.
- Address City is required.
- State is required.
- 5 or 9 digit Zip Code is required.
- Zip Code must be numeric.
- County is required. If resident state not Arkansas, select 'Out of State'.
- State is not Arkansas - County must be Out of State
- Race is required.

Patient Information (ADH Customer No: ADH30129131)
Please verify that the following patient information is correct and current, update if needed.

Patient Name: JETSON JUDY
Last, First, Middle

Patient Physical Address: *

City/State/Zip: * * *

SSN: SSN format: 123456789

Home/Day Phone:

Ethnicity: --SELECT--

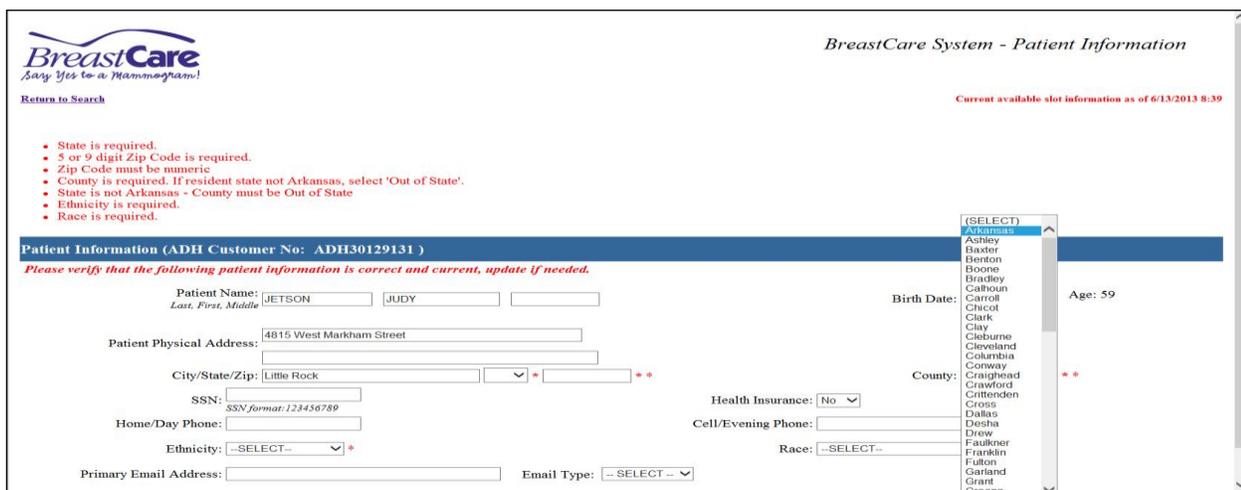
Primary Email Address: Email Type:

Tip #3

The system has an automatic time-out feature that automatically closes the user's session if that session remains idle for more than ten minutes. If this happens, the information entered may not be saved and the user will be prompted to log back into the system.

Tip #4

When selecting from a drop-down list, it is not necessary to scroll through the entire list to get to the desired entry. The user can type the first letter of the item, and the cursor advances to the first entry with that letter. For example, typing "a" in the Location field advances the cursor to the first location beginning with the letter A. The location and provider lists are quite long and this can save time finding the desired location or provider.



BreastCare
Savvy Yes to a Mammogram!

Return to Search

Current available slot information as of 6/13/2013 8:39

- State is required.
- 5 or 9 digit Zip Code is required.
- Zip Code must be numeric
- County is required. If resident state not Arkansas, select 'Out of State'.
- State is not Arkansas - County must be Out of State
- Ethnicity is required.
- Race is required.

Patient Information (ADH Customer No: ADH30129131)
Please verify that the following patient information is correct and current, update if needed.

Patient Name: JETSON JUDY
Last, First, Middle

Birth Date: Age: 59

Patient Physical Address: 4815 West Markham Street

City/State/Zip: Little Rock * *

SSN: SSN format: 123456789

Home/Day Phone:

Ethnicity: --SELECT-- *

Primary Email Address: Email Type: --SELECT--

Health Insurance: No

Cell/Evening Phone:

Race: --SELECT--

County: (SELECT) Arkansas, Ashley, Baxter, Benton, Boone, Bradley, Calhoun, Carroll, Chicot, Clark, Clay, Cleburne, Cleveland, Columbia, Conway, Craighead, Crawford, Crittendon, Cross, Dallas, Desha, Drew, Faulkner, Franklin, Fulton, Garland, Grant, Greene

Tip #5

Do not enter dashes or slashes to separate the numbers in dates or phone numbers. The system fills the slashes automatically. Enter the dates as a string of 8 numbers, i.e., 04012005.

BreastCare System - Patient Information

Save Yes to a Mammogram!

[Return to Search](#)

Plan	Slots Available?
Plan A	Yes
Plan C - CHC	Yes

Patient Information (ADH Customer No: ADH30129131)

Please verify that the following patient information is correct and current, update if needed.

Patient Name: JETSON JUDY Birth Date: 4/12/1954 Age: 59
Last, First, Middle Ex: mm/dd/yyyy

Patient Physical Address: 4815 West Markham Street

City/State/Zip: Little Rock AR 72205 County: Pulaski

SSN: 123456789 SSN format: 123456789 Health Insurance: No

Home/Day Phone: 5015555555 Cell/Evening Phone:

Ethnicity: Non-Hispanic Race: White

Primary Email Address: Email Type: --SELECT--

[Save Patient Information](#) [Cancel](#)

Tip #6

Make sure the pop-up blocker is turned off. If it is turned on, it may block information that you need. This is especially true when entering medical information such as cycles and procedures.

Getting Started

BreastCare enrolling providers must have an approved contract, an e-mail address, and a valid password to access the system. New providers can follow the procedures below to set up your password and login for the BreastCare Online System **after your contract is approved**. Existing providers will continue to login the same way you have been doing. Contact provider management at 501-661-2836 if you need assistance.

Logging On to ADH Internet Applications

1. Login to <https://health.arkansas.gov/adhinternetapps>.
2. Enter the e-mail address provided for each clinic on your agreement. If you entered a different e-mail address for each clinic, you must request access to the BreastCare online system for each e-mail address. Click on “request access.”

Welcome, Anonymous User You are not signed in Tues., April 30, 2013 2:47:55 PM CDT Help

Welcome to the ADH Internet Applications web site.
This web site requires you to login using a valid User Email Address and Password. If you do not have an account for this web site, you can click on the Request Access link to send a request to ADH. Additionally, you can retrieve your lost password or change your existing password by selecting the appropriate link below.

ADH Internet Applications - Request Access

User Email Address:

Password:

 [Forgot Password](#) [Change Password](#) [Request Access](#) ← Click here

3. Complete the ADH Internet Applications – Request Access information. Select “BreastCare Online” in the application dropdown box. Type BreastCare Online in the Reason for Access box. Click “Request Access.”

Welcome, Anonymous User You are not signed in Tues., April 30, 2013 2:49:54 PM CDT Help

Welcome to the ADH Internet Applications - Request Access page.
You may use this form to request access to an ADH Internet Application. You can fill out this form and click on the Request Access button to send the information to the ADH Internet Applications administrators.

ADH Internet Applications - Request Access

First Name:

Last Name:

Email:

Phone Number: (000-000-0000)

Organization/Workplace:

Address:

City:

State:

Zip Code:

County:

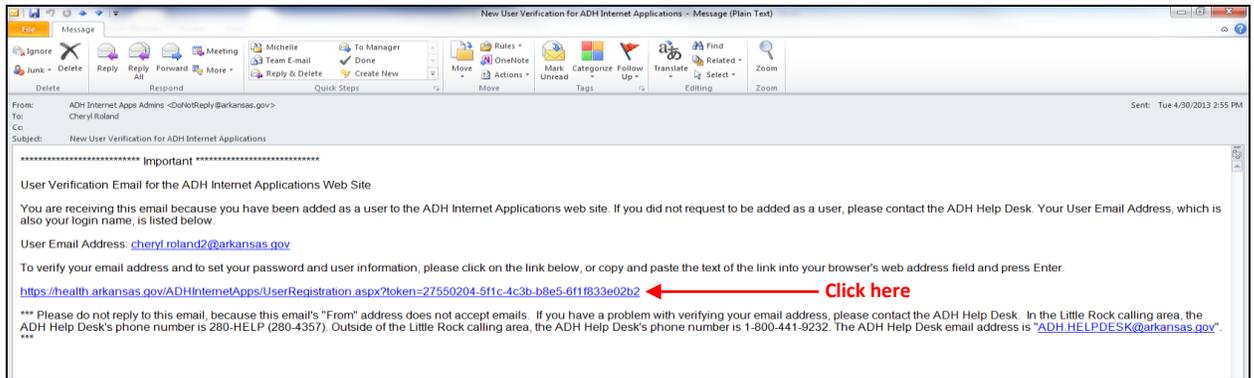
Application:

Reason for Access: (Max 1000 characters)

Click here → < Login Page

Enter requested information

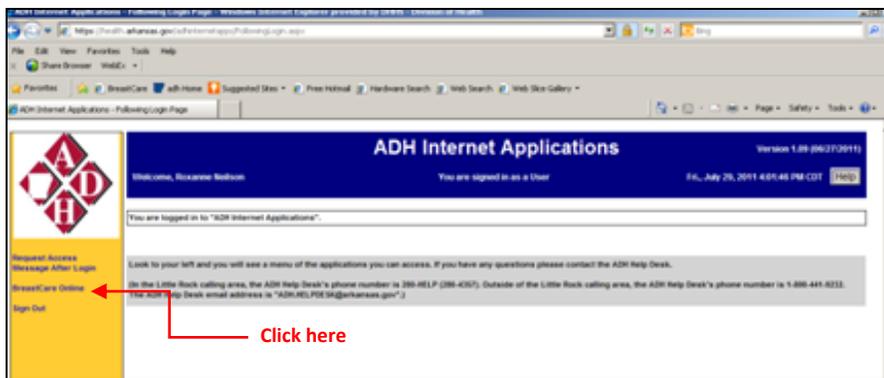
4. You will receive an e-mail from ADH Internet Apps Admin with a link. Click on the link to set up your password.



5. Enter a password of your choice. Enter it a second time to confirm. Click "save."



6. A BreastCare Online button will appear in the gold menu on the left.



Patient Search

1. After clicking on the BreastCare Online button on the left gold menu, a “Select Patient” screen will display. The system determines the agreement and group provider’s name based on the e-mail address used to login and displays them.
2. If the same e-mail has been used for more than one clinic, all the clinic groups are listed and you will select the appropriate clinic group from the Group dropdown box. See image below.

BreastCare Online - Select Patient

BreastCare
Say Yes to a Mammogram!

Agreement Provider:

Group: (select)

Performing Provider:

[Reports](#)

Select Patient	Patient Name	Address
(No Patients Were Found)		

3. If the e-mail address is used for only one clinic, the group name will default to the clinic name. If there is more than one performing provider in the clinic, you will need to select the provider to display that provider’s patients. If there is only one performing provider, the system will default to display that provider and his/her patients.

BreastCare Online - Select Patient

BreastCare
Say Yes to a Mammogram!

Agreement Provider: BreastCare Online System

Group: BreastCare Online System

Performing Provider: System, Test - 183147401

[Reports](#)

[Search for a Patient That is Not in the List](#)

Select Patient	Patient Name	Address
TTTT313944	PUFF, PATTI	123 Blue Street, Sherwood

4. To access a patient’s BreastCare record, click on the patient’s BreastCare number.

BreastCare Online - Select Patient

BreastCare
Say Yes to a Mammogram!

Agreement Provider: BreastCare Online System

Group: BreastCare Online System

Performing Provider: System, Test - 183147401

[Reports](#)

[Search for a Patient That is Not in the List](#)

Click here

Select Patient	Patient Name	Address
TTTT313944	PUFF, PATTI	123 Blue Street, Sherwood

- If the correct patient is not listed, click “Search for a Patient That is Not in the List.”

- This screen allows a provider to search by BreastCare number **OR** patient last name, first name and birthdate. Patient last name, first name and birthdate must match exactly, so correct spelling and correct birthdate are critical to finding a patient.

If the search is by BreastCare number and there is a match in the database for that patient, the patient information displays. If there is no match, a “search again” message displays.

If the search is by name and birthdate, three scenarios can occur:

- A single match is found and may need to be updated
- No match is found and a new record needs to be added.
- More than one match is found in the system. If this happens, contact BreastCare.

Important Note: Prior to a new record being added, please confirm search was performed with correct spelling of name and correct birthdate. Otherwise, a duplicate record may be created.

Enrolling A New Patient

1. After finding and selecting the patient, a Patient Consent screen will be displayed. Click “yes” if the patient gives her consent to release her medical information to the current provider. Use the “Back to Search” link to if you need to return to the patient search page.

BreastCare
Say Yes to a Mammogram!

BreastCare System - Patient Consent

Patient Management for Arkansas BreastCare Program

[Return to Search](#)

Patient's prior consent: **Yes**

Patient authorizes provider to disclose and release her contact information and medical information to other medical providers.

2. The Patient Information screen displays.
 - a. If this is a **new patient**, complete all the missing demographic information and click “Continue Enrollment.” Use the “Return to Search” link if you need to go back to search for another patient.

BreastCare
Say Yes to a Mammogram!

BreastCare System - Patient Information

[Return to Search](#) Current available slot information as of 8/30/2013 14:24

Patient Information (ADH Customer No: ADH30129131)

Please verify that the following patient information is correct and current, update if needed.

Patient Name: Birth Date: Age: 59
Last, First, Middle Ex: mm/dd/yyyy

Patient Physical Address:

City/State/Zip: County:

SSN: Health Insurance:
SSN format: 123456789

Home/Day Phone: Cell/Evening Phone:

Ethnicity: Race:

Primary Email Address: Email Type:

- Answer the questions on the Patient Enrollment page (BreastCare Eligibility and Medical History) and click “Eligibility Verification” button to determine eligibility.

BreastCare
Say Yes to a Mammogram!

BreastCare System - Patient Enrollment

Patient Enrollment for Arkansas BreastCare Program

[Return to Search](#)
[Patient Information](#)

Enrolling Provider: Testing DBA Name

Patient Information (ADH Customer No: ADH30129131)

Name: JUDY JETSON Birth Date: 4/12/1954 Age: 59
Private Insurance? No

BreastCare Eligibility Information

Enter the following information needed to determine eligibility

Gross Monthly Household Income: Household Size:

Has the patient ever had a mammogram? Yes No

Has the patient ever had a Pap test? Yes No

Check if patient has symptoms
Breast Mass
Abnormal Vaginal Bleeding

Is the patient covered by Medicare Part A and B? Yes No

Is the patient an Angels referral from UAMS? Yes No

Medical History

Do you currently have a biopsy diagnosis of breast or cervical cancer, carcinoma-in-situ, or CIN II or CIN III? Yes No

←

- A message will display letting you know whether the patient is eligible. If eligible, complete the other enrollment information and click “Continue Patient Enrollment.”

BreastCare
Say Yes to a Mammogram!

BreastCare System - Patient Enrollment

Patient Enrollment for Arkansas BreastCare Program

[Return to Search](#)
[Patient Information](#)

Enrolling Provider: Testing DBA Name

Patient Information (ADH Customer No: ADH30129131)

Name: JUDY JETSON Birth Date: 4/12/1954 Age: 59
Private Insurance? No

BreastCare Eligibility Information

Fund Plan: C Beginning Date: 8/30/2013 Ending Date: 8/29/2014

[Back to Eligibility Information](#)

The patient is eligible for BreastCare services. Please enter the following information to complete enrollment. ←

Other Enrollment Information ←

Appointment Status: Initial Appointment Date:

Emergency Phone: Emergency Contact:
Phone format: 5013334444

Education: Language:

Referral Source:

Are you limited in any activities because of physical, mental or emotional problems?

If limited in activity is yes, check all that apply.

Difficulty hearing
 Difficulty seeing
 Difficulty walking or climbing steps
 Difficulty concentrating, remembering or making decisions
 Difficulty communicating
 Other

Mailing Address same as Physical Address

Mailing Address:

City/State/Zip: County:

I agreed to release my Patient Information. Yes

Optional: Add an initial comment to patient's comment history

←

- The patient is now enrolled. Click on the “BreastCare Card link to open and print the patient’s Breastcare card.

- The BreastCare card will open in a new page. Be sure pop-up blocker is disabled or you will not be able to open. Print the page by clicking on the printer icon or selecting file, then print. Once printed, close the page by clicking on the red X. If you get a message “Do you want to close all tabs or the current tab?” Click close current tab.

- Congratulations! You have successfully enrolled a patient in the BreastCare Online System. To enter a visit, click “Continue to Medical History” at the bottom of the screen.

Accessing a Previously Enrolled Patient

1. For an **existing patient**, confirm information is correct on the Patient Information page. If needed, update information by clicking on “Update Patient Information.” Otherwise, click “Continue with Patient.”

BreastCare
Say Yes to a Mammogram!

BreastCare System - Patient Information

[Return to Menu](#)

Current available slot information as of 12/17/2013 14:36

Plan	Slots Available?
Plan A	Limited
Plan C - Central Region	Limited

Patient BreastCare Information
BreastCare No: 7777313944 Plan: D Beginning: 7/30/2013 Ending: 7/29/2014
Current Provider: 183147401 - Test System

Patient Information (ADH Customer No: ADH30129157)
Please verify that the following patient information is correct and current, update if needed.

Patient Name: PUFF PATTI Birth Date: 7/15/1963 Age: 50
Last, First, Middle Ex. mm/dd/yyyy

Patient Physical Address: 123 Blue Street

City/State/Zip: Shenwood AR 72120 County: Pulaski

SSN: Health Insurance: No
SSN format: 123456789

Home/Day Phone: 5015555555 Cell/Evening Phone: Race: Black

Ethnicity: Non-Hispanic Primary Email Address: Email Type: --SELECT--

 ←

2. From the Open Plan Options page you can
 - a. Close the plan by selecting a reason from the dropdown box and clicking on the close plan button
 - b. Click Patient Management button to update Other Patient Information such as appointment date and emergency phone number
 - c. Click on Medical History button to enter a visit or results

BreastCare
Say Yes to a Mammogram!

BreastCare System - Open Plan Options

Patient Management for Arkansas BreastCare Program

[Return to Menu](#)

Patient Information
Patient Information (ADH Customer No: ADH30129157)
Name: PATTI PUFF Birth Date: 7/15/1963 Age: 50
BreastCare No: 7777313944

Plan Information
Plan: D Beginning Date: 7/30/2013 Ending Date: 7/29/2014

[Income Eligibility Guidelines](#)

Please select the desired action button below. If closing a plan, a reason will be required.

Reason for closing: --SELECT--

Entering/Accessing Patient Medical History

There are three main sections of the Patient's Medical History screen.

- Patient Information
- Fund Plan Information
- Historical Cycle Summary

Patient Information

This section contains the patient's name, birth date, age, BreastCare number and current provider.

Fund Information

This section contains the fund plan, and the begin and end dates for the plan.

Historical Cycle Summary

This section contains the customer's BreastCare visit and medical information. If a visit has not entered, the Historical Cycle Summary is blank.

BreastCare System - Patient's Medical History
Logged In: cheryl.roland2@arkansas.gov - (Non-Admin) Help

Patient Information

Patient Information (ADH Customer No: ADH30129131)

Name: JUDY JETSON Birth Date: 4/12/1954 Age: 59
BreastCare Number: 7777313946
Current Provider: 770036849 - Testing DBA Name

Fund Plan Information

Fund Plan: Plan C Begin Date: 8/30/2013 End Date: 8/29/2014

Historical Cycle Summary Continue

Cycle Dates Cycle Types
01/01/1995 Thru 8/30/2013 Breast and Cervical Display Summary

Cycles Continue

Entering a New Patient's Medical History

1. To enter a visit for a Clinical Breast Exam (CBE) and/or Pap test click on the "continue" button right above the gold bar. Defer entering the visit until the mammogram appointment has been scheduled.

BreastCare System - Patient's Medical History
 Logged In: cheryl.roland2@arkansas.gov - (Non Admin) Help

Patient Information (ADH Customer No: ADH30129131) Patient Information

Name: JUDY JETSON Birth Date: 4/12/1954 Age: 59
 BreastCare Number: 7777313946
 Current Provider: 770036849 - Testing DBA Name

Fund Plan Information

Fund Plan: Plan C Begin Date: 8/30/2013 End Date: 8/29/2014

Historical Cycle Summary Continue

Cycle Dates: 01/01/1995 Thru 8/30/2013 Cycle Types: Breast and Cervical Display Summary

Cycles Continue

2. A new screen will open (please be sure you have Pop up blocker disabled or you won't see this screen). Select Enter Screening Information from the dropdown box and click Continue button.

Select the Action You Would Like to Perform

Enter Screening Information v

Continue Cancel

WARNING:
 Clicking outside this window will cause this window to be displayed behind the active window

3. The Cycle Input screen displays for completion of the data for the screening or follow-up visit. **Note: Once you start entering information on this page, you must complete fully as partially completed information cannot be saved.**

BreastCare System - Cycle Input
 Logged In: cheryl.roland2@arkansas.gov Help

Name: MAMA MIA BreastCare No: 7777313935

Screening Date (MMDYYYY)

Location

Exam Type

Current Plan

Has the patient previously had a mammogram? (Does not include current abnormal) No Yes

Has the patient previously had a Pap Test? (Does not include current abnormal) No Yes

Has the patient had a hysterectomy?

Abnormal vaginal bleeding reported? No Yes

Pap Test

Pap Track

Pelvic Exam

Does the patient report any breast symptoms? No Yes

Clinical Breast Exam (Objective Findings)

Counseling Performed?

Patient's Smoking Status/Counseling

Case Manager

Name and Title of Person Performing Pap and/or CBE

Name Title

Continue

4. Enter the screening information.

- a. Screening Date: Enter the date the client was screened with CBE and/or Pap test, omitting any dashes or slashes. See this example - 04012005.
- b. Location: Enter the location (name of provider) where the client was screened. When selecting the Location, it is not necessary to scroll through the entire list to get to the provider's location. Optionally, the first letter of the location can be entered and the cursor will advance to the first entry with that letter. For example, typing "p" will advance the cursor to the first location beginning with the letter P.
- c. Exam Type: Enter initial or annual for screening exam visits. Enter follow-up if a patient is returning for a repeat Pap test or CBE.
- d. Current Plan: System auto-fills the appropriate plan.
- e. Previous Mammogram: Click "Yes" or "No". Clicking "Yes" will refresh the screen causing the screen to appear to "flash".
- f. Previous Mammogram Date: This field will only appear on the screen if "Yes" is selected for the previous question. Enter the date of the previous mammogram. If the client gives only a partial date, enter a date as close as possible to the partial date given. For example, if the client gives "August last year", then enter 08012004. If only a year is known, enter January 1st of that year, i.e., 01012004.
- g. Previous Pap Test: Click "Yes" or "No". Clicking "Yes" will refresh the screen causing the screen to appear to "flash".
- h. Previous Pap Test Date: This field will only appear on the screen if "Yes" is selected for the previous question. Enter the date of the previous pap test. If the client gives only a partial date, enter a date as close as possible to the partial date given. For example, if the client gives "August last year", then enter 08012004. If only a year is known, enter January 1st of that year, i.e., 01012004.
- i. Hysterectomy Status: Enter the client's hysterectomy status.
- j. Abnormal Vaginal Bleeding Reported: Was any abnormal vaginal bleeding reported by the patient?
- k. Pap Test: Did the client receive a pap test on this visit?
If yes, select specimen type.

Pap Test	Yes
Specimen Type	--Select--
Pelvic Exam	--Select--
Does the customer report any b	Conventional Smear
	SurePath
	ThinPrep
	Unknown
Clinical Breast Exam (Objective Findings)	--Select--
Is Customer a Family Planning Customer?	<input type="radio"/> No <input type="radio"/> Yes

If “No, not needed” is selected, you must enter reason not needed.

Pap Test	Yes
Specimen Type	--Select--
Pelvic Exam	Yes
	No - Customer Refused
	Not Needed
Does the customer report any breast symptoms	Needed But Not Performed
	Not Needed - Current Abnormal
Clinical Breast Exam (Objective Findings)	--Select--

l. Pap Track: Select 1 year, 3 year, 5 year or NA.

Select 3 or 5 year for routine Pap testing

Select 1 year for a patient with a history of cervical cancer or CIN III diagnosis on biopsy

Select NA for a patient who has had a hysterectomy or this is her first visit

m. Pelvic Exam: What are the results of the pelvic exam on this visit?

n. Breast Symptoms: Did the client report any breast symptoms on this visit?

o. Clinical Breast Exam: What are the objective results of the CBE?

p. Counseling Performed: Was any counseling performed? What type?

q. Patient’s Smoking Status/Counseling: Does customer smoke? If yes, was a referral made?

r. Case Manager: Select a Case Manager from the dropdown box.

s. Name and title of person performing Pap/CBE: Enter the first and last name of the person administering either of these tests and their title.

Click the “Continue” button located at the bottom of the screen to enter the mammogram appointment.

Entering Mammogram Appointment

5. The Mammogram screen displays after the visit for CBE/Pap test has been entered. The mammogram appointment must be entered at the same time that the visit is entered.

BreastCare System - Mammogram

Name: MAMA MIA BreastCare No: 7777313935

Logged In: cheryl.roland2@arkansas.gov

CBE Result: Normal with no symptoms (Screening Mammogram Needed)

Action: --Select Action--

Mammogram Type: Screening Mammogram

Film Digital

Appointment: Date: [] Time (HH:MM): [] AM: []

Facility: --Select--

Continue

When there is a palpable mass/thickening found on the clinical breast exam, an ultrasound is automatically scheduled in the system for the same time and at the same facility. The mammogram and ultrasound will display as procedures for that cycle.

BreastCare System - Mammogram
Name: MAMA MIA BreastCare No: 7777313935
Logged In: cherylroland2@arkansas.gov
NOTE: Follow-up Required
CBE Result: Palpable Mass Thickening (Diagnostic Mammogram AND Ultrasound Needed)
Action: -- Select Action --
Mammogram Type: Diagnostic Mammogram (selected), Unilateral, Bilateral
Appointment: Date, Time (HH:MM), AM
Facility: --Select--
Continue

6. Enter the appointment information.

- a. Action: Select schedule mammogram, do not schedule mammogram or mammogram not needed.
- b. Mammogram type: Select type of mammogram to be performed.
- c. Appointment: Enter the date of the mammogram and/or ultrasound appointment.
- d. Time (HH:MM): Enter the time of the mammogram or ultrasound appointment.
- e. Facility: Select the name of the facility the mammogram and or ultrasound will be performed.

Click "Continue."

- The Cycle Information screen will display. Click on the BreastCare Number to return to the Medical History Page.

BreastCare System - Cycle Information Logged In: cheryl.roland2@arkansas.gov

BreastCare No: [777313935](#) ← ? Help

Patient Name: MAMA MIA

Breast Cycle Information Last Updated On 12/18/2013 By User cheryl.roland2@arkansas.gov

Screening/Visit Information

Date: 12/16/2013
 Location: Arkansas Co.- Stuttgart - Stuttgart

Cycle Date: 12/16/2013 Cycle Plan: A-Plan A
 Exam Type: Initial Exam
 Counseling: Abnormal Test
 Patient's Smoking Status/Counseling: Non-Smoker
 Case Manager: Tara Bogy (Arkansas-Stuttgart)

Breast Symptoms Reported? Yes No

Previous Mammogram? Yes No Unknown

Diagnostic Information

Workup Plan: Planned
 Final Imaging: Outcome: --Blank-- Date:
 Final Diagnosis/Imaging Status: Pending
 Follow-Up Contacts: [Add Follow-Up](#)

Final Diagnosis: --Blank--
 Final Diagnosis/Imaging Date:
 Diagnosis Text:

[Edit](#) [Delete](#) [Add Procedure](#)

Procedures	Request Date	Performed Date	Result
Digital Diagnostic Mammogram	12/17/2013		
Ultrasound	12/17/2013		
Clinical Breast Exam (CBE)	12/16/2013	12/16/2013	Palpable mass/thickening

- The Medical History Page will display. You have entered the screening visit.

BreastCare System - Patient's Medical History Logged In: cheryl.roland2@arkansas.gov - (Non-Admin)

? Help

Patient Information (ADH Customer No: ADH30129120)

Name: MAMA MIA Birth Date: 7/16/1965 Age: 48
 BreastCare Number: 777313935
 Current Provider: 0102 - Arkansas Co.- Stuttgart

Fund Plan Information

Fund Plan: Plan A Begin Date: 6/5/2013 End Date: 6/4/2014

Historical Cycle Summary [Continue](#)

Cycle Dates: 01/01/1995 Thru 12/18/2013 Cycle Types: Breast and Cervical [Display Summary](#)

Cycles	Procedures
Breast 12/16/2013 Status: Pending Diagnosis:	Digital Diagnostic Mammogram Result: Location: St. Vincent Breast Center Ultrasound Result: Location: St. Vincent Breast Center Clinical Breast Exam (CBE) Result: Palpable mass/thickening Location: Arkansas Co.- Stuttgart
Cervical 12/16/2013 Status: Diagnosis:	Pap Test Result: Result pending Location: Arkansas Co.- Stuttgart Pelvic Exam Result: Normal Location: Arkansas Co.- Stuttgart

[Continue](#)

125%

Entering Results to an Established Patient's Medical History

1. On the Medical History page, click on the procedure you need to enter a result.

BreastCare System - Patient's Medical History
Logged In: cheryl.roland2@arkansas.gov - (Non-Admin) Help

Patient Information (ADH Customer No: ADH30129120)
Name: MAMA MIA Birth Date: 7/16/1965 Age: 48
BreastCare Number: 7777313935
Current Provider: 0102 - Arkansas Co.- Stuttgart

Fund Plan Information
Fund Plan: Plan A Begin Date: 6/5/2013 End Date: 6/4/2014

Historical Cycle Summary Continue

Cycle Dates: 01/01/1995 Thru 12/18/2013 Cycle Types: Breast and Cervical Display Summary

Cycles	Procedures
Breast_12/16/2013 Status: Pending Diagnosis:	Digital Diagnostic Mammogram Result: Location: St. Vincent Breast Center Ultrasound Result: Location: St. Vincent Breast Center Clinical Breast Exam (CBE) Result: Palpable mass/thickening Location: Arkansas Co.- Stuttgart
Cervical_12/16/2013 Status: Diagnosis:	Pap Test Result: Result pending Location: Arkansas Co.- Stuttgart Pelyc Exam Result: Normal Location: Arkansas Co.- Stuttgart

Continue

2. The procedure Information Page will display. Click Edit.

BreastCare System - Procedure Information
BreastCare No: 7777313935
Plan Status:
Patient Name: MAMA MIA Enter Screening Information (Cycle Input)
Breast Cycle: 12/16/2013

PROCEDURE: Digital Diagnostic Mammogram Last Updated On 12/18/2013 By User cheryl.roland2@arkansas.gov

Location: St. Vincent Breast Center - Little Rock (St. Vincent Breast Center)
Requested Date: 12/17/2013
Time: 1:00 PM
Mammogram Type: Unilateral Bilateral

Result Information Current Cycle Workup Status = Planned

Performed Date:
Result: --Blank--
Recommendation: --Blank--
Follow-up Months:
Other Result Text:

Performing Provider:

Edit Delete Add Procedure

3. Enter Result Information and Click "Save."

BreastCare System - Procedure Information
BreastCare No: 7777313935
Plan Status:
Patient Name: MAMA MIA Enter Screening Information (Cycle Input)
Breast Cycle: 12/16/2013

PROCEDURE: Digital Diagnostic Mammogram Last Updated On 12/18/2013 By User cheryl.roland2@arkansas.gov

Location: St. Vincent Breast Center - Little Rock (St. Vincent Breast Center)
Requested Date: 12/17/2013
Time: 1:00 PM
Mammogram Type: Unilateral Bilateral

Result Information Current Cycle Workup Status = Planned

Performed Date:
Result: --Blank--
Recommendation: --Blank--
Follow-up Months:
Other Result Text:

Performing Provider:

Cancel Save

- Depending on the procedures and results entered, the cycle may be updated. This screen will only appear when diagnostic services are performed. Click "Continue."

BreastCare System - Cycle Completion Logged In: cheryl.roland2@arkansas.gov

Patient Name: MAMA MIA
BreastCare No: 7777313935 ? Help

Based on the procedure information entered the diagnostic information for Breast Cycle (12/16/2013) will be updated as follows:

Status: Complete
Final Diagnosis: Breast cancer not diagnosed
Final Diagnosis Date: 12/17/2013

[Continue](#) 

- The Cycle Information Page displays. Click on the BreastCare Number to return the Medical History page.

BreastCare System - Cycle Information Logged In: cheryl.roland2@arkansas.gov

BreastCare No: [7777313935](#)  ? Help

Patient Name: MAMA MIA

Breast Cycle Information Last Updated On 12/18/2013 By User cheryl.roland2@arkansas.gov

Screening/Visit Information

Date: 12/16/2013
Location: Arkansas Co.- Stuttgart

Cycle Date: 12/16/2013 Cycle Plan: A-Plan A
Exam Type: Initial Exam
Counseling: Abnormal Test
Patient's Smoking Status/Counseling: Non-Smoker
Case Manager: Tara Bogy (Arkansas-Stuttgart)

Breast Symptoms Reported? Yes No Unknown

Diagnostic Information

Workup Plan: Planned
Final Imaging Outcome: Benign Finding Date: 12/17/2013
Final Diagnosis/Imaging Status: Complete [Add Follow-Up](#)

Final Diagnosis: Breast cancer not diagnosed
Final Diagnosis/Imaging Date: 12/17/2013
Diagnosis Text:

[Edit](#) [Delete](#) [Add Procedure](#)

Procedures	Request Date	Performed Date	Result
Digital Diagnostic Mammogram	12/17/2013	12/17/2013	Negative/Benign Birads II
Ultrasound	12/17/2013	12/17/2013	Benign Abnormality
Clinical Breast Exam (CBE)	12/16/2013	12/16/2013	Palpable mass/thickening

Entering Additional Procedures to an Established Patient's Medical History

1. For an established patient that has been seen before, their visits will display by breast and cervical cycles. Each time a visit for a CBE and or Pap test is entered on the Cycle Input page, a breast and/or cervical cycle is created and displayed on the Historical Cycle Summary. Follow-up procedures are added by clicking on the breast or cervical cycle date link.

BreastCare System - Patient's Medical History Logged In: croland - (Administrative) [Help](#)

[BC Menu](#)

Patient Information (ADH Customer No: ADH30129120)

Name: MAMA MIA Birth Date: 7/16/1965 Age: 48
BreastCare Number: 7777313935
Current Provider: 0102 - Arkansas Co.- Stuttgart

Fund Plan Information

Fund Plan: Plan A Begin Date: 6/5/2013 End Date: 6/4/2014

Historical Cycle Summary [Continue](#)

Cycle Dates: 01/01/1995 Thru 12/26/2013 Cycle Types: Breast and Cervical [Display Summary](#)

Cycles	Procedures
Breast 12/16/2013 Status: Complete Diagnosis: Breast cancer not diagnosed	Digital Diagnostic Mammogram Result: Probably Benign Birads III Location: St. Vincent Breast Center Ultrasound Result: Solid mass/Complex cyst Location: St. Vincent Breast Center Clinical Breast Exam (CBE) Result: Palpable mass/thickening Location: Arkansas Co.- Stuttgart
Cervical 12/16/2013 Status: Diagnosis:	Pelvic Exam Result: Normal Location: Arkansas Co.- Stuttgart Pap Test Result: Negative for intra. lesion or malig. Location: Arkansas Co.- Stuttgart

[Continue](#)

2. On the Cycle Information page, click "Add Procedure."

BreastCare System - Cycle Information Logged In: cheryl.roland2@arkansas.gov [Help](#)

BreastCare No: 7777313935
Patient Name: MAMA MIA
Breast Cycle Information Last Updated On 12/18/2013 By User cheryl.roland2@arkansas.gov

Screening/Visit Information

Date: 12/16/2013 Location: Arkansas Co.- Stuttgart - Stuttgart

Cycle Date: 12/16/2013 Cycle Plan: A-Plan A
Exam Type: Initial Exam Counseling: Abnormal Test
Patient's Smoking Status/Counseling: Non-Smoker Case Manager: Tara Bogy (Arkansas-Stuttgart)
Breast Symptoms Reported? Yes No

Previous Mammogram? Yes No Unknown

Diagnostic Information

Workup Plan: Planned
Final Imaging: Outcome: --Blank-- Date:
Final Diagnosis/Imaging Status: Pending [Add Follow-Up](#)
Follow-Up Contacts:

Final Diagnosis: --Blank--
Final Diagnosis/Imaging Date:
Diagnosis Text:

[Edit](#) [Delete](#) [Add Procedure](#)

Procedures	Request Date	Performed Date	Result
Digital Diagnostic Mammogram	12/17/2013		
Ultrasound	12/17/2013		
Clinical Breast Exam (CBE)	12/16/2013	12/16/2013	Palpable mass/thickening

3. Select the procedure to be added from the dropdown box. Click “Continue.”

Select the Procedure You Would Like to Add

--Blank--

Continue Cancel

WARNING:
Clicking outside this window will cause this window to be displayed behind the active window

4. Enter the procedure information. Click “Save.”

BreastCare System - Procedure Information

BreastCare No: 7277313935

Plan Status:

Patient Name: MAMA MIA

Breast Cycle 12/16/2013

PROCEDURE: Surgical Consultation Last Updated On By User

Location --Blank--

Requested Date

Result Information Current Cycle Workup Status = Planned

Performed Date

Result --Blank--

Recommendation --Blank--

Follow-up Months

Other Result Text

Performing Provider

Cancel Save

Enter procedure information

Cancer Diagnosis and Treatment Information

Screening information and diagnostic procedures for patients will already be in the system when the diagnosis of cancer is obtained. The biopsy result will automatically complete the final diagnosis. The Regional Care Coordinator will enter the treatment start date, type of treatment, tumor size, and stage.

NOTE: PATIENTS DIAGNOSED WITH BREAST OR CERVICAL CANCER OR CIN II OR III MUST BE REFERRED TO YOUR REGIONAL CARE COORDINATOR.

CANCER INFORMATION		
Specifics		
Stage	Stage II - AJCC	
Tumor Size	02.4	cm (Format 99.9)
<input type="radio"/> Primary <input type="radio"/> Recurrent <input type="radio"/> Metastatic		
Breast Location	<input type="radio"/> Left <input checked="" type="radio"/> Right <input type="radio"/> Both	
Treatment		
Status	Treatment Started	Add Treatment
Treatment	Date	
Medical Radical Mastectomy	9/26/2013	Delete
Chemotherapy	10/23/2013	Delete
PROGNOSTIC FACTORS		Clear Answers
Sentinel node biopsy performed?	<input checked="" type="radio"/> Yes <input type="radio"/> No	
Lymph Node:	<input type="radio"/> Negative <input checked="" type="radio"/> Positive <input type="radio"/> Not Done	
If Lymph Node Positive Number of Positives	1	
ER Result:	<input type="radio"/> Negative <input checked="" type="radio"/> Positive <input type="radio"/> Not Done	
PR Result:	<input type="radio"/> Negative <input checked="" type="radio"/> Positive <input type="radio"/> Not Done	
HER 2/neu:	<input checked="" type="radio"/> Negative <input type="radio"/> Positive <input type="radio"/> Not Done	
Received Herceptin?	<input type="radio"/> Yes <input type="radio"/> No	
Postive Margins?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
Treatment Options Discussed?	<input checked="" type="radio"/> Yes <input type="radio"/> No	
Breast Reconstruction Discussed?	<input checked="" type="radio"/> Yes <input type="radio"/> No	

Reports

Several reports can be run to assist with tracking and follow-up of abnormal test results and data completeness.

Overdue Diagnosis

This report lists abnormal Pap tests and mammograms that have a pending final diagnosis. The cycle is incomplete.

Overdue Results

This report lists Pap test and mammograms that were scheduled but have no results in the system. The cycle is incomplete.

Cancer Diagnosis

This report lists patients with missing stage and tumor size. Cancer information is incomplete.

Diagnosis Statuses

This report lists patients who are Lost To Follow-up (LTFU) or have refused follow-up services.

Overdue Treatments

This report lists cancer patients with missing treatment status and treatment start date. Treatment information is incomplete.

1. To access these reports click on the reports link.

BreastCare Online - Select Patient

BreastCare
Say Yes to a Mammogram!

Agreement Provider: BreastCare Online System

Group: BreastCare Online System - 771234567

Performing Provider: System_Test - 183147401

[Search for a Patient That is Not in the List](#)

[Reports](#)

Select Patient	Patient Name	Address
777313944	PUFF, PATTI	123 Blue Street, Sherwood

2. Enter a specific date you want the report to begin. Select the report type from the dropdown box and click “Create Report.”

BreastCare
Say Yes to a Mammogram!

BreastCare - Reports

Reports
[Return to Search](#)

Clinic: ARcare 24

Report as of Cycle Date (mm/dd/yyyy)

Report Type

- Select Type of Report--
- Overdue Diagnoses
- Overdue Results
- Cancer Diagnosed
- Diagnosis Statuses
- Overdue Treatments
- Unsatisfactory Pap Tests

Report Type: as of

3. The report results will display. If you want to export the results to excel, click “Export Results to Excel.”

BreastCare
Say Yes to a Mammogram!

BreastCare - Reports

Reports
[Return to Search](#)

Clinic: BreastCare Online System - 771234567

Report as of Cycle Date (mm/dd/yyyy)

Report Type

Report Type: *Overdue Results* as of 07/01/2013

Procedure	Days Over Due	Last Name	First Name	Birth Date	ADH Customer No	BreastCare No	Cycle Date	Request Date	Performed Date	Location
Mammogram	141	PUF	PATTI	7/15/1963	ADH30129157	7777313944	7/30/2013	7/31/2013		Test System

For additional technical assistance with the BreastCare Online System, contact:
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 BreastCare Data Manager
 Office (501) 661-2705
 Fax (501) 661-2264
cheryl.roland2@arkansas.gov