



## Arkansas Board of Health Education 01/19/2016 – Meeting Minutes

**Members Present:** Alison Caballero, Carrie Poston, Brad Erney, Angela Turner, Quinyatta Mumford, Dee Dee Wallace

**Minutes:** It was moved and approved that minutes from the November 4, 2015 meeting be approved as submitted.

**Membership:** New members were sent an invitation to view “new member folder” in dropbox. All have accepted the invitation except Dee Dee.

**Treasury Report:** Treasurer Carrie Poston reported no change since the last meeting and a balance of \$5,570.08. No deposits and no debits.

**Old Business:** The group discussed ADH Public Health Educator title changes for non-certified individuals at the last meeting. After seeking legal consultation it was determined that state agencies were exempt and there is nothing the board can do to enforce the use of “health educator” in a job title in this instance. Instead Alison drafted a letter that would be sent out to agencies detailing information about the competencies held by CHES and encouraging those agencies to employ individuals with the CHES credential. The board agreed the letter was professional clearly stated our intent. Alison and Carrie will work to get address for ADH officials and mail letter.

**New Business:** It’s time to send out the 2016 cards and letters to those registered with the board. Alison is waiting on the list from NCHCEC to compare to the registry. Any expired certifications can then be moved to the expired folder. The plan is to get these out in the next 3 weeks.

Alison will check with Becky to see if she and her staff can help again this year. Carrie also volunteered to assist with updating the letters and cards. Dee Dee and Angela agreed to email letters.

Alison will review the bylaws to see if we can possibly discontinue sending out cards annually, perhaps moving to a 3 or 5 year renewal plan.

Brad will check with the State Board of Legislative Research to see if they can help us determine if similar boards exist in other states.

Quinyatta will research additional information on the future of health education billing for Medicaid and will share at the next meeting.

### **Upcoming meetings:**

April 19, 2016, 12:00 PM, UAMS and via ITV

June 21, 2016, 12:00 PM, UAMS and via ITV