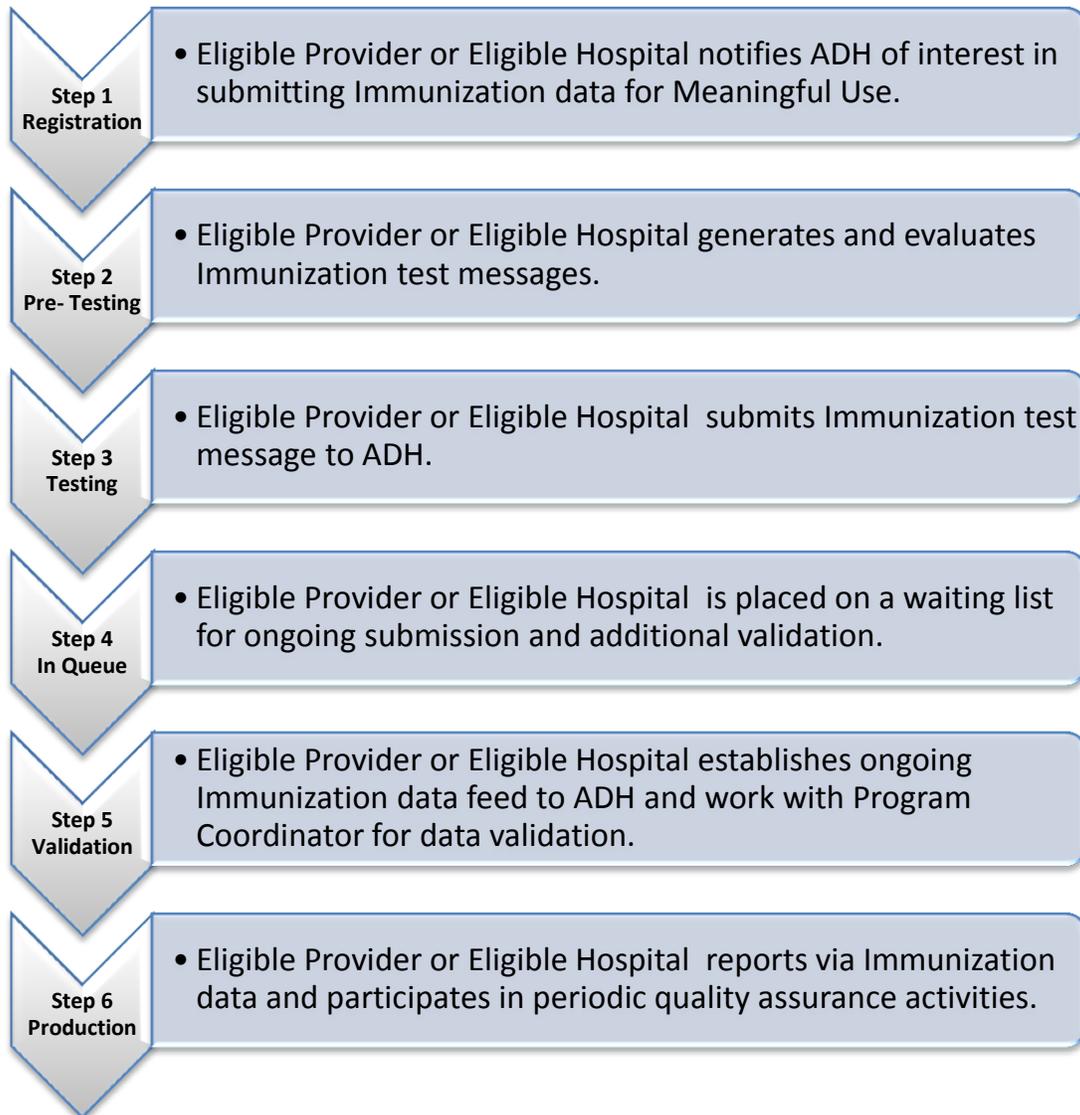


Arkansas Department of Health Meaningful Use Immunization Registry On-Boarding Checklist

STAGE 1: COMPLETE STEPS 1- 3

STAGE 2: COMPLETE STEPS 1-6



Downloads:

- [Click here Meaningful Use Immunization On-Boarding Instructions](#)

Step 1) Registration/Enrollment: (STAGE 1 AND STAGE 2)

- Complete the on-line [Registration tool](#) for Immunization Registry:
- Complete Business Associate Agreement (BAA) in Registration process – Require signature prior to Pre-testing
- Complete Data Use Agreement (DUA) and/or Disclaimer in Registration process or in WebIZ. If a DUA is not available in MURCS, please sign disclaimer in WebIZ– Require signature prior to Pre-Testing
- Complete all required fields in Registration process.

Step 2) Pre-testing: (STAGE 1 AND STAGE 2)

- Review the for Immunization Registry implementation guides...
- Create a set of test messages from EMR/EHR or HIS according to the specifications in the implementation guides
- Validate the test messages using the [PHIN Message Quality Framework \(MQF\) tool](#)
- Address any errors identified by the MQF tool
- Save the successful or unsuccessful message identified by the MQF tool

Step 3) Testing: (STAGE 1 AND STAGE 2)

- Stage 1: Upload successful or unsuccessful test message into the [Registration tool](#)
 - Stage 2: Upload successful test message into the [Registration tool](#). Include Message Quality Framework (MFQ) message validation reports that indicate test messages are free of errors.
- Step 4) In Queue (STAGE 2)

No activities. Arriving at this step completes the activities required for Stage 1 of Meaningful Use. An acknowledgement letter will be sent to registered users.

Stage 2 registrants will be contacted with information on how to connect to ADH once they reach the front of the queue.

Step 5) Validation

- Select a data transport mechanism (Https Web Service “immunization only”, SFTP, VPN HIE/SHARE) for ongoing submission of Immunization data.
- Set up a transport mechanism
- Transmit a test message via the transport mechanism
- Begin ongoing submission and participate in validation activities

Step 6) Production

- Continue ongoing submission of Immunization data to public health

Questions? Please contact Electronic Lab Reportable data: ADH.IMM.MU@arkansas.gov