



**MINUTES OF
THE ADVISORY BOARD FOR INTERPRETERS BETWEEN HEARING INDIVIDUALS
AND INDIVIDUALS WHO ARE DEAF, DEAFBLIND, HARD OF HEARING, OR ORAL
DEAF**

**MARCH 6, 2015
SPECIAL MEETING**

MEMBERS PRESENT

Ray James, Chairperson
Debbie Pearce
Jamie Hollingsworth
Pat Nickell
Holly Ketchum
Melanie Thornton (By phone)
Dawn Malley (By phone)
Karin Binko

ADH STAFF PRESENT

Elizabeth Pitman, Attorney
Jillian Hicks

GUESTS PRESENT

John West, Interpreter
Linda Stauffer, Interpreter
Jonathan Walterhouse

WELCOME AND CALL TO ORDER

Special Meeting of the Advisory Board for Interpreters between Hearing Individuals and Individuals who are Deaf, Deafblind, Hard of Hearing, or Oral Deaf (the "Advisory Board") was called to order at approximately 2:05 p.m., on Friday, March 6, 2015. A quorum was established.

Agenda Item

Suggested language changes to the Rules and Regulations

Discussion items

Definitions, Section II:

- Striking the words "License Qualified Interpreter" and replacing with "Interpreter."

- Combining 11 and 12 of Section II, which define the terms “Licensed Provisional Interpreter” and “Licensed Qualified Interpreter,” to read as “Licensed Qualified and Provisional Licensed Qualified Interpreter.”
- Adding the following parenthetical statement – “(here and after refer to as “Interpreter”).”
- Elizabeth asked for clarification regarding the wording on the application to reflect when an individual should submit their qualifications.

Code of Conduct, Section X:

- Identifying Interpreter vs. Qualified Licensed Interpreter

Summary of Credentials, Section XI:

- Holly reported on the ad hoc committee discussion regarding the Summary of Credentials in Section XI. After discussion of some concerns with the committee’s recommendations, Holly made a motion to reserve the ad hoc committee for one year to look further into the criteria for each credential levels. The review of credentials should be complete and submitted to the full board in advance of the October 9th Quarterly Board Meeting. The motion passed.
- The board also discussed including a provision to address credentialing for Team Interpreters. A motion was made and passed to accept the wording.

Complaint Process, Section XIII:

- The following language was added: “Advisory Board may use discretionary right to consider all available information that is relevant and material.”
- The following suggested language was also added to the Complaint section: “If a complaint is initiated by a board member, that board member must be recused on any vote taken regarding the complaint.”
- A motion was made to accept the new language; a discussion was made regarding the new language. Another motion was made to accept the new language, and the motion passed.

There were no discussions regarding the penalty section.

Public Comment was made regarding the investigation process when filing a complaint.

Introduction of Jillian Hicks.

Meeting was adjourned.