

**THE ADVISORY BOARD FOR INTERPRETERS BETWEEN HEARING INDIVIDUALS
AND INDIVIDUALS WHO ARE DEAF, DEAFBLIND, HARD OF HEARING, OR ORAL
DEAF**

**MINUTES OF THE
AUGUST 8, 2016 MEETING
TECHNOLOGY SUBCOMMITTEE**

COMMITTEE MEMBERS PRESENT

Jami Hollingsworth, Co-Chair
J.R. Courtright, Co-Chair

GUESTS PRESENT

Elizabeth Harris, ADH General Counsel
Meg Mirivel, ADH Communications

WELCOME AND CALL TO ORDER

Jami Hollingsworth called the meeting of the Technology Subcommittee to order at approximately 2:00 p.m. Ms. Hollingsworth stated that this would be a brief meeting to set up the plan for the next Subcommittee meeting.

Ms. Mirivel asked the Subcommittee to provide any questions so that she can find the answers. Ms. Hollingsworth stated that Brad Sims with the University of Arkansas at Little Rock is very interested in helping and would know what questions to ask. She suggested that Mr. Sims and the ADH IT contact get in touch.

Ms. Harris suggested linking to a YouTube video, since the ADH website is in transition. The link to the YouTube video could then be moved over to the ADH website.

Mr. Courtright asked if a third-party, Deaf-owned company could make the video. Ms. Mirivel stated that we could use outside parties to make the video. But, advised that the project may have to be bid out.

Ms. Harris stated that the budget for the video is about \$5,000.00. Each video should be about one minute a piece and there would be about three videos. Ms. Harris also advised the Subcommittee that there is probably some extra money in the budget if needed.

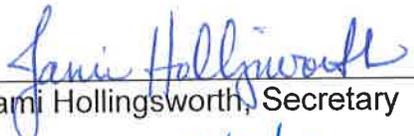
Ms. Hollingsworth suggested some resources that could make the video. Ms. Mirivel stated that paying someone to sign in the video will also cost some money. Ms. Hollingsworth stated they wanted to bring in someone from the Deaf Community to act as an interpreter.

Ms. Harris stated that she would follow up with procurement about the bid process. Ms. Hollingsworth also wanted to note that subtitles would be needed on the video. Ms.

Mirivel stated that this would need to be in the bid. Ms. Hollingsworth also suggested having voice over.

The next meeting date was set for August 26, 2016, at 1:00 p.m. in the Freeway Medical Building, Room 902.

The meeting was adjourned at approximately 2:15 p.m.



Jami Hollingsworth, Secretary
Approved on 11/4/16