



ARKANSAS BOARD OF DISPENSING OPTICIANS

Post Office Box 627 | Helena, AR 72342 | Voice and Fax Line: (870) 572-2847

Dear Office Permit Holder:

Enclosed you will find the Office Permit Renewal Form for the year 2023-2024. Arkansas Code Annotated §17-89-408 requires that your Office Permit must be renewed on or before July 1, 2023. In order to ensure timely renewal and receipt of your Office Permit for 2023-2024, renewal forms and fees must be returned or postmarked no later than June 10, 2023.

Please answer all questions. List all apprentice, registered, and licensed opticians working in the optical business. A completed renewal form along with the renewal fee of \$60.00 must be postmarked or received in the Board office by June 10, 2023 to ensure that you will receive your 2023-2024 Office Permit by July 1, 2023. If your optical business operates after July 1, 2023 without the 2023-2024 Office Permit properly displayed, you and your employees may be found in violation of Board Rules. Please note: email addresses are required.

We have also included a copy of the current renewal form. Please make sure all your employees have the correct renewal form and have it completed and postmarked by June 10, 2023. You may make copies if necessary. If you have any questions, please feel free to contact the board at the address given above.

Sincerely,

ARKANSAS BOARD OF DISPENSING OPTICIANS

Jerry Himes
Secretary

Enclosure